

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, AUGUST 13, 2018

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

d) Action Agenda Items:

- 1) Review submitted Employee Payroll Action Forms

e) Public Hearing:

- 1) To consider declaring certain County equipment as surplus

f) Action Agenda Item:

- 1) Resolution _____ - Declaring certain County property as surplus and disposing of same

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF DECLARING
CERTAIN COUNTY PROPERTY
AS SURPLUS AND DISPOSING
OF SAME**



RESOLUTION NO. 181

WHEREAS, the Board of County Commissioners of Walla Walla County, as the county legislative authority, has received from the County Technology Services (Central Services) Department a listing of various used equipment items, which are and have been the property of the County and which are proposed to be declared surplus, said list attached as "Attachment A" and by reference herein made a part hereof, and

WHEREAS, Kevin Gutierrez, Technology Services Department Director, has advised that the equipment as listed is either past end of technical life, damaged, no longer supported technically, or in a condition that would cost the county more to repair than replace, and as such, he is proposing to recycle suitable items and dispose of the other items, as none are deemed to have a resale value to the county; and

WHEREAS, pursuant to Walla Walla County Resolution No. 18 188, a public hearing date of August 13, 2018 was set to consider declaring said County property as surplus and disposing of same; and

WHEREAS, the Board of County Commissioners, as the county legislative authority, held a properly advertised public hearing on August 13, 2018 for the purpose of hearing testimony in favor of or in opposition to disposing of the aforementioned property; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they deem it in the best interests of Walla Walla County to declare said property as surplus and direct the Technology Services Department Director to dispose of the items as proposed.

*"Passed this **13th day of August, 2018** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

ATTACHMENT A

TAG	Device	MFG	Model	Serial #
64-4254	Laptop	HP	6730b	CNU9250SZ8
64-1929	Printer	HP	2600N	
No Tag	Hp Laptop	HP	6120	CNU5200FT0
64-3246	Hp Laptop	HP	8230	
64-3250	Hp Laptop	HP	8230	
64-3251	Hp Laptop	HP	8230	
64-3253	Hp Laptop	HP	8230	
64-3727	Hp Laptop	HP	6710b	
64-3906	Hp Laptop	HP	6710b	
64-3909	Hp Laptop	HP	6710b	
64-3911	Hp Laptop	HP	6710b	
64-3913	Hp Laptop	HP	6710b	
64-3914	Hp Laptop	HP	6710b	
64-3915	Hp Laptop	HP	6710b	
64-3944	Hp Laptop	HP	6710b	
64-4021	Hp Laptop	HP	6710b	
64-4023	Hp Laptop	HP	6710b	
64-4025	Hp Laptop	HP	6710b	
64-4027	Hp Laptop	HP	6710b	
64-4029	Hp Laptop	HP	6710b	
64-4030	Hp Laptop	HP	6710b	
64-4353	Hp Laptop	HP	6710b	
64-4354	Hp Laptop	HP	6710b	
64-4356	Hp Laptop	HP	6710b	
64-4357	Hp Laptop	HP	6710b	
64-4358	Hp Laptop	HP	6710b	
64-4394	Hp Laptop	HP	6710b	
64-4395	Hp Laptop	HP	6710b	
64-4499	Hp Laptop	HP	Mini 311	
64-4500	Hp Laptop	HP	Mini 312	
64-4502	Hp Laptop	HP	Mini 3105	
64-4709	Hp Laptop	HP	Mini 3106	
64-4711	Hp Laptop	HP	Mini 3107	
64-4712	Hp Laptop	HP	Mini 3108	
64-4713	Hp Laptop	HP	Mini 3109	
64-4714	Hp Laptop	HP	Mini 3110	
64-4715	Hp Laptop	HP	Mini 3111	
64-4716	Hp Laptop	HP	Mini 3112	
64-4718	Hp Laptop	HP	Mini 3113	

64-4719	Hp Laptop	HP	Mini 3114	
64-4721	Hp Laptop	HP	Mini 3115	
64-4723	Hp Laptop	HP	Mini 3116	
64-4724	Hp Laptop	HP	Mini 3117	
No Tag	Hp Monitor	HP	Hp1506	CNK5382B76
64-4055	Hp Server	HP		USE902NDX6
5369	Hp Server	HP	VG150B	IQ208517b8
	CISCO PHONE	CISCO	7960	
	CISCO PHONE	CISCO	7960	
64-4224	Hp Server	HP	320	
No Tag	SERVER FROM CITY	DELL		99SGVV1
64-4580	Hp PC	HP	7600	2UA6410FOX
6074	Hp Monitor	HP		CN44470Y7N
6078	Hp Monitor	HP		CN44470Y9S
64-3720	Hp Laptop	HP	6710b	CNU737027Y
64-3936	Hp Laptop	HP	6710b	CNU80921V4
64-4270	Hp Mini Laptop	HP	5102	CNU0255CLJ
64-2352	HP Plaptop	HP	Compaq nc8230	CNU511P2W
64-4363	HP Printer	HP	Unk	CNB9G23570
64-4041	PC	HPO	DC7800	2UA8510JT9
64-4248	Laptop	HP	6730B	CNU951365M
64-4250	Laptop	HP	6730B	CNU951365C
64-4255	Notebook	HP	Mini 5102	CNU0104DC9
64-4706	Notebook	HP	3105M	5CH132169Q
64-1720	Ag Data Tower	Ag Data		603350
64-4298	Monitor	hp	LE1911	CNC938P433
64-2363	Tiny Keyboard	Human Service?		
5098	Monitor	HP	L1950	CNK803066B
5358	Monitor	HP	L1950G	CNK8470YGY
64-2215	iPAQ	HP	Pocket PC	KRD4270FWX
64-1095	Laptop	Dell	Inspiron 8000	3570827327
64-2355	Laptop	HP	NC3280	CNU5410XUD
64-4020	Laptop	HP	6730B	CNU9090ZLN
5491	Mini	HP	1101	CNU92254NT
64-4698	HP EliteBook	HP	2760P	2CE2210001S
64-4247	HP EliteBook	HP	2730P	2CE9495078
64-4256	HP EliteBook	HP	2730P	2CE0170961
64-3723	HP Compaq	HP	6710b	CNU74204S2
64-4556	Tough Book	General Dynamics	GD6000	ZZSJC1080ZZ0090
64-4557	Tough Book	General Dynamics	GD6000	ZZSJC1080ZZ0097
64-4559	Tough Book	General Dynamics	GD6000	ZZSJC1143ZZ0033
64-4937	Tough Book	General Dynamics	GD6000	AFDB1ABA3H
64-4560	Tough Book	Panasonic	CF-U1GQGQG1M	1AKYA34589

64-3396	Laptop	Compaq	Compaq nx9420	CND63734KS
64-4244	Laptop	HP	6730B	CNU9250YF8
64-4968	PC	Ag Data	None	41026631
64-1765	PC	Ag Data	None	603299
64-3648	PC	IBM	None	41026631
64-3919	PC	HP	7600	MXL74607HW
64-4960	Tough Book	General Dynamics	GD6000	914J9Z1003G90200A02M000
64-2357	PC	HP	7600	2UB541073L
64-3711	PC	HP	7600	2UB541073Z
5001	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2341WWT
5002	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370SW5
5004	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370JM9
5005	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370JM6
5006	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370JMB
5007	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370JMG
5008	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370JM7
5009	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370JMC
5010	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370JMF
5011	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370JM8
5012	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370JMD
5013	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370SW2
5014	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370SW3
5015	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370SW6
5016	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370SVT
5017	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370SVX
5018	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370R XR
5024	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370RXT
5025	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370SW0
5026	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370SVY
5027	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370R XS
5028	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370SVW
5029	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370SVS
5030	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL2370SW4
5044	Workstation	Hewlett-Packard	HP Compaq Elite 8300 CMT	MXL250150H
5951	Printer			
6330	Workstation	HP	HP EliteDesk 800 G2 TWR	MXL5461557
64-3927	Workstation	HP		2UA7490YXP
64-3941	Workstation	Hewlett-Packard	HP Compaq dc7800p Convertible Minitower	MXL8250VGD
64-4561	Workstation	Hewlett-Packard	HP Compaq 8200 Elite CMT PC	MXL12720VV
64-4563	Workstation	Hewlett-Packard	HP Compaq 8200 Elite CMT PC	MXL1300FSF
64-4569	Workstation	Hewlett-Packard	HP Compaq 8200 Elite Desktop	MXL152005M

64-4573	Workstation	Hewlett-Packard	HP Compaq 8200 Elite CMT PC	MXL2041DCB
64-4578	Workstation	Hewlett-Packard	HP Compaq 8200 Elite CMT PC	MXL2100YG9
64-4908	Workstation	Hewlett-Packard	HP Compaq 8200 Elite CMT PC	MXL2230ZSJ
64-4984	Workstation	Hewlett-Packard	HP Compaq 8200 Elite CMT PC	MXL2241HP5
64-4986	Workstation	Hewlett-Packard	HP Compaq 8200 Elite CMT PC	MXL2241HP1
64-5327	Workstation	Hewlett-Packard	HP Compaq 8200 Elite CMT PC	MXL2370SVZ
00005434	Monitor	LG	Flatron 20"	404MXJX32980
64-3064	Print Server	Netgear	PS110	PS1D0A58773
64-303	Print Server	Netgear	PS111	PS11D6043632
64-3176	Card Printer	Alto	Magicard	421029
No Tag	Network Switchj	Netgear	SR225g	Not Found
No Tag	CD-RW Reader	lomega		3WBE090142
64-4505	Camcorder	SONY	Wide LCD Handycam	1466267
No Tag	Camcorder	SONY	Video Hi8 Handycam	135418
00005544	VideoRecorder	Night Owl	TL-DVR 8-5GB	164B-030405
64-4560	Tough Book	Panasonic		
64-4988	PC	HP	HP Compaq 8200 Elite CMT PC	2UA2270TX7
5994	PC	HP	HP EliteDesk 800 G1 TWR	2UA4200VJL
5995	PC	HP	HP EliteDesk 800 G1 TWR	2UA4200VJM
6043	PC	HP	HP EliteDesk 800 G1 TWR	2UA44911KW
64-4562	PC	HP	HP Compaq 8200 Elite CMT PC	MXL1300FSD
64-4869	PC	HP	HP Pro 3500 Series	MXL2501529
64-4947	Server	HP	ProLiant DL380 G7	USE136N1XV
6015	PC	HP	HP EliteDesk 800 G1 TWR	MXL4321786
6017	PC	HP	HP EliteDesk 800 G1 TWR	MXL4321788
6012	PC	HP	HP EliteDesk 800 G1 TWR	MXL432178N
1903	monitor	HP		
2191	monitor	HP		
2348	monitor	HP		
5113	Tablet	Samsung	Tab 4	
5114	Tablet	Samsung	Tab 4	
5116	Tablet	Samsung	Tab 4	
5112	Tablet	Samsung	Tab 4	
64-4704	Projector			
64-4286	Printer	Zebra		

64-3312	Scanner/Hand	Strobe	XP100	
64-3504	Camera	Cannon		
69-4444	Camera	Sony		
69-4882	Camera	Olympus		
64-4524	Signature Pad	Topaz		
5219	Signature Pad	Topaz		
5105	Cell Phone			
5759	Docking Station	HP		
64-4285	Printer	Zebra		
64-6717	Fax	Brother		
64-4363	Printer/Laser Jet	HP		
64-2318	Tape Dfrive	IBM	Ultrium	
64-4767	PC	HP	8200	From Comprehensive
64-4775	PC	HP	8201	From Comprehensive
64-4753	PC	HP	8202	From Comprehensive
64-4758	PC	HP	8203	From Comprehensive
5695	Wireless AP	Cisco		
5696	Wireless AP	Cisco		
5694	Wireless AP	Cisco		
64-3904	Wireless AP	Cisco		
64-3905	Wireless AP	Cisco		
NONE	Wireless AP	Cisco	1131AG	14 EACH
64-3065	Thin Client	IBM		
64-1650	Thin Client	IBM		
5389	Photosmart printer	HP	c5280	MY796DC057
5647	Switch	Cisco	1900	FAA024w050
64-2728	Switch	Cisco	2612	JMX0619K7DQ
64-3957	Wireless Controller	Cisco		
N/A	IP Phones	Cisco	7912	11 EACH
N/A	IP Phones	Cisco	7940	20 Each
N/A	IP Phones	Cisco	7960	7 Each
6404226	PC	HP	dc7900	MXL9060SF7
64-3969	Server	HP	DL380	
64-4056	Server	HP	DL380	USE902N0XD
64-4058	Server	HP	DL380	USE902N0XA
64-3768	Server	HP	DL380	
64-4860	Server	HP	DL380	USE209WN28
64-4858	Server	HP	DL380	USE209WN24
64-4864	Server	HP	DL380	USE207VTAP
64-4948	Server	cisco	DL360	MX284900ER
64-4946	Server	HP	DL380	USE136N1XX

5773	PC	HP	HP EliteDesk 800	MXL3512CCS
64-4040	PC	HP	7800	2UA8510JT8
64-4987	pc	HP	HP EliteDesk 800	MXL2241HP2
4722	LT	HP	HP 3105m	5CH132169W
5664	LT	HP	HP EliteBook 8570p	5CB346045D
64-4717	LT	HP	HP 3105m	5CH132169Z
64-3946	LT	HP		
64-4249	LT	HP	HP Compaq 6730b (BK984US#ABA)	CNU951364X
5538	LT	DELL		HG545S1
5491	LT	HP	HP MINI 1101	CNU92254NT
64-4258	PC	HP	HP Compaq 8000 Elite	CNU92254NT
64-2245	PROJECTOR	EPSON	INFOCUS	
64-3046	PRINTER	HP	HP CP3525	HP Compaq 8000 Elite
64-1767	FAX	BROTHER	INTELLIFAC 2800	
64-3649	PRINTER	CANON	lr3570	SKV67707
5914	SWITCH	NETGEAR	Netgear GS508T	GST8B2A006175
5436	SWITCH	CISCO	3550	CHK0630V0GJ
64-3074	UPS	APC	2-UNITES AS ONE	
64-3077	KVM CONSOLE	KVM		
64-4426	UPS	APC	1500	
64-2493	UPS	APC	2200	
64-2495	UPS	apc	2200	
64-1750	PRINTER	HP	4600DTN	
64-2327	MSA CONTROLLER	HP	AA96A	SGA052600F + 2 ITEMS
64-2325	FIBER SWITCH	CISCO	MDS 9210	SET
64-2326	FIBER SWITCH	CISCO	MDS9120	SET

COUNTY COMMISSIONERS (continued)

g) Consent Agenda Items:

- 1) Resolution _____ - Minutes of County Commissioners' sessions of August 6 and 7, 2018
- 2) Resolution _____ - Salary of the County Prosecuting Attorney effective September 1, 2018
- 3) Approve execution of Greater Columbia Behavioral Health, LLC Resolutions 01-2018 and 02-2018, pursuant to County Resolution 18 105
- 4) County vouchers/warrants/electronic payments as follows: _____ through _____, totaling \$ _____
- 5) Payroll action and other forms requiring Board approval

h) Miscellaneous business to come before the Board

i) Review reports and correspondence; hear committee and meeting reports

j) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF THE
SALARY OF THE COUNTY
PROSECUTING ATTORNEY
EFFECTIVE SEPTEMBER 1, 2018**



RESOLUTION NO. 18

WHEREAS, Walla Walla County Resolution 08 153 provided for the salary of the prosecuting attorney to be set pursuant to RCW 36.17.020 as amended by Substitute Senate Bill (SSB) 6297 (Chapter 309, Laws of 2008), changing the amount of the State's contribution to the elected prosecuting attorney salaries and establishing that contribution to be equal to fifty percent of the salary set for a superior court judge; and

WHEREAS, under RCW 36.17.020 (as amended by Chapter 309, Laws of 2008) the State of Washington increased the amount of the State's contribution to the salary of the elected county prosecuting attorney to one-half the annual amount of a Superior Court Judge's salary, and requires the County to continue to contribute to the salary of the elected prosecuting attorney at least the amount contributed in 2008; and

WHEREAS, the Walla Walla County Board of County Commissioners sets the salary of the Walla Walla County Prosecuting Attorney by resolution and establishes the amount the County shall contribute to the prosecuting attorney's salary; and

WHEREAS, pursuant to RCW 2.08.092 the salary set for superior court judges is established by the Washington Citizens' Commission on Salaries for Elected Officials, and is being increased by said Commission beginning September 1, 2018 from \$169,187 to \$172,571, thereby making the State's share of the prosecuting attorney's salary \$86,285.50 (or \$7,190.46 per month) for 2018; and

WHEREAS, Walla Walla County Resolution 16 133 established the county's share of the prosecuting attorney's salary to be set at \$56,847.00 for 2018 (or \$4,737.25 per month); now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that, effective September 1, 2018, the Prosecuting Attorney's salary shall be \$143,132.50 (or \$11,927.71 per month).

*"Passed this **13th day of August, 2018** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

From: jbell@jimbello.com <jbell@jimbello.com>

Sent: Thursday, August 02, 2018 11:28 AM

To: Obie O'Brien <obie.obrien@co.kittitas.wa.us>; Jim Duncan <jduncan@co.walla-walla.wa.us>

Subject: Signing ASO resolutions

Commissioners,

Attached are two resolutions of the new ASO that were discussed and passed at this morning's Board meeting. They were discussed and passed unanimously and were signed by all the commissioners in attendance. Mike Berney took an original set back to have his Commissioner in Whitman County sign, and we have all other signatures.

Resolution #1 is just memorializing that GCBH decided to become the ASO. This is something that the GCBH Board and your individual Boards already voted on and agreed to, back in October (To become the ASO). We just needed it in resolution form.

Resolution #2 is indicating the new ASO's desire and request to have the Benton County Treasurer's Office serve as "Custodian of Funds" as they have for the BHO. The Benton County Treasurer's office asked for this request to be in Resolution form, as that is what they are used to. This will allow us to have them open up a funds account, so we can begin transacting necessary business and receive funds from the State.

If you could please sign these Resolutions and send them back to me, I would appreciate it. The sooner the better. Once I have them back, we can then get the account set up at Benton County and move forward with the ASO. If you have any questions, please let me know. Thanks, I look forward to receiving the signed documents soon.

James Bell
Bell, Brown & Rio, PLLC
jim@bellbrownrio.com
(509) 628-4700

GREATER COLUMBIA BEHAVIORAL HEALTH, LLC

RESOLUTION #01-2018

IN THE MATTER OF ESTABLISHING THE GREATER COLUMBIA BEHAVIORAL HEALTH, LLC as an ADMINISTRATIVE SERVICES OFFICE (GCBH-ASO)

WHEREAS, the following counties have agreed to form the Greater Columbia Behavioral Health, LLC as an Administrative Services Office (GCBH-ASO) effective immediately

WHEREAS, the GCBH-ASO office will not officially begin operations until January 1, 2019

WHEREAS, State requirements for contracting and other specific requirements of the HCA procurement process have made immediate formation of the ASO fund necessary; NOW THEREFORE

BE IT RESOLVED the following counties have agreed to form the Greater Columbia Behavioral Health, LLC as an Administrative Services Office (GCBH-ASO) effective immediately.

DATED this 2nd day of August, 2018.

Asotin County

Kittitas County

Benton County

Columbia County

Walla Walla County

Franklin County

Whitman County

Garfield County

Yakima County

Constituting the Board of Directors of
Greater Columbia Behavioral Health, LLC
Administrative Services Office

GREATER COLUMBIA BEHAVIORAL HEALTH, LLC-ASO

RESOLUTION #02-2018

IN THE MATTER OF ESTABLISHING THE GREATER COLUMBIA BEHAVIORAL HEALTH, LLC ADMINISTRATIVE SERVICES OFFICE FUND (GCBH-ASO)

WHEREAS, the following counties have agreed to form the Greater Columbia Behavioral Health, LLC as an Administrative Services Office (GCBH-ASO) effective immediately

WHEREAS, the GCBH-ASO must establish a fund from which to administer revenue and expenditures of the ASO

WHEREAS, the GCBH-ASO Board of Directors requests that Benton County act as Treasurer for the ASO by establishing a such a fund on the boards behalf; NOW THEREFORE

BE IT RESOLVED the following counties have agreed to request that Benton County act as treasurer for the newly formed Greater Columbia Behavioral Health, LLC as an Administrative Services Office (GCBH-ASO) effective immediately.

DATED this 2nd day of August, 2018.

Asotin County

Kittitas County

Benton County

Columbia County

Walla Walla County

Franklin County

Whitman County

Garfield County

Yakima County

Constituting the Board of Directors of
Greater Columbia Behavioral Health, LLC
Administrative Services Office

- a) **Action Agenda Items:**
 - 1) Proposal 2018 08-13 TSD -
Replacement of current
firewall system to continue
protection of County network
and computer security

- b) Department update and miscellaneous



MEMO

Date: August 13, 2018

Proposal ID.2018 08-13 TSD

To: BOCC

From: Kevin Gutierrez

Intent – Decision

Topic – Firewall Replacement

Summary

We have received notice that as of September 30, 2018 support for our current firewall will cease as the devices go end-of-life.

This device helps protect our networks from intrusions and BOTS. Having an incident occur and not being fully protected with a supported device will cost a minimum of \$50,000 to clean up.

The replacement for this current device is \$29,378.30 + tax. This total includes \$2,500 for an after-install GAP Assessment that measures our overall security from the firewall inward, including security policies and controls for HIPAA (Health Insurance Portability and Accountability Act), NIST (National Institute of Standards and Technology), PCI (Payment Card Industry), CJIS (Criminal Justice Information Security), configurations, email protection, data protection and others.

The assessment will also work to detect any currently compromised machines.

The assessment covers 20 security points designed to assess the overall health of our security and identify and gaps in our security.

Cost

Option 1 – as proposed \$29,373.30 plus tax plus first year maintenance includes Gap Assessment.

Option 2 – Est \$27,500.00 plus tax plus first year maintenance no Gap Assessment.

Maintenance = \$1,584 Yr

Funding

Fund 50600 Tech Services Cap Fund

Based on current inventory listing 52.11% of cost is from the L&J funds and 47.89% from Current Expense funds that are tracked within the 50600 Fund.

Alternatives Considered

N/A

Acquisition Method

State Contract WA, Cisco, NASPO, AR233(14-19) 01114

Security

Admins only

Access

Admins only

Benefits

Replaces our current "End-of-Life" firewall and optionally provide Gap Assessment for network and computer security.

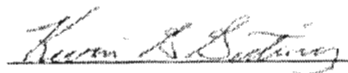
*****Authority to Execute Related Agreements Sought**

Yes

Conclusion/Recommendation

We will be losing support subscription to our current firewall support and services as of 9/30/18. I would recommend approval of Option 1.

Submitted By



Kevin Gutierrez Technology Services 8/13/18

Disposition

- Option 1 -Approved
- Option 2 -Approved
- Approved with modifications
- Needs follow up information
- Denied

*****Authority to Execute Related Agreements**

- Approved
- Denied

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up

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WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

August 13, 2018

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

- Proposal for firewall
- Current firewall is end of life and will not get upgrades or support after 9/30

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Other Projects

➤ **OnBase**

- Have had some discussions with Konica Minolta
 - They are working to identify gaps between what we paid for and what they can provide and how to provide the rest.
 - Working with Jesse

➤ **Budget 2019 (time to start)**

- In progress
- Increases in some of the maintenance items

➤ **Microsoft Upgrades**

- Software vendors are wanting us to upgrade to Server 2012 R2 server software or higher. We are currently running 2008 R2. Server 2016 is most current and Windows server 2019 is about to be released. So we are behind.
- We have multiple requests and we are sure more are to come as our current server software is end of life and no longer supported in 2020
- Prior to about 2010 we had subscription advantage (SA) – easy to budget – upgrades
- After SA was cut from the budget we had to basically get back into a subscription (O-365) to avoid having to buy into upgrades (Office 2016 w/ Office 2019 now being tested) which would have cost us a huge amount all in one lump sum.
- SA for servers is basically the same scenario with about \$30,000 per year with upgrades versus piecemeal purchases, with quite a few needed sooner than later, and no upgrades.
- We are looking at a new vendor for O-365 licenses.

➤ **More Good News**

- Our backup system will also go end-of-life 12/31/2019

- We are already looking at options for replacement.
- **Surplus**
 - Final list was sent to Commissioners
 - Ready for hearing/disposition
- **Website Redesign**
 - Go-Live 7/18 – went well
 - New content and re-organization in progress
 - Adding widgets such as facebook/twitter feeds and calendars etc.
- **Public Records Management (Old records clean up)**
 - Still on my list to do
- **Next Round of PR grant funding**
 - Closed 7/31/18
 - Assessor applied
- **Public Record Requests Last 2 Weeks**
 - 4= Requests received
 - 0 = Forwarded to departments
 - 1 = Completed
 - 7 = Pending review
 - 0= Pending Closure
 - 0 = Litigation hold
 - 0 = Pending 3rd party notice
 - 14 = Open/Being handled by the PRO

Definitions

JLARC=Joint Legislative Audit and Review Committee

ACCIS =Association of County, City Information Systems (managers)

API = Application Program Interface

CITRIX = A product used for remote access to our network

PAV=Potential Archival Value

CJIS = Criminal Justice System Information Systems

AOC=Administrative Office of the Courts

PRO=Public Records Officer

USB=Universal Serial Bus

DOL=Department of Licensing

NDA=Non-disclosure agreement

RFP=Request for Pricing/Proposal

GIS=Geographic Information Systems

EOL=End of Life

JCDA=Joint Community Development Agency

W7=Windows 7

W10=Windows 10

OS=Operating System

JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System

AV=Audio/Visual

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

CAD=Computer Aided Dispatch (hosted at the city)

CAT5=Category 5 Ethernet cable (for data and voice)

ADA=Americans with Disabilities Act

ECM=Enterprise Content Management

NWS=New World Systems

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

EO = Elected Official
DH = Department Head

WAPRO – Washington Association of Public Records Officers

10:00

COUNTY CORRECTIONS DEPARTMENT

Norrie Gregoire

a) **Consent Agenda Items:**

- 1) Resolution _____ - Approving County Program Agreement with the State of Washington Health Care Authority, Division of Behavioral Health, to provide certain services

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
COUNTY PROGRAM AGREEMENT
WITH STATE OF WASHINGTON
HEALTH CARE AUTHORITY (HCA),
DIVISION OF BEHAVIORAL
HEALTH TO PROVIDE CERTAIN
SERVICES

RESOLUTION NO. **18 1**

WHEREAS, the State of Washington, State of Washington Health Care Authority (HCA), Division of Behavioral Health, has offered a County Program Agreement for CTJA (Criminal Justice Treatment Account) services to Walla Walla County, Washington, to provide treatment and recovery support services to those involved in the criminal justice system and in accordance with RCW 71.24.580; and

WHEREAS, the term of said agreement is July 1, 2018, through June 30, 2019; and

WHEREAS, the Walla Walla County Corrections Director has reviewed said County Program Agreement and recommends approval; and

WHEREAS, said County Program Agreement was submitted to the County Prosecuting Attorney for review; now therefore,

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign said County Program Agreement 1863-34815 between State of Washington, Health Care Authority (HCA), Division of Behavioral Health, and Walla Walla County.

*"Passed this **6th day of August, 2018** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

		COUNTY PROGRAM AGREEMENT CJTA Services		HCA Agreement Number: 1863-34815	
This Program Agreement is by and between the State of Washington Health Care Authority (HCA) and the County identified below, and is issued in conjunction with the DSHS and County Agreement on General Terms and Conditions (GT&C), which is incorporated by reference.				GT&C Contract Number: 1783-86533 Contractor Contract Number:	
CONTRACTOR NAME Walla Walla County			CONTRACTOR doing business as (DBA)		
CONTRACTOR ADDRESS P O Box 1754 Walla Walla, WA 99362			WASHINGTON UNIFORM BUSINESS IDENTIFIER (UBI) 363-006-535		INDEX NUMBER 1242
CONTRACTOR CONTACT Norris Gregoire		CONTRACTOR TELEPHONE (509) 524-2822	CONTRACTOR E-MAIL ADDRESS ngregoire@co.walla-walla.wa.us		
HCA DIVISION Division of Behavioral Health			HCA CONTRACT CODE 7000CC-63		
HCA CONTACT NAME AND TITLE Ahney King Program Administrator		HCA CONTACT ADDRESS 4500 10th Ave SE Lacey, WA 98503			
HCA CONTACT TELEPHONE (360)725-3753		HCA CONTACT FAX		HCA CONTACT E-MAIL ADDRESS Ahney.King@hca.wa.gov	
IS THE CONTRACTOR A SUBRECIPIENT FOR PURPOSES OF THIS CONTRACT? No			CFDA NUMBER(S)		
AGREEMENT START DATE 07/01/2018		AGREEMENT END DATE 06/30/2019		MAXIMUM AGREEMENT AMOUNT \$51,222.00	
EXHIBITS. The following Exhibits are attached and are incorporated into this Agreement by reference: <input checked="" type="checkbox"/> Exhibits (specify): Attachment 1, Confidential Information Security Requirements; Attachment 2, Substance Use Disorder Optional Services and Activities Allowable under CJTA					
The terms and conditions of this Agreement are an integration and representation of the final, entire and exclusive understanding between the parties superseding and merging all previous agreements, writings, and communications, oral or otherwise regarding the subject matter of this Agreement, between the parties. The parties signing below represent they have read and understand this Agreement, and have the authority to execute this Agreement. This Agreement shall be binding on HCA only upon signature by HCA.					
CONTRACTOR SIGNATURE		PRINTED NAME AND TITLE		DATE SIGNED	
HCA SIGNATURE		PRINTED NAME AND TITLE HCA Contracts		DATE SIGNED	

Special Terms & Conditions

1. **Definitions Specific to Special Terms.** The words and phrases listed below, as used in this Program Agreement shall each have the following definitions:
 - a. "CJTA" or "Criminal Justice Treatment Account" means per RCW 70.96A.350, the account created by Washington State that may be expended solely for: substance use disorder treatment and treatment support services for offenders with a substance.
 - b. "DUNS" or "Data Universal Numbering System" means a unique identifier for businesses. DUNS numbers are assigned and maintained by Dun and Bradstreet (D&B) and are used for a variety of purposes, including applying for government contracting opportunities.
 - c. "DBHR" means the HCA Division of Behavioral Health and Recovery, and its employees and authorized agents.
 - d. "HCA" means the Washington State Health Care Authority, and its employees and authorized agents.
 - e. "RCW" means the Washington State Revised Code of Washington.
 - f. "SUD" or "Substance Use Disorder" means a problematic pattern of alcohol/drug use leading to clinically significant impairment or distress as categorized in the DSM-5.
2. **Purpose.** The Purpose of the Program Agreement is for the County to provide treatment and recovery support services to those involved in the criminal justice system in accordance with RCW 71.24.580.
3. **Specific Eligibility and/or Funding Requirements for Criminal Justice Treatment Account Services.** Criminal Justice Treatment Account (CJTA): Drug Courts, RCW 2.28.170; Drug Courts) and Drug Court funding. Drug court funding is provided to the following counties under this Program Agreement Cowlitz, Skagit and Thurston. The County must ensure the provision of substance use disorder treatment and support services detailed below and in accordance with RCW 70.96A and RCW 2.28.170.

In accordance with RCW 71.24.580, amounts in this Program Agreement must be used for treatment and recovery support services, per Attachment 2, for criminally involved offenders and authorization of these services shall not be subject to determinations of medical necessity.

- a. The County must coordinate with the local CJTA panel for the County in order to facilitate the planning requirement as described in RCW 71.24.580. The plan must:
 - (1) Describe in detail how substance use disorder treatment and support services will be delivered within the region;
 - (2) Address the CJTA Account Match Requirement by providing a local participation match of all HCA-provided criminal justice awards;
 - (3) Include details on special projects such as best practices/treatment strategies, significant underserved population(s), or regional endeavors, including the following:
 - (a) Describe the project and how it will be consistent with the strategic plan;
 - (b) Describe how the project will enhance treatment services for offenders;
 - (c) Indicate the number of offenders who were served using innovative funds;

Special Terms & Conditions

- b. Detail the original goals and objectives of the project.

CJTA Funding Guidelines

- (1) In accordance with RCW 2.30.040, if CJTA funds are managed by a Drug Court, then it is required to provide a dollar-for-dollar participation match for services to individuals who are receiving services under the supervision of a drug court.
- (2) No more than ten percent (10%) of the total CJTA funds may be used for the following support services combined:
 - (a) Transportation;
 - (b) Child Care Services.
- (3) At a minimum thirty percent (30%) of the CJTA funds for special projects that meet any or all of the following conditions:
 - (a) An acknowledged best practice (or treatment strategy) that can be documented in published research;
 - (b) An approach utilizing either traditional or best practice approaches to treat significant underserved population(s);
 - (c) A regional project conducted in partnership with at least one other entity serving the service area;
 - (d) Services eligible to be provided through CJTA funds are defined in the SUD Services Descriptions and Service Matrix (available upon request);
 - (e) CJTA Special Projects. HCA retains the right to request progress reports on CJTA special projects.

4. **Statement of Work.** The County shall provide the services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

- a. CJTA for Treatment in the Jail. Criminal Justice Treatment Account (CJTA) funds may be used, in a limited capacity, to provide substance use disorder (SUD) assessments, engagement, referral, transition planning and outpatient treatment services in jail. If CJTA funds are utilized for these purposes:
 - (1) The County must identify and provide transition services to persons with substance use disorder, who meet the CJTA requirements as defined in RCW 71.24.580, to expedite and facilitate their return to the community.
 - (2) Continue treatment services with individuals who were engaged in community-based treatment prior to their incarceration, with the intent to complete the outpatient treatment episode.
 - (3) Initiate outpatient treatment services with individuals who will be released and transition into community-based treatment.
 - (4) The County may provide eight (8) sessions per individual, the sessions may include:

Special Terms & Conditions

- (a) Engaging individuals in SUD treatment;
 - (b) Referral to SUD services;
 - (c) Coordinating care;
 - (d) Continuity of care;
 - (e) Transition planning.
- b. The County must ensure the provision of substance use disorder treatment and recovery support services detailed below and in accordance with RCW 71.24.580 and RCW 2.28.170. Please see SUD Services Descriptions and Service Matrix (available upon request) for a detailed list of services allowable within CJTA. County level funding priorities are established by the local CJTA panel.
- (1) The County must coordinate with their local CJTA panel in order to facilitate the planning requirement as described in RCW 71.24.580.

It is important to note that plans should detail the coordination within the County, leverage the needed services for the community, and reach the intended population for the CJTA fund. The plan must:

- (a) Describe in detail how substance use disorder treatment and recovery support services will be delivered within the County;
 - (b) Address the CJTA Account Match Requirement by providing a local participation match of all HCA-provided criminal justice awards (further match information provided under sub-section "CJTA Funding Guidelines");
 - (c) Include details on special projects i.e. National Association of Drug Court Professionals (NADCP) Best Practices/treatment strategies, significant underserved population(s), or regional endeavors;
 - i. Describe how the project will enhance treatment or recovery support services for offenders;
 - ii. Detail the goals and objectives of the project.
- (2) Completed plans must be submitted to HCA for review and approval. Once approved, the County must implement its plan as written.
- (a) The County can choose to use the funds according to the current plan or provide an updated plan with any changes by August 15, 2018.
 - (b) New or updated plans for all Counties are due by October 1, 2018.

5. Consideration. Total consideration payable to the County for satisfactory performance of the work under this Program Agreement is up to a maximum of \$51,222 for CJTA Services, and \$0 for Drug Court Services, including any and all expenses.

6. Billing and Payment.

Special Terms & Conditions

- a. County shall be paid 1/12 of the amount(s) listed in Section 5, Consideration for CJTA Services and/or Drug Court Services.
- b. All Counties will be required to submit a quarterly Supplemental Form with the amount of CJTA dollars spent in the County for the quarter.
- c. The County is required to limit Administration costs to no more than ten percent (10%) of the annual revenue supporting the public behavioral health system operated by the County. Administration costs shall be measured on a fiscal year basis and based on the information reported in the Supplemental Form reports and reviewed by the HCA Behavioral Health Administration.

7. DUNS Number and Zip Code + 4.

DUNS Number: 619391951. Zip Code + 4: 99362 + 1754.

8. Confidential Information Security.

The federal government, including the Centers for Medicare and Medicaid Services (CMS), and the State of Washington all maintain security requirements regarding privacy, data access, and other areas. County is required to comply with the Confidential Information Security Requirements set out in Attachment 1 to this Program Agreement and appropriate portions of the Washington OCIO Security Standard, 141.10 (<https://ocio.wa.gov/policies/141-securing-information-technology-assets/14110-securing-information-technology-assets>).

9. Confidential Information Breach – Required Notification.

- a. County must notify the HCA Privacy Officer (HCAPrivacyOfficer@hca.wa.gov) within five (5) Business Days of discovery of any Breach or suspected Breach of Confidential Information.
- b. County will take steps necessary to mitigate any known harmful effects of such unauthorized access including, but not limited to, sanctioning employees and taking steps necessary to stop further unauthorized access. County agrees to indemnify and hold HCA harmless for any damages related to unauthorized use or disclosure of Confidential Information by County, its officers, directors, employees, Subcontractors or agents.
- c. If notification of the Breach or possible Breach must (in the judgment of HCA) be made under the HIPAA Breach Notification Rule, or RCW 42.56.590 or RCW 19.254.010, or other law or rule, then:
 - (1) HCA may choose to make any required notifications to the individuals, to the U.S. Department of Health and Human Services Secretary (DHHS) Secretary, and to the media, or direct County to make them or any of them.
 - (2) In any case, County will pay the reasonable costs of notification to individuals, media, and governmental agencies and of other actions HCA reasonably considers appropriate to protect HCA clients (such as paying for regular credit watches in some cases).
 - (3) County will compensate HCA clients for harms caused to them by any Breach or possible Breach.
- d. Any breach of this clause may result in termination of the Program Agreement and the demand for return or disposition (Attachment 1, Section 6) of all Confidential Information.
- e. County's obligations regarding Breach notification survive the termination of this Program

Special Terms & Conditions

Agreement and continue for as long as County maintains the Confidential Information and for any breach or possible breach at any time.

10. Pay Equity.

- a. County represents and warrants that, as required by Washington state law (Laws of 2017, Chap. 1, § 147), during the term of this Program Agreement, it agrees to equality among its workers by ensuring similarly employed individuals are compensated as equals. For purposes of this provision, employees are similarly employed if (i) the individuals work for County, (ii) the performance of the job requires comparable skill, effort, and responsibility, and (iii) the jobs are performed under similar working conditions. Job titles alone are not determinative of whether employees are similarly employed.
- b. County may allow differentials in compensation for its workers based in good faith on any of the following: (i) a seniority system; (ii) a merit system; (iii) a system that measures earnings by quantity or quality of production; (iv) bona fide job-related factor(s); or (v) a bona fide regional difference in compensation levels.
- c. Bona fide job-related factor(s) may include, but not be limited to, education, training, or experience, that is: (i) consistent with business necessity; (ii) not based on or derived from a gender-based differential; and (iii) accounts for the entire differential.
- d. A "bona fide regional difference in compensation level" must be (i) consistent with business necessity; (ii) not based on or derived from a gender-based differential; and (iii) account for the entire differential.
- e. Notwithstanding any provision to the contrary, upon breach of warranty and County's failure to provide satisfactory evidence of compliance within thirty (30) Days of HCA's request for such evidence, HCA may suspend or terminate this Program Agreement.

11. Notices.

Whenever one party is required to give notice to the other party under this Program Agreement, it shall be deemed given if mailed by United States Postal Service, registered or certified mail, return receipt requested, postage prepaid and addressed as follows:

- a. In the case of notice to the County, notice shall be sent to the point of contact identified on page one (1) of this Program Agreement;
- b. In the case of notice to HCA, notice shall be sent to:

Contract Services
Legal and Administrative Services Division
Washington State Health Care Authority
P. O. Box 42702
Olympia, Washington 98504-2702
Contracts@hca.wa.gov

Said notice shall become effective on the date delivered as evidenced by the return receipt or the date returned to sender for non-delivery other than for insufficient postage. Either party may at any time change its address for notification purposes by mailing a notice in accordance with this Section, stating the change and setting forth the new address, which shall be effective on the tenth (10th) day following the effective date of such notice unless a later day is specified in the notice.

Special Terms & Conditions

Attachment 1 Confidential Information Security Requirements

1. **Definitions.** In addition to the definitions set out in Section 1 of this Agreement for CJTA Services, the definitions below apply to this Attachment.
 - a. "Hardened Password" means a string of characters containing at least three of the following character classes: upper case letters; lower case letters; numerals; and special characters, such as an asterisk, ampersand or exclamation point.
 - (1) Passwords for external authentication must be a minimum of 10 characters long.
 - (2) Passwords for internal authentication must be a minimum of 8 characters long.
 - (3) Passwords used for system service or service accounts must be a minimum of 20 characters long.
 - b. "Portable/Removable Media" means any Data storage device that can be detached or removed from a computer and transported, including but not limited to: optical media (e.g. CDs, DVDs); USB drives; or flash media (e.g. CompactFlash, SD, MMC).
 - c. "Portable/Removable Devices" means any small computing device that can be transported, including but not limited to: handhelds/PDAs/Smartphones; Ultramobile PC's, flash memory devices (e.g. USB flash drives, personal media players); and laptops/notebook/tablet computers. If used to store Confidential Information, devices should be Federal Information Processing Standards (FIPS) Level 2 compliant.
 - d. "Secured Area" means an area to which only Authorized Users have access. Secured Areas may include buildings, rooms, or locked storage containers (such as a filing cabinet) within a room, as long as access to the Confidential Information is not available to unauthorized personnel.
 - e. "Transmitting" means the transferring of data electronically, such as via email, SFTP, webservices, AWS Snowball, etc.
 - f. "Trusted System(s)" means the following methods of physical delivery: (1) hand-delivery by a person authorized to have access to the Confidential Information with written acknowledgement of receipt; (2) United States Postal Service ("USPS") first class mail, or USPS delivery services that include Tracking, such as Certified Mail, Express Mail or Registered Mail; (3) commercial delivery services (e.g. FedEx, UPS, DHL) which offer tracking and receipt confirmation; and (4) the Washington State Campus mail system. For electronic transmission, the Washington State Governmental Network (SGN) is a Trusted System for communications within that Network.
 - g. "Unique User ID" means a string of characters that identifies a specific user and which, in conjunction with a password, passphrase, or other mechanism, authenticates a user to an information system.
2. **Confidential Information Transmitting.**
 - a. When transmitting HCA's Confidential Information electronically, including via email, the Data must be encrypted using NIST 800-series approved algorithms (<http://csrc.nist.gov/publications/PubsSPs.html>). This includes transmission over the public internet.
 - b. When transmitting HCA's Confidential Information via paper documents, the Receiving Party must

Special Terms & Conditions

use a Trusted System.

3. **Protection of Confidential Information.** The County agrees to store Confidential Information as described:

a. Data at Rest:

(1) Data will be encrypted with NIST 800-series approved algorithms. Encryption keys will be stored and protected independently of the data. Access to the Data will be restricted to Authorized Users through the use of access control lists, a Unique User ID, and a Hardened Password, or other authentication mechanisms which provide equal or greater security, such as biometrics or smart cards. Systems which contain or provide access to Confidential Information must be located in an area that is accessible only to authorized personnel, with access controlled through use of a key, card key, combination lock, or comparable mechanism.

(2) Data stored on Portable/Removable Media or Devices:

(a) Confidential Information provided by HCA on Removable Media will be encrypted with NIST 800-series approved algorithms. Encryption keys will be stored and protected independently of the Data.

(b) HCA's data must not be stored by the Receiving Party on Portable Devices or Media unless specifically authorized within the Data Share Agreement. If so authorized, the Receiving Party must protect the Data by:

i. Encrypting with NIST 800-series approved algorithms. Encryption keys will be stored and protected independently of the data;

ii. Control access to the devices with a Unique User ID and Hardened Password or stronger authentication method such as a physical token or biometrics;

iii. Keeping devices in locked storage when not in use;

iv. Using check-in/check-out procedures when devices are shared;

v. Maintain an inventory of devices; and

vi. Ensure that when being transported outside of a Secured Area, all devices with Data are under the physical control of an Authorized User.

(c) Paper documents. Any paper records containing Confidential Information must be protected by storing the records in a Secured Area that is accessible only to authorized personnel. When not in use, such records must be stored in a locked container, such as a file cabinet, locking drawer, or safe, to which only authorized persons have access.

4. **Confidential Information Segregation.**

HCA Confidential Information received under this Agreement must be segregated or otherwise distinguishable from non-HCA data. This is to ensure that when no longer needed by the County, all HCA Confidential Information can be identified for return or destruction. It also aids in determining whether HCA Confidential Information has or may have been compromised in the event of a security Breach.

Special Terms & Conditions

- a. The HCA Confidential Information must be kept in one of the following ways:
- (1) on media (e.g. hard disk, optical disc, tape, etc.) which will contain only HCA Data; or
 - (2) in a logical container on electronic media, such as a partition or folder dedicated to HCA's Data; or
 - (3) in a database that will contain only HCA Data; or
 - (4) within a database and will be distinguishable from non-HCA Data by the value of a specific field or fields within database records; or
 - (5) when stored as physical paper documents, physically segregated from non-HCA Data in a drawer, folder, or other container.
- b. When it is not feasible or practical to segregate HCA Confidential Information from non-HCA data, then both the HCA Confidential Information and the non-HCA data with which it is commingled must be protected as described in this Attachment.

5. Confidential Information Shared with Subcontractors.

If HCA Confidential Information provided under this Agreement is to be shared with a Subcontractor, the Contract with the Subcontractor must include all of the Confidential Information Security Requirements.

6. Confidential Information Disposition.

When the Confidential Information is no longer needed, except as noted below, the Confidential Information must be returned to HCA or destroyed. Media are to be destroyed using a method documented within NIST 800-88 (<http://csrc.nist.gov/publications/PubsSPs.html>).

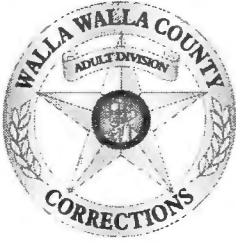
For HCA's Confidential Information stored on network disks, deleting unneeded Confidential Information is sufficient as long as the disks remain in a Secured Area and otherwise meet the requirements listed in Section 3, above. Destruction of the Confidential Information as outlined in this section of this Attachment may be deferred until the disks are retired, replaced, or otherwise taken out of the Secured Area.

Special Terms & Conditions

Attachment 2

Substance Use Disorder Optional Services and Activities Allowable under CJTA

Service
Brief Intervention (Any Level, Assessment not Required)
Acute Withdrawal Management (ASAM Level 3.2WM)
Sub-Acute Withdrawal Management (ASAM Level 3.2WM)
Outpatient Treatment (ASAM Level 1)
Intensive Outpatient Treatment (ASAM Level 2.1)
Opiate Substitution Treatment (ASAM Level 1)
Case Management (Level 1, 2)
Intensive Inpatient Residential Treatment (ASAM Level 3.5)
Long-term Care Residential Treatment (ASAM Level 3.3)
Recovery House Residential Treatment (ASAM Level 3.1)
Assessment (to include Assessments done while in jail)
Interim Services
Community Outreach
Involuntary Commitment Investigations and Treatment
Room and Board (Residential Treatment Only)
Transportation
Childcare Services
Urinalysis
Treatment in the Jail (limited to 8 sessions)
Employment services and job training
Relapse Prevention
Family/Marriage education
Peer-to-peer services, mentoring and coaching
Self-help and support groups
Housing Support Services (rent and/or deposits)
Life Skills
Spiritual and faith-based support
Education
Parent education and child development



**DEPARTMENT OF COURT SERVICES
JUVENILE JUSTICE CENTER
WALLA WALLA COUNTY**
Norrie Gregoire, Director

Corrections/JJC Department Update
August 13, 2018

Training

- Corrections/JJC line staff to attend Mental Health First Aid in August/November/December at Providence (free).

Programs

- JJC/Court Services:
 - Coordination of Services (COS)
 - State Grant, Evidence Based Programming for Low Risk offenders
 - COS QA site visit this month and again in September.
 - Goal is to provide services appropriate for Low Risk kids who now make up a majority of the JJC caseloads and divert them from penetrating further into the juvenile justice system.
 - Court Appointed Special Advocate (CASA)
 - Program update from CASA Coordinator Kati Brown.
 - Therapeutic Courts (FTC, JTC, ARC)
 - Program update from Treatment Court Coordinator Jeff Gwinn.
 - Family Treatment Court
 - Juvenile Therapeutic Court
 - Adult Recovery Court
- Corrections:
 - Recovery Unit
 - CJTA funds
 - Draft proposal submitted to DBHR was approved; final due in September; \$51,222 allotted County for pre-adjudicated SUD defendants for interventions, support and treatment.
 - Collaborating with Trilogy Recovery Community and Serenity Point Counseling Services to develop and implement.
 - Supervised Dependency Visits
 - Trial program at Adult Jail Facility
 - Supervised by DCYF-contracted staff

Personnel

- Two CO's currently on military duty until September/December.
- Testing for 5th Sergeant position completed 8/8/2018.

Equipment/Technology/Facility

- In discussions with Southern Folger, San Antonio.
 - 2014 quote needs price revision, will forward to Board upon receipt.
 - Consider periodic maintenance service with lock vendor.
 - Will discuss with new Facilities Director
- Jail MH prescriber has been out for over a month; CHC has not adequately backfilled; working with Meghan and Comprehensive to access 1/10th BH tax to provision telehealth equipment; plan is to place on existing Charter Business network, not County network.

10:15

PUBLIC WORKS DEPARTMENT

Tony Garcia

- a) Review request for funding from the City of Walla Walla for the Clinton Street/Lower Waitsburg Road/U. S. Highway 12 intersection study
- b) Department update and miscellaneous



August 6, 2018

VIA EMAIL: wccocommissioners@co.walla-walla.wa.us

Walla Walla Board of County Commissioners
PO Box 1506
Walla Walla, WA 99362

RE: US 12 Corridor Study Project

Commissioners,

The City of Walla Walla has been working with WSDOT, Walla Walla County Public Works, and the Port of Walla Walla to initiate a corridor study project that will identify potential solutions for the US12/Lower Waitsburg/Clinton Street intersection. The consultant's project scope has been carefully developed with input from each of these agencies. The intention is to collectively develop alternatives that address area needs, and with the help of public input, ultimately select a preferred alternative that the agencies will adopt into area transportation plans. WSDOT has requested that City of Walla Walla be the lead agency for the study.

The estimated consultant cost of this nearly year-long consultant project is just under \$253,000. The scope of the study will be from Second Avenue to Airport Way, and focusing on both the Clinton/Lower Waitsburg, and Wilbur intersections. WSDOT has allocated \$100,000 that must be spent prior to July 1, 2019. The Port and City have each budgeted their share of the remainder. We understand the US 12/Lower Waitsburg intersection vicinity is no longer a County road, however the highway access directly impacts the County portion of Lower Waitsburg and numerous County residents to the north, as well as emergency services and agricultural access. Therefore, we are requesting the County's equal participation in funding the remaining \$153,000 which would be \$51,000.

The timing of the study is critical to keep up with development pressures in the area, while attempting to preserve the necessary corridors for future road improvements.

Your support towards this important project would be greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nabiel Shawa".

Nabiel Shawa
Walla Walla City Manager

cc: Ki Bealey, City of Walla Walla Public Works Director
Elizabeth Chamberlain, City of Walla Walla Development Services Director
Neal Chavre, City of Walla Walla Engineer
Tony Garcia, Walla Walla County Public Works Director

A WONDERFUL PLACE TO **LIVE WORK PLAY**

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 9 August 2018

Re: Director's Report for the Week of 6 August 2018

Board Action: 13 August 2018

UPDATE ONLY

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: We were able to secure over 1.1 million in additional funding for the project. We received additional \$621,758.34 from Forest Highways and \$527,820.00 from BRAC (Federal Bridge Replacement Fund).
- Pflugrad Bridge: Working on bridge abutments and road grade.
- Mill Creek Road MP 1.1 to MP 3.96: Continue to work on Right of Way.
- Mud Creek: Working on redesign. Temporary retaining wall will be constructed late August by County forces.
- Whitman Drive W.: Right of Way negotiations in progress.
- Middle Waitsburg Road: Ground survey nearly complete. Drone survey after harvest.
- Scenic Loop Road: Will survey in late 2018
- Stormwater: Prescott's Railroad Avenue will begin in September (after harvest).

MAINTENANCE/FLEET MANAGEMENT:

- Prepping for Mill Creek Channel maintenance.
- South crew working on catch basin repairs and brooming rock at intersections in Burbank after chip seal.
- North crew working on gravel road maintenance.
- Shop working on routine maintenance of County fleet.

ADMINISTRATION:

- Attended the Department Head meeting
- Conducted Safety Committee meeting
- Reviewing and updating Public Works policies
- Working on 2019 budget

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Discussion with County Department of Community Health representatives re draft agreement between the City of Walla Walla and Walla Walla County re City of Walla Walla Emergency Shelter
- c) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Item:**
 - 1) Proposal 08-13 HR/RM -
Approval to restructure the Human Resources/Risk Management Department to authorize Human Resources Assistant position
 - 2) Revised job description approval form -
Legal Assistant II for the Prosecuting Attorney's Office
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00

COMMUNITY DEVELOPMENT DEPARTMENT

Tom Glover

- a) Further consideration and possible direction from the Board re: potential zoning code text amendments (to amend County Code re distilleries)
- b) Department update and miscellaneous



WALLA WALLA COUNTY

Community Development Department

310 W. Poplar, Suite 200 • Walla Walla, WA 99362-2865

To: Board of County Commissioners
From: Tom Glover, Community Development Director
Date: August 14, 2018

2018 County Comprehensive Plan Update:

- Draft has been submitted the State Dept. of Commerce for 60-day review.
- Preparing a full SEPA checklist and analysis incorporating the information included in the SEPA Addendum prepared by our consultant. This will be submitted to the State Dept. of Ecology for review/comment, along with a formal determination from staff/me.
- Once the SEPA determination is issued, then we can plan a public hearing with the Planning Commission. We cannot have a public hearing with the BoCC until all reviews from the State have been completed, and comments received.
- Received a letter signed by representatives from the cities of College Place, Prescott, Waitsburg and Walla Walla concerning the County's Rural and Resource Lands chapter of the Comprehensive Plan. They are requesting a policy be included that promises the County's Resource Land Inventory be updated with a schedule for when that will occur. I think they are referring to the Agricultural Lands Analysis completed in 1993. Updating that will require money, and it's premature to guess how much, or who will pay for it.
- The cities of College Place and Walla Walla have submitted additional letters regarding their respective urban growth area amendments to be included, and reviewed, by the Planning Commission and Board of County Commissioners during upcoming public hearings for the comprehensive plan and development regulations update.

Hearing Examiner:

- Next regular monthly meeting is scheduled for August 13th: Conditional Use Permit (C.U.P.) application by the Walla Walla Valley Church of the Nazarene (Cowboy Church), north side of Old Highway 12, east of Don Johnson Trailer Sales. CUP18-002 and SEPA 18-002. 12,000 sq. ft. church building, 900 sq. ft. service building/shop, and 28,000 sq. ft. outdoor "Ministry Activity Center."

Planning Commission:

- Workshop held on Aug. 1, 2018 to review the zoning code text amendment submitted by Abeja, LLC to establish a new classification/definition for a Type III Winery, applicable to only the Rural Residential Mill Creek 5-acre zone (RRMC). Docket No. ZCA17-004. No recommendations made as it was only a workshop, but PC decided to go ahead with scheduling a public hearing for Sept. 5th.

Budget:

- Have begun compiling staffing costs for 2019, salaries + benefits. Will be requesting the addition of one more staff person to assist with processing land use project applications.
- Fee Study on hold until we can complete the comprehensive plan and development regulations update process.
- Continuing to consider adding a convenience fee for permits to cover the cost to the County of customers using their credit cards to pay for permits. Have run into a problem with our permit tracking software developer regarding the support required for incorporating that technology. Waiting for resolution from our developer.
- 2017 Annual Report also on hold pending completion of the comprehensive plan. All data is assembled, it's now just a matter of finding the time to write it up and present it to you.

Code Interpretation:

Working with County Prosecuting Attorney's Office to compose a code interpretation, and letter to a property owner addressing compliance with development regulations pertaining to the raising of livestock and agriculture, generally. Small two-acre property located on Heritage Rd., with neighbor's (complainant) home close to the fence line where livestock is being raised. As well, their pole building may not be a legal non-conforming use as it never received a final inspection ...in fact, the previous owner had received a building code violation that was never resolved (and property subsequently sold).

Monroe St. code violations:

Attempting to resolve long-standing neighborhood code compliance complaints. Now four properties are involved. Property owner in violation has responded to my letter, requested 30 days to address violations and a follow-up meeting mid-August.

Voluntary Stewardship Program:

Renee Hadley from the County Conservation District is developing a list of projects that can be paid for with the money we (County Conservation District) received for implementing the program. Previously it was understood that money could be used to cover the labor costs of staff working on that program, and minor equipment/tools. Renee and I need to meet on this when she's ready with the list of projects, and maybe we can present that to you.

Permits issued Jan. 1st through Aug. 8th for:

- **New single-family homes:** **33** (same for 2017)
- **All Bldg. permit types:** **305** (263 in 2017)
- **Residential Burn Permits:** **518** (525 IN 2017)
- **Land Use Projects:** **77** (65 in 2017)

Customer Comment Cards, attached.

Walla Walla County Community Development Department

Please rate our service on the following attributes with an * or ✓

Responsiveness:

Poor ___ Fair ___ Good Excellent ___

Knowledge:

Poor ___ Fair ___ Good Excellent ___

Professionalism:

Poor ___ Fair ___ Good ___ Excellent

Quality of Service:

Poor ___ Fair ___ Good ___ Excellent

Courtesy of Staff:

Poor ___ Fair ___ Good ___ Excellent

Overall Satisfaction:

Poor ___ Fair ___ Good ___ Excellent

Comments/suggestions: A subject to field inspection permit would be very helpful for smaller projects.

May we contact you regarding your experience with us? Yes ___ No

Name: Ian Winterbourne Date of visit: 7.6.18

Phone: 509-520-5320 email: Ian@WinterbourneConstruction

Walla Walla County Community Development Department

Please rate our service on the following attributes with an * or ✓

Responsiveness:

Poor ___ Fair ___ Good ___ Excellent

Knowledge:

Poor ___ Fair ___ Good ___ Excellent

Professionalism:

Poor ___ Fair ___ Good ___ Excellent

Quality of Service:

Poor ___ Fair ___ Good ___ Excellent

Courtesy of Staff:

Poor ___ Fair ___ Good ___ Excellent

Overall Satisfaction:

Poor ___ Fair ___ Good ___ Excellent

Comments/suggestions: THE NEW BOND SYSTEM IS EXCELLENT

May we contact you regarding your experience with us? Yes ___ No

Name: R. McCann Date of visit: 2-APR-18

Phone: ___ email: ___

Walla Walla County Community Development Department

Please rate our service on the following attributes with an * or ✓

Responsiveness:

Poor ___ Fair ___ Good ___ Excellent

Knowledge:

Poor ___ Fair ___ Good ___ Excellent

Professionalism:

Poor ___ Fair ___ Good ___ Excellent

Quality of Service:

Poor ___ Fair ___ Good ___ Excellent

Courtesy of Staff:

Poor ___ Fair ___ Good ___ Excellent

Overall Satisfaction:

Poor ___ Fair ___ Good ___ Excellent

Comments/suggestions: Building permit process has been very smooth with competent pleasant staff personnel like the on line etrak-it portal

May we contact you regarding your experience with us? Yes No ___

Name: Darrell M Barnes Date of visit: 4-11

Phone: 525-1318 email: darrellbarnes@yahoo.com

11:15 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.