

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 30, 2018

9:30

COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for July 23 and 24, 2018, and special meeting of July 26, 2018
 - 2) Resolution _____ - Approving out of state travel for a CASA (Court Appointed Special Advocate) volunteer
 - 3) Resolution _____ - Approving out of state travel for County Corrections Department employee Tony Robertson
 - 4) Resolution _____ - Setting a date of public hearing to consider declaring certain County property as surplus
 - 5) Resolution _____ - Contract (E19-042) for Wireless and Wireline Enhanced 911 operations
 - 6) Resolution _____ - Appointments to the Walla Walla Fair and Frontier Day Board of Directors

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
OUT OF STATE TRAVEL FOR A
CASA (COURT APPOINTED
SPECIAL ADVOCATE) VOLUNTEER



RESOLUTION NO.

WHEREAS, there is a need to approve out of state travel for county employees and volunteers associated with county-sanctioned events; and

WHEREAS, Walla Walla County has available a CASA (Court Appointed Special Advocate) program through its Juvenile Justice Center, with said program offering services to advocate for abused children in the legal system and through the courts and to ensure that educational and social services are working to meeting the needs of a dependent child or children; and

WHEREAS, as part of said program, CASA volunteer Leslie Kroum travelled to Kelso, Washington on July 17, 2018 for a family site placement visit for a ten-year old dependent youth scheduled for July 18, 2018; and

WHEREAS, as part of the trip to Kelso there was travel in the state of Oregon; however, as this was not known at the time authorization was granted at the departmental level, out of state travel approval was not obtained in advance; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel for CASA volunteer Leslie Kroum be approved as outlined above.

Passed this 30th day of July, 2018 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
OUT OF STATE TRAVEL FOR
COUNTY CORRECTIONS
DEPARTMENT EMPLOYEE TONY
ROBERTSON

RESOLUTION NO. **18 1**

WHEREAS, Walla Walla County Corrections Department currently contracts with Securus Technologies to provide inmate telephone services at the county jail; and

WHEREAS, Administrative Sergeant Tony Robertson, Corrections Department employee, has administrative oversight of technology-related services needed at the county jail facility and works closely with Secrus regarding their technology within that facility; and

WHEREAS, an opportunity has arisen to allow said employee to travel to the Securus Tech Center located at their headquarters in Dallas, Texas for the period August 2 and 3, 2018 to review available technology as installed and functioning there; and

WHEREAS, travel related expenses to and from Dallas, Texas are being paid by Securus Technologies, with the only cost to Walla Walla County being per diem and regular salaries; and

WHEREAS, Corrections Department Director Norrie Gregoire has approved said travel at the departmental level, and requested approval of this out of state travel by the Board of County Commissioners; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel for county employee Tony Robertson be approved as outlined above.

BE IT FURTHER RESOLVED that additional time related to said travel to or from said event, if needed, is also approved.

Passed this 30th day of July, 2018 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A
DATE OF PUBLIC HEARING TO
CONSIDER DECLARING CERTAIN
COUNTY PROPERTY AS SURPLUS



RESOLUTION NO.

WHEREAS, the Board of County Commissioners of Walla Walla County, as the county legislative authority, has received from the County Technology Services (Central Services) Department a listing of various used technology-related equipment items, which are and have been the property of the County and which are proposed to be declared surplus, said list attached as "Attachment A" and by reference herein made a part hereof; and

WHEREAS, Kevin Gutierrez, Technology Services Department Director, has advised that the equipment as listed is either past end of technical life, damaged, no longer supported technically, or in a condition that would cost the county more to repair than replace, and as such, he is proposing to recycle suitable items and dispose of the other items, as none are deemed to have a resale value to the county (ref: Proposal 2018 07-23 TSD); and

WHEREAS, pursuant to RCW 36.34, the Board of County Commissioners, as the county legislative authority, is required to set a date of public hearing to consider testimony for and against disposing of any County property; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the date of Monday, August 13, 2018, at the hour of 9:30 a.m. or as close thereto as possible, be set for a public hearing to consider declaring said County property as surplus and disposing of same, said hearing to be held in the County Commissioners' meeting room, Walla Walla County Public Health and Legislative Building, 314 West Main, Walla Walla, Washington.

BE IT FURTHER RESOLVED that the Clerk of the Board of Walla Walla County Commissioners shall give notice of said hearing in the manner prescribed by law.

*"Passed this **30th day of July, 2018** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF CONTRACT
(E19-042) FOR WIRELESS AND
WIRELINE ENHANCED 911
OPERATIONS**



RESOLUTION NO.

WHEREAS, RCW Chapter 39.34 authorizes local governmental units to enter into agreements; and

WHEREAS, pursuant to RCW 38.52 the Washington State Military Department has the authority to assist and facilitate the implementation and operation of Enhanced 911 throughout the state; and

WHEREAS, Walla Walla County and the State Military Department have previously entered into an E911 Operations Contracts for wireline and wireless operations in the county; and

WHEREAS, Agreement E19-042, E911 County Basic Service Operations Contract SFY 2019, effective July 1, 2018 through August 15, 2019, has been offered to the County by the State Military Department for financial assistance for certain approved incurred eligible expenses, pursuant to Washington Administrative Code (WAC) 118-66-050 and E911 policies, relative to the operation of an Enhanced 911 communication system in the county; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said contract, and that the Chair of the Board shall sign same in the name of the Board.

*“Passed this **30th day of July, 2018** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.”*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

E911 COUNTY Basic Service Operating Contract SFY2019

CONTRACT FACE SHEET

1. Contractor Name and Address: Walla Walla County (COUNTY) Post Office Box 1506 Walla Walla, Washington 99362		2. Contract Amount: \$164,711	3. Contract Number E19-042
4. Contractor's Contact Person, phone number: Steven Ruley / 509.527.1959 sruley@wallawalla.gov		5. Contract Start Date July 1, 2018	6. Contract End Date August 15, 2019
7. MD E911 Financial Coordinator/phone number: Teresa Lewis / 253.512.7481 teresa.lewis@mil.wa.gov		8. Data Universal Numbering System (DUNS #): 144413135	9. UBI # (state revenue): 363-006-535
10. Funding Authority: Washington State Military Department and State Enhanced 911 Funds			
11. Funding Source Agreement #: RCW 38.52.510, .540, .545 WAC Chapter 118-66		12. Program Index# & Obj/SubObj: 7928A, 79281 and 79283 NZ	13. CFDA # & Title: NA
14. TIN or SSN: NA		15. Service Districts: (BY LEGISLATIVE DIST): 16th (BY CONGRESSIONAL DIST): 4th & 5th	
16. Service Area by County(ies): Walla Walla County		17. Women/Minority-Owned, State Certified? <input checked="" type="checkbox"/> N/A <input type="checkbox"/> NO <input type="checkbox"/> YES, OMWBE #	
18. Contract Classification: <input type="checkbox"/> Personal Services <input type="checkbox"/> Client Services <input checked="" type="checkbox"/> Public/Local Gov't <input type="checkbox"/> Collaborative Research <input type="checkbox"/> A/E <input type="checkbox"/> Other		19. Contract Type (check all that apply): <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Grant <input type="checkbox"/> Agreement <input type="checkbox"/> Intergovernmental (RCW 39.34) <input type="checkbox"/> Interagency	
20. Contractor Selection Process: <input checked="" type="checkbox"/> "To all who apply & qualify" <input type="checkbox"/> Competitive Bidding <input type="checkbox"/> Sole Source <input type="checkbox"/> A/E RCW <input type="checkbox"/> N/A <input type="checkbox"/> Advertised? <input type="checkbox"/> YES <input type="checkbox"/> NO		21. Contractor Type (check all that apply): <input type="checkbox"/> Private Organization/Individual <input type="checkbox"/> For-Profit <input checked="" type="checkbox"/> Public Organization/Jurisdiction <input type="checkbox"/> Non-Profit <input type="checkbox"/> VENDOR <input type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> OTHER	
22. BRIEF DESCRIPTION: This is a reimbursement contract per WAC 118-66-050 and the Washington State Military Department (DEPARTMENT) State E911 Coordination Office (SECO) policies, which are incorporated by reference. Reimbursement amounts are detailed in the attached Budget Sheet (Attachment E)			
IN WITNESS WHEREOF , the DEPARTMENT and COUNTY (Parties) have executed this Contract on the day and year last specified below. This Contract Face Sheet, Special Terms and Conditions (Attachment A), General Terms & Conditions (Attachment B), Statement of Work (Attachment C), SECO Reimbursement Schedule (Attachment D), Budget Sheet (Attachment E), and the Equipment Maintenance Certification Log (Attachment F) govern the rights and obligations of the Parties to this Contract.			
In the event of an inconsistency in this contract, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: <ul style="list-style-type: none"> (a) Applicable Federal and State Statutes and Regulations (b) Statement of Work (c) Special Terms and Conditions (d) General Terms and Conditions, if attached, and (e) any other provisions of the contract incorporated by reference. This contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or to bind any of the Parties hereto.			
WHEREAS, the Parties hereto have executed this contract on the day and year last specified below.			
FOR THE DEPARTMENT:		FOR THE COUNTY:	
<hr/> <i>Signature</i> <i>Date</i> Regan Anne Hesse, Chief Financial Officer Washington State Military DEPARTMENT		<hr/> <i>Signature</i> <i>Date</i> James Johnson, Chair Walla Walla County Board of Commissioners	
APPROVED AS TO FORM: Dawn C. Cortez, Assistant Attorney General 6/20/2018			

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPOINTMENTS TO THE
WALLA WALLA FAIR AND
FRONTIER DAYS BOARD OF
DIRECTORS }

RESOLUTION NO.

WHEREAS, pursuant to the bylaws in effect, terms of appointment for members of the Walla Fair and Frontier Days Board of Directors (“fair board”) terminate following the September meeting of the fair board; and

WHEREAS, the term of appointment for Directors Pat Reay and Sam Waldron will terminate in September, 2018, and said Directors are not eligible to serve another term on the fair board; and

WHEREAS, Director Miriam Grant gave notice of her intent to leave the board at the completion of her term in September, 2018; and

WHEREAS, applications for the upcoming openings on the fair board were sought through a public process; and

WHEREAS, in accordance with bylaws, the Walla Walla Fair and Frontier Days Board of Directors submitted a list of nominees to the Board of Walla Walla County Commissioners for consideration to fill said vacancies; and

WHEREAS, the Board of County Commissioners conducted interviews of said potential fair board members during public meetings of the Board on July 23 and 24, 2018; and

WHEREAS, during a public special meeting of the Board of County Commissioners on July 26, 2018, a motion was approved to appoint Mike Charlo, Darren Goble, and Shane Laib to the fair board; and

WHEREAS, the first term for Director Grant on the fair board ended in September of 2017; however, inadvertently reappointment action was not formalized; and

WHEREAS, as reappointment action was not taken, and for consistency, the Board of County Commissioners shall treat the terms of appointments of Mike Charlo, Darren Goble, and Shane Laib equally; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby formally appoint Mike Charlo, Darren Goble, and Shane Laib to an initial three year term on the Walla Walla Fair and Frontier Days Board of Directors, said term of appointment, pursuant to the bylaws, to be effective subsequent to the September, 2018 meeting of the fair board and to expire after the September, 2021 fair board meeting.

"Passed this 30th day of July, 2018 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

f) Consent Agenda Items (continued):

- 7) County vouchers/warrants/electronic payments as follows: _____ through _____, totaling \$_____ (payroll draws dated July 13, 2018); _____ through _____, totaling \$_____ (July payroll); _____ through _____ totaling \$_____ (benefits and deductions) and _____ through _____, totaling \$_____ and 4199624 in the amount of \$8,000.00 (elections postage)
- 8) Payroll action and other forms requiring Board approval

g) Action Agenda Items:

- 1) Resolution _____ - Amendment #1 to Comprehensive Plan Update Agreement between The Watershed Company and Walla Walla County
- h)** Miscellaneous business to come before the Board
- i)** Review reports and correspondence; hear committee and meeting reports
- j)** Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AMENDMENT
#1 TO COMPREHENSIVE PLAN
UPDATE AGREEMENT BETWEEN
THE WATERSHED COMPANY
AND WALLA WALLA COUNTY



RESOLUTION NO.

WHEREAS, RCW Chapter 39.34 authorizes local governmental units to enter into agreements;
and

WHEREAS, on October 2, 2017 and pursuant to an approved motion, an Agreement between Walla Walla County and The Watershed Company for professional land use planning services relative to the County's required Comprehensive Plan update was approved; and

WHEREAS, a Scope of Work and Project Budget were approved as part of the aforementioned Agreement; and

WHEREAS, Tom Glover, County Community Development Department Director, has advised that due to unexpected and unanticipated additional services required to complete the mandated Comprehensive Plan update, the original Scope of Work and Project Budget has been exceeded and a Comprehensive Plan Update – Amendment #1 Proposal has been submitted to the County for consideration to address additional needs; and

WHEREAS, Mr. Glover has reviewed this matter with the Board of County Commissioners, most recently on July 30, 2018, and he has recommended and requested approval of same Amendment #1; and

WHEREAS, the Amendment has been reviewed by the Prosecuting Attorney's office; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign said Comprehensive Plan Update – Amendment #1 Proposal between Walla Walla County and The Watershed Company.

*"Passed this **30th day of July, 2018** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



July 20, 2018

Tom Glover, AICP
Director, Walla Walla County Community Development Dept.
310 W. Poplar St.
Walla Walla, WA 99362
Email: tglover@co.walla-walla.wa.us

Re: Comprehensive Plan Update - Amendment #1 Proposal

Dear Tom,

As requested, The Watershed Company is providing the following proposed amendment to Exhibit A of the agreement between The Watershed Company and Walla Walla County dated October 2, 2017. Additional budget is requested to address work unanticipated in the original agreement.

Budget Amendment

The budget amendment is to cover work that exceeds the task budgets included in the original contract. Additional services are broken out by task below.

TASK	ADDITIONAL SERVICES
Task 1: Project Management & Engagement	\$6,210.75
Task 3: Comp Plan Update	\$17,000.75
Task 4: Review & Gap Analysis: Development Regs	\$3,975.00
Task 5: SEPA Environmental Review	\$967.25
Task 7: Plan Finalization & Adoption	\$5,632
Project Contingency	\$10,369
Total	\$44,154.75

The proposed budget amendment will be fixed at an amount not to exceed \$44,154.75 at The Watershed Company's billing rates specified in the original agreement.

Additional Scope of Services

Work included in this amendment is described below by task.

Task 1: Project Management & Engagement

- Hirst decision coordination
- In-person meetings with County staff
- Burbank spring open house follow on activities

Task 3: Comp Plan Update

- Hirst decision research, coordination, and documentation
- Online survey
- Meetings with cities
- Investigate status of countywide planning policies in comprehensive plan

Task 4: Review & Gap Analysis: Development Regs

- VRBO review and coordination
- Regulation housekeeping

Task 5: SEPA Environmental Review

- SEPA approach coordination

Task 7: Plan Finalization & Adoption

- Preparation of staff reports
- Two rounds of revisions to comprehensive plan and development regulations (one round to address public/Planning Commission comments, a second round to finalize the documents as required per the BoCC)

Project Contingency

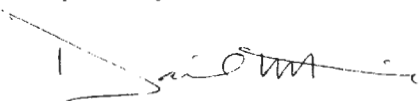
- Additional Planning Commission and BoCC meetings
- Land capacity analysis coordination with cities and review
- Preparation of draft comprehensive plan maps
- Preparation of draft critical areas maps
- Two rounds of revisions to comprehensive plan and critical areas maps (one round to address public/Planning Commission comments, a second round to finalize the maps as required per the BoCC)
- Final revisions to land capacity analysis, as needed

Schedule:

Work to continue as directed by the County.

Please let us know if you have any questions or if we can provide you with any additional information.

Respectfully submitted,



Dan Nickel
Vice President



Mark J. Daniel, AICP
Associate Planner

Approved by:

WALLA WALLA COUNTY
Board of County Commissioners

Chairman

Commissioner

Commissioner

Approved as to Form Only:



Prosecuting Attorney

9:45

COUNTY SHERIFF

John Turner

a) Office update and miscellaneous

10:00

WSU EXTENSION OFFICE

Debbie Williams

- a) Extension office update and miscellaneous

Walla Walla County Extension July 30, 2018

10:00 a.m.

Update WSU/Walla Walla County Extension
Area Updates and Events

County Budget 2017

County Budget 2018

Memorandum of Agreement – Professional Services Contract
AmeriCorps Member - \$6,500 to add to \$3,000 Internship

Hort Board Update

Commissioner Events with 4-H

4-H & Open Fashion Review, August 25 6:30 p.m., Fair Community Building

4-H Achievement Night, November 18, 5:30 p.m., Fair Community Building

Schedule

September 20 – 4-H Program Days, Wenatchee

October 19-21 4-H Leaders Forum, Spokane

October 22-25 – Western Region NACAA - Wyoming

November 12-16 – WSAC/Extension Conference, Tacoma

WSU Extension Office – Walla Walla County July 2018 Update

WSU Update

New CAHNRS Dean - André-Denis Girard Wright, Ph.D. Difficult budget climate at WSU and Extension. Dr. Wright experienced it first-hand, meeting growers, scientists and partners across Washington at field days and tours. He understands and appreciates Extension, and is looking forward to getting to know us better. He will begin visiting Extension locations across the state as his travel schedule permits.

WSU Extension Updates

Youth

4-H Demonstrations: 4-H youth gave presentations in April and May at the Extension Office. These are a part of fair but are held in April and May because of the large participation. We had more than 90 youth sign up this year. Walla Walla Noon Rotary and the Exchange Club provides funds for premiums since demonstrations are not held at Fair.

Summer Youth Programs: Quilt Camp, Challenger Horse Camp, STEM Camps, and summer sessions (Science, Cooking, and Creative Arts) are being provided for area youth.

Fair: Moving quickly towards fair with Fashion Review, Food & Clothing Judging, Dog Agility, Cat Show, Colt Training and other events prior to fair. We can help with online fair entries.

4-H STEM: We (and our AmeriCorps member) put the Sherwood Trust grant (\$16,100) Robotics kits to and computers to work at 4 local elementary schools (Blue Ridge, Edison, Sharpstein, and Green Park) and at the rural libraries in Burbank, Touchet, and Pomeroy.

Family/Community

Governor's Summit on Career Connected Learning had a followup this Spring – Partnership with Dave Stockdale from WWCC and Rhonda Gould. The event was held at the Water and Environmental Center. The Governor's Summit will help our community discuss these issues and create a plan to connect students to potential career opportunities. They were pleased to hear about the opportunities supported by Walla Walla County.

www.washingtonstem.org/govsummit

Food \$ense or Supplemental Nutrition Assistant Program (SNAP-ED) money coming from USDA for 2017-2018 is routed through Department of Health (state level) and will include Asotin, Columbia, Benton and Franklin Counties. Walla Walla County Extension Food \$ense program been serving our community utilizing County support, Federal dollars, and in-kind match since the start up in 2004. We have reached more than 39,000 youth and their families. The WSU Food \$ense program goal is to impact family nutritional habits at home through nutrition education to kids in the classroom. Since 2004, we have received close to \$2 million to serve SE Washington (includes matching).

Agriculture Programs

The 2018 crop tours were held in June. They provided opportunities to view field trials and interact with Washington State University personnel and others about cereal varieties and crop management practices. Cereal breeders, extension agronomists, plant pathologists, and other scientists will be presenting information at various events.

Master Gardeners/Master Food Preservers

Master Gardeners have started Office Clinics and Farmers Market Saturdays. Master Gardeners put more than 500 volunteer hours in each year. This year has been especially busy with high temperatures and last winter's wind damage.

Master Food Preserver Volunteers are available to help local residence safely preserve food and to annually test canning gauges.

2019 County Budget

Memoranda of Agreement for 2019 (*Discussion or Resolution as the Board wishes*)

The annual agreement with WSU will need to be updated for 2019 so I can include in my County budget request for 2019. The estimate for Professional Services part of the County budget is \$87,707 (\$85,844 in 2018). An increase of \$1,863 (2.2%) total from 2018. WSU provides all Extension services including specialists from around the state plus the local staff. I would like to get the MOA for 2019 approved as early as possible so that I can include these figures in my 2019 budget. Changes are County Director (Williams) \$24,677 to \$24,708 (\$31 or <.5%), Extension Educator (Open) \$22,287 to \$22,953 (increase \$665 or 3%), and 4-H Coordinator (Owens) \$38,880 to \$40,046 (\$1,166 or 3%). WSU covers annual benefits and the remaining salary for these positions.

Approval to spend \$6,500 with funds of \$3,000 Internship for 35 hr/week AmeriCorps member (September 1, 2018 to July 15, 2019) from unspent 2018 MOA funds currently in our budget.

2018 County Budget

On track with 2018 Budget for this year, always looks like we haven't spent 50% by June 30 because we spend more money from fair time through November.

Hort Board – Apple Maggot and Brown Marmorated Stink Bug

Apple Maggot and Brown Marmorated Stink Bug (BMSB) will be monitored. WSU and other state entities will be collecting BMSB in our area to rear up to research control options.

Schedule:

September 20 – 4-H Program Days, Wenatchee

October 19-21 4-H Leaders Forum, Spokane

October 22-25 – Western Region NACAA - Wyoming

November 12-16 – WSAC/Extension Conference, Tacoma

Approval to spend \$6,500 with funds of \$3,000 to pay for 35 hr/week AmeriCorps member (September 1, 2018 to July 15, 2019) from unspent 2018 MOA funds currently in our budget.



MEMO

Date: 7/25/18

Proposal ID.2018 _____

To: BOCC

From: Debbie Williams, WSU Extension Director

Intent – Decision

Topic – Seeking approval to expend certain budgeted funds for an AmeriCorp intern

Summary

An opportunity has arisen that will result in the WSU Extension Office being able to utilize the services of an AmeriCorp intern. Although this position was not budgeted for 2018 in the Agriculturist budget, there are funds available in the Professional Services line if allowed, as that line was budgeted based on the county's share for WSU positions – mine as Director/Faculty, an Agronomy extension agent, and the 4-H Coordinator. The second agent left WSU and the County position. WSU hasn't ruled out filling this second position; however, even if a second agent came on later this year, the budgeted funds would cover those expenses.

Cost

\$6,500 plus \$3,000 Internship totaling \$9,500. This is a lump sum covering all employment costs due in September or October 2018.

Funding

See above (571.20.41.0000) and \$3,000 internship

Alternatives Considered

N/A

Acquisition Method

Security

Access

Benefits

This AmeriCorps position will support the WSU Extension outreach to youth in our community. They will support the Afterschool STEM (Science, Technology, Engineering, and Math) programs at Blue Ridge, Sharpstein, Edison, and Green Park Elementary Schools and at rural libraries. The position for also help with outreach to new 4-H members and in recruiting new 4-H Leaders. Any remaining time will include support of other Extension programs.

*****Authority to Execute Related Agreements Sought**

Conclusion/Recommendation

Request and recommend approval to expend available Professional Services budgeted funds for the AmeriCorps position at a cost of \$6,500 (in addition to the \$3,000 Internship).

Submitted By	Disposition
Debbie Williams	<input type="checkbox"/> Approved
WSU Extension/Agronomist Department	<input type="checkbox"/> Approved with modifications
<u> 7/25/18 </u>	<input type="checkbox"/> Needs follow up information
Date	<input type="checkbox"/> Denied
	<u>***Authority to Execute Related Agreements</u>
	<input type="checkbox"/> Approved
	<input type="checkbox"/> Denied

BOCC Chairman	Date
---------------	------

Additional Requirements to Proposal

- Modification
- Follow Up

MEMORANDUM OF AGREEMENT

Between

WASHINGTON STATE UNIVERSITY EXTENSION

And

Walla Walla County

APPENDIX A

The following funds will be provided under this Memorandum of Agreement for the period January 1, 2019 through December 31, 2019 to provide an extension program.

TOTAL \$ 87,707

Mike Gaffney
Extension Director
WSU Extension

Date

County Commissioners

Date

Daniel G. Nordquist
Associate Vice President
Office of Research Support & Operations

Date

INTERAGENCY AGREEMENT
 Between
 WASHINGTON STATE UNIVERSITY EXTENSION
 And
 Walla Walla County

APPENDIX A
Detail

Professional Services Contract

The following individuals will be jointly funded under this Memorandum of Agreement through a WSU Personal Services Contract for the period January 1, 2019 through December 31, 2019.

Number		\$ Amount for County Portion
<u>1</u>	County Director *	\$ <u>24,708</u>
<u>1</u>	Extension Faculty	\$ <u>22,953</u>
<u>1</u>	Administrative Professional	\$ <u>40,046</u>
<u> </u>	Classified Staff	\$ <u> </u>
<u> </u>	Time-Slip (Hourly)	\$ <u> </u>
	Total	\$ <u>87,707</u>

*Includes department head responsibilities for one Extension Educator.

10:15

PUBLIC WORKS DEPARTMENT

Tony Garcia

- a) **Bid Opening:**
 - 1) Blue Creek Bridge and Mill
Creek Road Improvements

- b) Department update and miscellaneous

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 25 July 2018

Re: Director's Report for the Week of 23 July 2018

Board Action: 30 July 2018

BID OPENING:

Blue Creek Bridge and Mill Creek Road Improvements

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: Project is on ad with a bid opening on July 30.
- Pflugrad Bridge: Working on bridge footings and abutments.
- Mill Creek Road MP 1.1 to MP 3.96: Continue to work on Right of Way.
- Mud Creek: Temporary retaining wall will be constructed in late August by County crew.
- Whitman Drive W.: Right of Way negotiations in progress.
- Middle Waitsburg Road: Ground survey is approximately 95% complete. Starting drone survey after harvest.
- Scenic Loop Road: Will survey in late 2018
- Stormwater: Prescott will begin in September (after harvest).

MAINTENANCE/FLEET MANAGEMENT:

- Preliminary walkthrough of Mill Creek Channel scheduled for next week.
- Updating ER&R rates for 2019.
- Pre-leveling/scrubbing continues – both maintenance scrubs and prep for next year's chip seal.

ADMINISTRATION:

- Monthly meetings: North Crew, Shop and Leadership meetings went well.
- Attended a Hazard Mitigation Plan committee meeting.
- Finalizing the Mill Creek GI Study Cost Share Interlocal Agreement.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

10:45

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Revised job description approval form - Legal Assistant III for the Prosecuting Attorney's Office
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00 COUNTY COMMISSIONERS

- a) Entrance audit meeting with State Auditor's office representatives re: 2017 County audit (Financial and Federal audits component)
- b) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.