

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, FEBRUARY 12, 2018

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of February 5 and 6, 2018
 - 2) Resolution _____ - Approving out of state travel for Fair Board and Fair Court members and others for 2018
 - 3) Resolution _____ - Approving additional contracts for indigent legal Services for 2017 and 2018 (Flores, Karl and Hartzell)

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPROVING OUT OF STATE
TRAVEL FOR FAIR BOARD
AND FAIR COURT MEMBERS
AND OTHERS FOR 2018



RESOLUTION NO.

WHEREAS, there is a need to approve out of state travel for county employees and volunteers associated with county-sanctioned events; and

WHEREAS, annually the Walla Walla Fair and Frontier Days Royalty (fair court) and parade marshal(s), accompanied by advisors and various members of the Walla Walla and Frontier Days Board of Directors and persons utilized to carry flags, travel within and outside the state of Washington and surrounding states, to include Nevada and Wyoming, as well as into Canada to attend the Calgary Stampede, to promote the annual Walla Walla Fair and Frontier Days event by participating in community parades and other functions; and

WHEREAS, Walla Walla Fair and Frontier Days Royalty Advisor Cindy Granger and Royalty Director Charlie Barron, via Fairgrounds Manager Bill Ogg, have requested approval for out of state travel as outlined above to the events listed on the attached memo dated , which was received in this office on February 2, 2018, which is by this reference made a part hereof; and

WHEREAS, in advance of travel to other related events/commitments not currently listed or known at the time of the original request, the fairgrounds manager or designee will provide information on the additional dates of travel and location as backup information for auditing and insurance purposes; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above and under the conditions outlined above is and shall be approved.

BE IT FURTHER RESOLVED that additional time to travel to or from said events, if needed, is also approved.

"Passed this 12th day of February, 2018 by Board members as follows: ___Present or ___ Participating via other means, and by the following vote: ___ Aye ___Nay ___ Abstained ___ Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

MEMO

DATE: December 12, 2017

TO: WALLA WALLA COUNTY COMMISSIONERS

FROM: WALLA WALLA FRONTIER DAYS ROYALTY ADVISOR, CINDY GRANGER
WALLA WALLA FRONTIER DAYS ROYALTY DIRECTOR, CHARLIE BARRON

RE: ROYALTY 2017-2018 - OUT OF STATE TRAVEL / PARADES

We are requesting approval for out of state travel to allow the Frontier Days Royalty, Directors, Parade Marshals, Advisors and Flag carriers to attend the following community parades representing and promoting the Walla Walla Fair & Frontier Days.

Out of state travel

Oregon:

Milton-Freewater: December 1, 2017

Adams: April 14 or 21

Milton-Freewater: May 5

Weston: June 2

Union: June 8

St. Paul: July 2 thru 4

Athena: July 14

Elgin: July 14

Joseph: July 26 thru 29

Hermiston: August 4

Milton-Freewater: sometime in June/ July/August to Pioneer Posse

Pendleton: September 13 & 14

Idaho:

Lewiston Coronation: March 24

Lewiston: September 8

Nevada:

Reno: June 14 thru June 18

Wyoming:

Cheyenne: July 19 thru 22

Canada:

Calgary: July 5 thru 8

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF APPROVING
ADDITIONAL CONTRACTS FOR
INDIGENT LEGAL SERVICES
FOR 2017 AND 2018 (FLORES,
KARL AND HARTZELL)**



RESOLUTION NO.

WHEREAS, Walla Walla County is required to provide legal representation for indigent citizens when so determined by the Courts of Jurisdiction on all matters related to District Court criminal matters and Superior Court criminal matters, dependency hearings, mental health hearings, and other such matters before the Courts; and

WHEREAS, it is the opinion of this Board of Walla Walla County Commissioners that said legal services can best be provided for indigent persons by entering into individual contracts with certain attorneys who will accept a percentage of the appointments for felony and other cases pursuant to the conditions set forth in the contract; and

WHEREAS, contracting attorney Sandy Flores gave notice that she has taken another position and would not be accepting a contract to provide indigent legal services for 2018; however, Ms. Flores has executed a second Addendum to Contract for Indigent Legal Services 2017 as part of the transition process; and

WHEREAS, by means of a Request for Qualifications, Walla Walla County conducted a public process to seek interested attorneys who would provide the necessary services; and

WHEREAS, Walla Walla County has determined it wishes to contract with attorney Julie Karl to provide Superior Court Dependency services, and to approve the addition of District Court Criminal cases to those services provided by current contractor John Hartzell, III; and

WHEREAS, a signed contract has now been received from Julie Karl, and an Addendum to Contract for Indigent Legal Services 2018 has been received from John Hartzell, III; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign said contract between Walla Walla County and Julie Karl and Addendum to Contract for Indigent Legal Services 2018 with John Hartzell, III, for the contract period February 12, 2018 through June 30, 2018.

BE IT FURTHER RESOLVED that the Board does hereby approve and shall sign said Addendum to Contract for Indigent Legal Services 2017 with Sandy Flores.

*"Passed this **12th day of February, 2018** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

e) Consent Agenda Items (continued):

- 4) County vouchers/warrants/electronic payments as follows: _____ through _____ totaling \$_____
 - 5) Payroll action and other forms requiring Board approval
- f) Miscellaneous business to come before the Board
- g) Review reports and correspondence; hear committee and meeting reports
- h) Review of constituent concerns/possible updates re: past concerns

9:45

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a) Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

February 12, 2018

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

- N/A

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Other Projects

- **Judges/Clerks Case Management and Document Management Systems**
 - Changed mounts for Judges bench computers, one is installed.
- **OnBase**
 - The OnBase technician has been off work. Nothing new to report.
- **Website Redesign**
 - Third review is complete and changes to the layout has been given back to the vendor.
 - Expect to begin working with departments any time now.
- **County Wireless**
 - The reports show that we still have plenty of headroom. So we will not need to upgrade bandwidth at this time.
 - Guest WiFi is going through the charter connection and is not managed or logged.
 - We can proceed with access any way the BoCC desires.
- **County Logo - FYI**
 - Ordered and due back this week or next.
- **Jail - WiFi**
 - Project is complete.
- **Fair WiFi**
 - Some sort of connection is needed for the maintenance shop. Looking at a WiFi shot for that connection direct into our network at the fairgrounds.
 - Looking at fulltime connection in Community Center and Fair Pavilion
 - Most customers want WiFi when they rent the buildings.
- **Tech Refresh**
 - 50 PC's have arrived. We have started deployment.
- **Old Email Server**
 - Need to offload to a search appliance/software so we don't lose what we have.

- Have not had time to research
- It is possible to use some grant money for this if we choose to apply for Technology Tools grant.
- **Updated Information with EMD for Coop plan**
- **PRO Certification**
 - 2018 training is being listed. Still all on the west side
 - More training coming up in Lynwood and other locations on the Westside.
- **Public Record Requests Last 2 Weeks**
 - 8= Requests received
 - 0 = Forwarded to departments
 - 9= Completed
 - 0= Pending Closure
 - 0 = Litigation hold
 - 0 = Pending 3rd party notice
 - 8 = Open/Being handled by the PRO

Definitions

JLARC=Joint Legislative Audit and Review Committee

ACCIS =Association of County, City Information Systems (managers)

API = Application Program Interface

CITRIX = A product used for remote access to our network

PAV=Potential Archival Value

CJIS = Criminal Justice System Information Systems

AOC=Administrative Office of the Courts

PRO=Public Records Officer

USB=Universal Serial Bus

DOL=Department of Licensing

NDA=Non-disclosure agreement

RFP=Request for Pricing/Proposal

GIS=Geographic Information Systems

EOL=End of Life

JCDA=Joint Community Development Agency

W7=Windows 7

W10=Windows 10

OS=Operating System

JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System

AV=Audio/Visual

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

CAD=Computer Aided Dispatch (hosted at the city)

CAT5=Category 5 Ethernet cable (for data and voice)

ADA=Americans with Disabilities Act

ECM=Enterprise Content Management

NWS=New World Systems

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

EO = Elected Official

DH = Department Head

WAPRO – Washington Association of Public Records Officers

10:00

COUNTY CORRECTIONS DEPARTMENT

Norrie Gregoire

- a) Department update and miscellaneous

a) **Public Hearing:**

- 1) To consider declaring certain equipment and miscellaneous parts and tools surplus

b) **Action Agenda Items:**

- 1) Resolution _____ - Declaring certain equipment and miscellaneous used parts and tools as surplus
- 2) Resolution _____ - Bid award for chemical vegetation control products
- 3) Resolution _____ - Bid award for a 2018 Dump Body

c) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF DECLARING
CERTAIN EQUIPMENT AND
MISCELLANEOUS USED PARTS
AND TOOLS AS SURPLUS



RESOLUTION NO.

WHEREAS, the Board of Walla Walla County Commissioners, in accordance with Chapter 36.34 of the Revised Code of Washington, has the authority to sell certain equipment and miscellaneous used parts and tools once declared surplus; and

WHEREAS, a public hearing determining the advisability of surplusizing certain equipment and miscellaneous used parts and tools was held on February 12, 2018; and

WHEREAS, it is in the best interest of the public to declare surplus and dispose of the equipment and miscellaneous used parts and tools listed on Attachment "A", which by this reference is made a part hereof; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said equipment and miscellaneous used parts are declared surplus.

BE IT FURTHER RESOLVED that the Public Works Department be directed to coordinate sale of said items, and publish notice of such sale as prescribed, which notice will set forth equipment and miscellaneous used parts and tools to be sold, as listed in Attachment "A", together with the time and place of said sale.

*Passed this 12th day of **February, 2018** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

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Attachment "A"
Surplus Equipment – February 2018

- #202 – 2010 Ford Crown Victoria, License #94380C S/N 2FABP7BV3AX132152
- #204 - 2007 Ford Crown Victoria, License #82037C S/N 2FAFP71W57X139706
- #209 - 2008 Ford Crown Victoria, License #85946C S/N 2FAFP71V18X141946
- #216 – 2005 Ford Crown Victoria, License #72432C S/N 2FAFP71W05X133356
- #223 – 2009 Ford Crown Victoria, License #90389C S/N 2FAHP71V99X123558
- #226 – 2006 Ford Crown Victoria, License # 80664C S/N2FAFP71W86X146115
- #646 – 2005 Toyota Prius, License #77433C S/N JTDKB20U053102552
- #1014 – 1979 Sander, Hi-Way, Model E-2020, S/N 66641
- #1119 – 1989 Snow Plow, Reversing, ED-KA
- #1130 – 1990 Sander, 7 CY, Model FSH-13 S/N 13726
- #1147 – 1992 Chevrolet Pickup, Flatbed, 4WD, Spray, License #17795C S/N1GBHK34J3NE186374
- #1156 – 1992 Portable Spray Unit, Micro Trac, S/N 300-275
- #1165 – 1993 Portable Welder, 300 AMP, Diesel S/N KD424288
- #1177 – 1994 Sander, Truck 7 CY, Model EV100-13, S/N 66992
- #1213 – 2000 Snow Plow, Henke, S/N 3626
- #1286 – 2008 Yamaha ATV, Utility, License # 513066 S/N JY4AM15YX8C005776
- #1289 – 2008 Ford Dump Truck, 2 CY License # 85959C S/N 1FDAX57RX8ED99821
- #1300 – 2010 Caterpillar Grader, Model 140M, S/N CAT0140MTB9M00837
- #1312 – 2010 Caterpillar Grader, Model 160M, S/N CAT0160MLD9T00147

Miscellaneous used parts, computers/network servers with zero value and used tools

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID AWARD
FOR CHEMICAL VEGETATION
CONTROL PRODUCTS



RESOLUTION NO.

WHEREAS, as advertised, a bid opening was held on February 5, 2018 for furnishing Walla Walla County with Chemical Vegetation Control Products; and

WHEREAS, bids were received from Wilbur-Ellis Company and Crop Production Services, Inc.; and

WHEREAS, Section 10 of the Instructions to Bidders indicated the Board of Walla Walla County Commissioners may award each item separately to the successful bidder for that item; now therefore

BE IT HEREBY RESOLVED that the chemical products bids be awarded by this Board of Walla Walla County Commissioners as described on Exhibit "A".

BE IT FURTHER RESOLVED that the County reserves the right to purchase any or no quantities at the unit bid price, or to utilize other processes, such as the County vendor's list or purchasing from the state contract.

Passed this 12th day of February, 2018 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

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Exhibit "A"

1	CAYUSE PLUS	\$15.50/GAL	CHOICE WM	\$10.21/GAL
2	PERSPECTIVE	<u>\$92.97/LB</u>	PERSPECTIVE	<u>\$92.97/LB</u>
3	BROADRANGE 55	<u>\$31.15/GAL</u>	BROADRANGE 55	No Bid
4	FREQUENCY	\$722.00/GAL	FREQUENCY	<u>\$700.00/GAL</u>
5	ESCORT XP	\$2.22/OZ	ESCORT	<u>\$2.10/OZ</u>
6	R11	\$32.50/GAL	SPREADER 90	<u>\$11.21/GAL</u>
7	INSIST 90 PLUS	<u>\$15.75/GAL</u>	LI-700	\$18.00/GAL
8	ESPLANADE	<u>\$1121.40/GAL</u>	ESPLANADE	<u>\$1121.40/GAL</u>
9	CROSSHAIR	\$35.35/GAL	LIBERATE	<u>\$20.00/GAL</u>
10	AQUANEAT	<u>\$14.25/GAL</u>	ROUNDUP PRO CONC	\$14.80/GAL
11	GLY-STAR	\$13.00/GAL	MAD DOG PLUS	<u>\$10.70/GAL</u>
12	OVERDRIVE	<u>\$36.00/LB</u>	OVERDRIVE	<u>\$36.00/LB</u>
13	SYLTAC EA	\$30.00/GAL	PHASE	<u>\$25.00/GAL</u>
14	VENGEANCE PLUS	<u>\$45.00/GAL</u>	VENGEANCE PLUS	No Bid
15	MILESTONE	<u>\$277.00/GAL</u>	MILESTONE	<u>\$277.00/GAL</u>
16	IMAZAPYR 4 A.I.	<u>\$93.00/GAL</u>	IMAZAPYR 4 A.I.	No Bid
16A	ARSENAL 2 A.I.	No Bid	ARSENAL 2 A.I.	<u>\$49.00/GAL</u>
17	Basecamp Amine	<u>\$9.34/GAL</u>	CLEAN AMINE	\$11.01/GAL
18	TELAR XP	<u>\$10.68/OZ</u>	TELAR XP	\$11.50/OZ
19	METHOD 240 SL	<u>\$320.95/GAL</u>	METHOD 240 SL	<u>\$320.95/GAL</u>
20	DETAIL	<u>\$620.00/GAL</u>	DETAIL	\$640.00/GAL

NOTE :

Items in ***BOLD and ITALICS*** will be purchased from the respective bidders.

Items in ***BOLD, ITALICS and underlined*** will be purchased from both bidders.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID
AWARD FOR A 2018 DUMP BODY



RESOLUTION NO.

WHEREAS, as advertised, a bid opening was held on Monday, February 5, 2018 for a 2018 Dump Body, with the following bids were opened and read publicly:

- | | |
|---|-------------|
| 1) Titan Truck Equipment, Inc
Spokane Valley, WA | \$24,099.00 |
| 2) Cobalt Truck
Spokane, WA | \$25,290.00 |
| 3) Northend Truck Equipment Inc.
Marysville, WA | \$25,104.00 |

and

WHEREAS, Titan Truck Equipment, Inc. submitted the lowest responsive, responsible bid; now therefore,

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the bid award for purchase of said 2018 Dump Body is awarded to Titan Truck Equipment, Inc. for \$24,099.00.

*Passed this 12th day of **February, 2018** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 8 February 2018

Re: Director's Report for the Week of 5 January 2018

Board Action: 12 February 2018

Hearings:

In the Matter of Declaring Certain Equipment and Miscellaneous Parts and Tools Surplus

Resolutions:

In the Matter of Adopting Declaring Certain Equipment and Miscellaneous Parts and Tools Surplus

In the Matter of a Bid Award – Chemical Vegetation Control Products

In the Matter of a Bid Award – 2018 Dump Body

ENGINEERING:

- Mill Creek FH: Extending 2-year agreements due to condemnation delays.
- Blue Creek Bridge: Extending 2-year agreements due to condemnation delays.
- Pflugrad Bridge: Negotiating ROW.
- Mill Creek Road MP 1.1 to MP 3.96: Answering property owner concerns.
- Mud Creek: Awaiting WSDOT approval. Scheduling cultural survey.
- Whitman Drive W.: Consultant to design with construction this fall.
- Byrnes Road: Project will shift road over about 20 feet.
- Middle Waitsburg Road: To be surveyed this summer.
- Scenic Loop Road: Delayed survey to 2018.
- Miscellaneous: Working on RAP grant due in March.

MAINTENANCE/FLEET MANAGEMENT:

- South crews cutting brush and preparing for chip seal activities.
- North crews ditching and shoulder work.
- Vegetation/Signs cutting brush with south crew and doing facility maintenance.
- Garage working on routine maintenance and up-fit of new vehicles.

ADMINISTRATION:

- Interviews scheduled Friday for Vegetation/Traffic Control Worker.
- Interview scheduled next Thursday, February 15th for the Fleet Services Manager/Assistant Chief Road Maintenance.
- Conducted Safety Committee meeting.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

10:45

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00

FACILITIES MAINTENANCE

Tom Byers

- a) Department update and miscellaneous

11:15

COUNTY COMMISSIONERS

- a) Presentation by Walla Walla Public Schools Superintendent Wade Smith
- b) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.