MINUTES

Walla Walla Regional Shoreline Master Program (SMP) Update Project Management Team Meeting

November 4, 2014 - Walla Walla Public Health and Legislative Building, 314 West Main, Room 203, Walla Walla

NOTE: All documents connected with the agenda for this meeting, as well as all documents related to this project, were previously placed on the county’s website for easy public access, AND made available to project team members in advance.

The meeting was called to order at 3:04 p.m. by chairperson County Commissioner Greg Tompkins. Roll call was held as follows.

Project Management Team members present:

Representing City of Walla Walla Preston Fredrickson

Representing Walla Walla County Commissioner Greg Tompkins

Project Team Leader Bill Stalzer

Team members absent/excused:

Representing City of Waitsburg K. C. Kuykendall

Representing City of Prescott Chuck Kimzey

A quorum was established.

Others present/in the audience:

Lauren Prentice, Senior Planner, Walla Walla Joint Community Development Agency

One member of the general public.

There were no conflicts of interest.

Approval of Agenda

It was moved by Preston Fredrickson, seconded by Bill Stalzer and passed to approve the agenda.

Approval of the Minutes

Approval of the minutes from the June 3 and July 15 minutes will be moved to the next agenda because Mr. Fredrickson was not present at the meetings.

Grant Task 6 Update

Mr. Stalzer provided a summary of the community visioning process and the October 8th joint Planning Commissions meeting. He also provided information on the upcoming 2015 process and planned Regional Working Group meetings. He emphasized that it would be important for Planning Commission representatives from each jurisdiction to participate in the Regional Working Group meetings in early 2015 so they can keep their Commissions updated on the process and the draft regulations and updated shoreline master plan. This will ensure the Planning Commission review and recommendation process goes more smoothly. The Regional Working Group will begin meeting frequently beginning in January.

Grant Budget Update

Mr. Stalzer provided an update on the grant budget. Funds from Task 6 may need to be moved to Task 5 to cover a shortfall. Mr. Stalzer has been discussing this with Jamie Short, the Department of Ecology grant manager and will provide more information at the next Project Management Team meeting.

Project Team Leader Update

Mr. Stalzer summarized the progress of Task 5 the inventory and characterization report, which was completed on time. It will be cost prohibitive to print copies for each of the Regional Working Group members, but it will be made available on the website and DVDs will be available. Preston Fredrickson said that the City could make it available on their Laserfiche website.

A brief update on the WWJCDA transition was provided. Tom Glover has been hired by the County as their new Community Development Director. The City has hired a new Development Services Director, Elizabeth Chamberlain, who will be start mid-November; Mr. Fredrickson stated that she may be able to attend the next Project Management Team meeting on behalf of the City of Walla Walla.

Mr. Stalzer recommended expanding the Regional Working Group with an invitation to the Walla Walla County Conservation District. Larry Hooker from the Conservation District provided great information for the inventory and characterization report. Mr. Stalzer stated that he believes their expertise will also valuable to the discussion of restoration projects. Mr. Fredrickson and Mr. Tompkins concurred that the Conservation District should be invited to be a member of the Regional Working Group.

Public Comment

None.

Meeting adjourned at 3:57 p.m.