

# A G E N D A

## WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 2, 2018

9:30

COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees (this is scheduled for the first meeting of each month)

**PLEASE NOTE:** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- f) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- g) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' proceedings for March 26 and 27, 2018
  - 2) Resolution \_\_\_\_\_ - Proclaiming the month of April as Child Abuse Prevention Month
  - 3) Resolution \_\_\_\_\_ - Proclaiming April 8-14, 2018 as National Public Safety Telecommunicators Week
  - 4) Resolution \_\_\_\_\_ - Approving out of state travel for County Sheriff John Turner
  - 5) Execute Acknowledgement of Receipt form for report from County Treasurer of all refunds for year 2017 (pursuant to RCW 84.69.020)

**COUNTY COMMISSIONERS (continued)**

**g) Consent Agenda Items (continued):**

- 6) County vouchers/warrants/electronic payments as follows: \_\_\_\_\_ through \_\_\_\_\_, totaling \$\_\_\_\_\_ (payroll draws dated March 15, 2018); \_\_\_\_\_ through \_\_\_\_\_, totaling \$\_\_\_\_\_ (March payroll); \_\_\_\_\_ through \_\_\_\_\_, totaling \$\_\_\_\_\_ (benefits and deductions)
- 7) Payroll action and other forms requiring Board approval

**h) Action Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Designation of County legal newspaper for County printing and advertising 2018-2019
  - 2) Proposal 2018 04-02 Maint-1  
Approval of bid award for duct cleaning at certain county owned properties
  - 3) Proposal 2018 04-02 Maint-2  
Approval to add two electronic door access points at Public Health and Legislative Building, 314 West Main
- i) Miscellaneous business to come before the Board
- j) Review reports and correspondence; hear committee and meeting reports
- k) Review of constituent concerns/possible updates re: past concerns

9:45

**DEPARTMENT OF COMMUNITY HEALTH**

**Meghan DeBolt**

**a) Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Proclaiming April, 2018 as National Distracted Driving Awareness Month
- 2) Resolution \_\_\_\_\_ - Proclaiming April 2-6, 2018 as National Public Health Week
- 3) Resolution \_\_\_\_\_ - Approving out of state travel for Department of Community Health employee (Osterman)

**DEPARTMENT OF COMMUNITY HEALTH (continued)**

- a) **Consent Agenda Items (continued):**
  - 3) Resolution \_\_\_\_\_ - Approving out of state travel for Department of Community Health employees (Osterman and Needham)
  - 4) Resolution \_\_\_\_\_ - Agreement between Walla Walla County and Erin K. Griffin (18-18)
- b) Department update and miscellaneous

**10:00 COMMUNITY DEVELOPMENT DEPARTMENT Tom Glover**

- a) Department update and miscellaneous

**10:15 PUBLIC WORKS DEPARTMENT Randy Glaeser**

- a) **Action Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Bid award for Hot Mix Asphalt (2018)
  - 2) Resolution \_\_\_\_\_ - Bid award for CRS-2P Emulsified Asphalt (2018)
- b) Department update and miscellaneous

**10:30 PROSECUTING ATTORNEY Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

**10:45 HUMAN RESOURCES/RISK MANAGER Shelly Peters**

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
  - 1) New job description approval form - Suicide Prevention Intern for the Department of Community Health
  - 2) New job description approval form - Frontiers of Innovation Intern for the Department of Community Health

**HUMAN RESOURCES/RISK MANAGER (continued)**

- 3) New job description approval form -  
Juvenile Justice Center Program  
Assistant Intern for the Corrections/  
Juvenile Division
  - 4) New job description approval form -  
Human Resources Assistant Intern  
for the Human Resources/Risk  
Management Department
  - 5) Revised job description approval  
form - Accounting Technician I for  
the Fairgrounds
- d) Possible executive session re: personnel  
(pursuant to RCW 42.30.110(g)),  
collective bargaining negotiations  
(pursuant to RCW 42.30.140(4)(b)),  
and/or litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))

**10:45**

**EMERGENCY MANAGEMENT DEPARTMENT**

**Liz Jessee**

- a) **Consent Agenda Items:**
- 1) Resolution \_\_\_\_\_ - Approval of  
an Agreement with Washington State  
Military Department for a Homeland  
Security Grant (E18-147)
- b) Department update and miscellaneous

**11:00**

**COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business  
to come before the Board

**12:00**

**RECESS**

**1:30**

**COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business  
to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*