

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, OCTOBER 8, 2018

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

d) Action Agenda Items:

- 1) Review submitted Employee Payroll Action Forms

e) Consent Agenda Items:

- 1) Resolution _____ - Minutes of County Commissioners' sessions of October 1 and 2, 2018, and special meeting of October 3, 2018
- 2) Resolution _____ - Reappointments to the Walla Walla Fair and Frontier Days Board of Directors

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
REAPPOINTMENTS TO THE
WALLA WALLA FAIR AND
FRONTIER DAYS BOARD OF
DIRECTORS

}

RESOLUTION NO. 18

WHEREAS, pursuant to the Walla Walla Fair and Frontier Days Bylaws, the term of appointment for Walla Walla Fair and Frontier Days Director Travis Locke expired after the September, 2017 Board meeting; however, reappointment action was inadvertently not addressed; and

WHEREAS, pursuant to the Walla Walla Fair and Frontier Days Bylaws, the terms of appointment for Walla Walla Fair and Frontier Days Directors Kevin Smith and Stan Bly expired after the 2018 September Board meeting, or September 18, 2018; and

WHEREAS, in accordance with the bylaws, the Walla Walla Fair and Frontier Days Board of Directors has recommended reappointment of Directors Locke, Smith, and Bly; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby reappoint Travis Locke to a second three year term of appointment on the Walla Walla Fair and Frontier Days Board of Directors, said term to be effective September, 2017 and to expire immediately following the September, 2020 Board meeting.

BE IT FURTHER RESOLVED that Kevin Smith be reappointed to a third three year term of appointment on the Walla Walla Fair and Frontier Days Board of Directors, said term to expire immediately following the September, 2021 Board meeting.

BE IT FURTHER RESOLVED that Stan Bly be reappointed to a second three year term of appointment on the Walla Walla Fair and Frontier Days Board of Directors, said term to expire immediately following the September, 2021 Board meeting.

"Passed this 30th day of July, 2018 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

e) Consent Agenda Items (continued):

- 3) Approving application for use of Courthouse lawn or county property (Request by YWCA of Walla Walla)
- 4) County vouchers/warrants/electronic payments as follows: _____ through _____, totaling \$ _____
- 5) Payroll action and other forms requiring Board approval

f) Action Agenda Item:

- 1) Discussion and possible action/direction re County adopted Ordinance 471 regarding the maximum density of mobile/manufactured home parks and residential uses in the Burbank Residential Zoning District (public hearing held October 1, 2018)

g) Miscellaneous business to come before the Board

h) Review reports and correspondence; hear committee and meeting reports

i) Review of constituent concerns/possible updates re: past concerns

WALLA WALLA COUNTY (rev 4-09)
COURTHOUSE LAWN OR COUNTY PROPERTY USE PERMIT APPLICATION

****APPLICATION DEADLINE – ONE MONTH PRIOR TO EVENT****

Applicant/Event Holder Information

Please Print

Name: YWCA of Walla Walla

Organization or Civic Group Name

Representative or
Contact Name:

Email Address:

Kirsten Schober

KSchober@ywcaww.org

Person authorized to sign all documents,
if different from above Representative:

Email Address:

Anne-Marie Zell Schwerin

ASchwerin@ywcaww.org

Address: 213 South First Avenue Walla Walla, WA 99362

Daytime Phone: 509-525-2570

Fax:

Event Information

Please Print

NOTE: Application due date: One month prior to event**

****Date(s) Requested** 10/17/2018 **Open Time:** 12:00PM **Close Time:** 1:00PM
(Include set-up and take down days)

Location of Event: Walla Walla County Courthouse Lawn

Detailed Description of Event: This is the annual walk to remember and honor those who were lost to domestic violence and to raise awareness about the issue of domestic violence. We will walk from from Heritage Park on Main Street to the Courthouse grounds.

The county generally CANNOT provide any items for use as part of the event (such as tables or chairs or a microphone, etc.) **If the organization will be providing ANY items for use at the event, please list those, so the information can be passed on to the person coordinating for the county to expect.**

We will bring microphones and garbage bags to the event.

Total Attendance (per day) including all participants, spectators, guests, exhibitors, performers, entertainers, volunteers and employees:

Day One 100

Day Two _____

Day Three _____

(please complete next page)

Additional Event Exposures:

Yes

No

Vendors/Exhibitors/Concessionaires? _____

X

How Many? _____

Caterer? _____

X

Liquor Served? _____

X

Liquor Sold? _____

X

Food/Non-Alcoholic Beverages Served? _____

X

Food/Non-Alcoholic Beverages Sold? _____

X

Entertainment Activities? (Provide a List) _____

X

Have you held this event or a similar event in the past? Yes No

If yes, have accidents, incidents, claims or loss arisen from such event? Yes No

Sketch Room/Area Set-up Desired if applicable:

To the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Walla Walla County, its elected and appointed officials, employees, and volunteers and others working on behalf of Walla Walla County, against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from Walla Walla County, its elected and appointed officials, employees, and volunteers and others working on behalf of Walla Walla County, by reason of personal injury, including bodily injury or death and/or property damage, including loss thereof, which arises out of or is in any way connected or associated with this application.

The Applicant understands that they will be held responsible for payment of the cost for repair of any damage to the facility, or for any extraordinary janitorial services required because of their use of the facility.

At least 21 days prior to the event, Applicant shall provide proof of general liability insurance with coverage of not less than \$1,000,000 associated to the use of County facilities, unless this requirement is waived by County. (County must approve, in writing, applicant's written request for such waiver.) (Please attach description of coverage and proof that insurance is current.)

Applicant Representative Signature:

Anne-Marie Zell-Schwoer

9/27/2018

Name

Date

PLEASE NOTE: If required by the County, applicant agrees to pay for building security services as provided by the County at the rate of \$40 per hour; the applicant agrees to pay the estimated building security services fee at the time the application is submitted.

For County Use Only

Date application received: 9-28-2018

Proof of insurance received: YES NO

To Facilities Manager 9-28-2018

N/A WAIVED

Security fee received: YES NO

N/A

Request is: Approved

Denied

Approved by: **Board of County Commissioners**

Signature of Chairman/quorum of Board

Date

9:45

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a) **Action Agenda Items:**
 - 1) Proposal 2018 10-08 TSD/CORR
Approval of bid award for
Jail wiring project and WSU
Extension camera project

- b) Department update and miscellaneous



MEMO

Date: October 8, 2018

Proposal ID.2018 10-08 TSD/CORR

To: BOCC

From: Kevin Gutierrez, Technology Services Department Director

Intent – Decision

Topic – Requesting to award Limited Public Works Bid to Walla Walla Electric.

Summary

Walla Walla County Corrections and Walla Walla County Technology Services jointly requested bids for wiring in the jail facility and cameras in the county WSU extension office.

On September 28, 2018 at 10:00 a.m., one qualified bid was received for this project.

| | Jail | WSU |
|----------------------------|------------|------------|
| Walla Walla Electric, Inc. | \$1,553.00 | \$4,971.00 |

The Jail wiring project is crucial to facilitate Tele-Health for remote access by contractors.

WSU Cameras are needed because this is the only facility that has no cameras and it would be to our advantage to install 2 cameras. The video would be added and streamed to the current recording equipment at the Public Health and Legislative Building. Cost includes licensing.

Cost

Total Cost \$6,524.00 includes tax

Funding

Jail - \$1,553.00

Current Expense Building - \$4,971.00

Alternatives Considered

N/A

Acquisition Method

Signed Agreements

Security

N/A

Access

Commissioners' Office

Benefits


*****Authority to Execute Related Agreements Sought**

Yes

Conclusion/Recommendation

Recommend approval. Bid is attached

Submitted By



Kevin Gutierrez Technology Services 10/1/18

Disposition

- Approved
- Approved with modifications
- Needs follow up information
- Denied

*****Authority to Execute Related Agreements**

- Approved
- Denied

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up



WALLA WALLA ELECTRIC, INC.

1225 WEST POPLAR, WALLA WALLA, WASHINGTON 99362-2780
Telephone: 509-525-8672 Fax: 509-525-8642

To: Walla Walla County Commissioners From: Mike Myers

Pages: 1

Phone: 524-2590 Date: 9/27/2018

Re: Request For Quote Jail Tele HealthWSU CC:

Urgent For Review Please Comment Please Reply Please Recycle

• **Comments:**

Walla Walla County Commissioners,

Thank you for the opportunity to bid your project. Please accept the following information,

Jail Wiring Price..... \$1,553.00 (includes tax)

Price includes installation of (4) network connections as described in Request to Bid dated September 25th,2018.

WSU Price..... \$4,971.00 (includes tax)

Price includes installation of (2) IP cameras as described in Request to Bid dated September 25th,2018.

Please call or reply if further information is required.

Sincerely,

Mike Myers



Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date (9/25/2018), the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Walla Walla Electric, Inc.

Bidder's Business Name

Charlie Barron

Signature of Authorized Official*

Charlie Barron

Printed Name

President / CEO

Title

9/27/2018

Date

Walla Walla

City

WA

State

Check One:

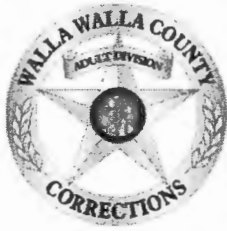
Sole Proprietorship Partnership Joint Venture Corporation

State of Incorporation, or if not a corporation, State where business entity was formed:

Washington

If a co-partnership, give firm name under which business is transacted:

* If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.



**DEPARTMENT OF COURT SERVICES
JUVENILE JUSTICE CENTER
WALLA WALLA COUNTY
Norrie Gregoire, Director**

September 25, 2018

Walla Walla County is requesting a single quote/bids utilizing the small public works procedures (resolution 16-221) for the following projects;

JAIL WIRING

Corrections, Adult Jail Facility – installation of CAT 6 Ethernet cabling between the first and second floor of the Adult County Jail Facility, 300 West Alder, Walla Walla, Washington 99362. Any questions regarding this quote/bid request and contractors wanting to make an onsite inspection need to contact the Project Manager, Norris Gregoire, by phone at 509-520-3791 or 509-524-2822, prior to Friday, September 28, 2018.

The proposed project scope of work to be completed will need to include, but not limited to the following:

- All work must be performed by individuals who pass Criminal Background Checks to the satisfaction of the Walla Walla County Corrections Department.
- Installation of four (4) CAT 6 Ethernet cables within ceiling, through existing or alongside conduit and walls between internet switch/router located on Jail 1st floor and Jail 2nd floor.
- CAT 6 Ethernet cables shall commence at Jail 1st floor switch and terminate at SW side of NE wall of multipurpose room.
- Contractor shall coordinate work with County Technology Services to verify that cabling is fully functioning upon connection to Cisco DX80 video hardware (Cisco DX80 is NOT part of this quote).
- Work Schedule: The Contractor shall coordinate the dates of the aforementioned work with the Director of Corrections or Jail Commander.

WSU CAMERA'S

Furnish and install 2 IP security cameras at **328 West Poplar Street** – Technical contact for this project is Kevin Gutierrez – 509-524-2591

Contractor must coordinate with the County IT department to ensure that the network allows transport of video to the existing Milestone equipment at the county annex and works properly.

- **Camera 1** – 270 Degree view mounted southeast corner the building at 328 West Poplar Street. View should be 270 degrees to view east and south sides of building. Terminate in basement network switch at NW corner of the basement.
- **Camera 2** – 270 Degree view mounted northwest corner the building at 328 West Poplar Street. View should be 270 degrees to view west and north sides of building, including walk way to the basement. Terminate in basement network switch at NW corner of the basement.

A single quote/bid shall separate the costs for each project and shall include all equipment and materials, labor at prevailing wage rates, permits, and plan fees, and all other related costs to complete the projects.

After the bid is awarded, the Contractor will execute a standard form County Limited Works Contract with the County. A sample copy of the Contract is attached. The Contractor will then work with the Project Managers named above on establishing approximate start dates. Time is of the essence, especially for the Jail Wiring project.

The Contractor warrants and guarantees the County that all work will be performed in a workman like manner, and within the timeframe, in accordance with all City, County, and State building codes and will not be defective. Work is defective if it is unsatisfactory, faulty, or deficient in that it does not conform to these specification, or does not meet the requirement of any inspection, reference standards, test and/or approval of the County.

The Contractor will comply with all applicable provisions of RCW 39.12, in regards to making sure that prevailing wage rates are paid to complete this project.

The Contractor shall be liable for any and all damages caused by the Contractor to the County's premises.

Payment for the projects will be made after the completion, and onsite review and approval of all work listed within this request. All paperwork required by the State of Washington in regard to submitting intent to pay prevailing wage, submission of actual payroll reports, and other permits and/or plan fees must be completed and provided to the County prior to payment for this project. Walla Walla County reserves the right to reject any, and all bids received for this project.

The Contractor must submit a Walla Walla County small work questionnaire with the bid, or be on the current small work roster, **and all bidders must complete the Certification of Compliance with Wage Payment Statutes (attached), which must be submitted with the quote/bid.**

All quotes/bids must be delivered to the Commissioners' Office located at 314 West Main Street, Walla Walla, WA 99362, located on the second floor of the building **prior to 10:00 a.m. on Friday, September 28, 2018**. Bids may also be submitted, prior to the deadline, via fax at 509-525-2512 or by email at wwcocommissioners@co.walla-walla.wa.us. Please mark on the front of the envelope, the cover page of the fax or the subject line on the email Jail Tele Health/WSU. After an award is made, the bids shall be open to public inspection and available by electronic request.

For work that takes place in a secure facility, background checks of Contractor's employees will be required.

Contact Information:

Corrections Building Project Manager, Norris Gregoire, 509-520-3791 or 509-524-2822, ngregoire@co.walla-walla.wa.us

WSU building, Kevin Gutierrez, 509-524-2591
kgutierrez@co.walla-walla.wa.us

Release date: September 25, 2018



**WALLA WALLA COUNTY
Technology Services Department**

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

October 8, 2018

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

- Bid award – Jail Wiring and WSU Cameras

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Other Projects

➤ **OnBase**

- The scope of work presented cannot be accepted because it looks to change the contract terms.

➤ **Issues with Community Development Support**

- The credit card module is broken – I have tried to get the vendor to honor the support agreement and fix the problem.
- I have asked them twice now to reconcile their denial to fix our current version with the support agreement.
- Waiting for a response
- They want us to upgrade which could cost an additional \$13,000
- Apparently we are not the only ones this is affecting

➤ **Budget 2019**

- Done

➤ **Microsoft Upgrades**

- Done

➤ **Backup System**

- Our backup system will also go end-of-life 12/31/2019
- Est. \$53,000 - almost what the last one cost.

➤ **Firewall project**

- Installed
- Much better logging and reporting capabilities

➤ **Physical to Virtual**

- The following physical servers are end of life and should be virtualized
- Community Development (x3), Assessor/Treasurer (x3), JJC (x1)
 - We are looking at storage etc.

- **Two Factor Authentication – Law Enforcement**
 - New CJIS requirement
 - ✓ Username/Password; PLUS
 - ✓ Something you have, OR
 - ✓ Something you know
- **Surplus**
 - Done
- **Public Records Management (Old records clean up)**
 - Time to get started...
- **Public Record Requests Last 2 Weeks**
 - 6= Requests received
 - 0 = Forwarded to departments
 - 5 = Completed
 - 3 =Pending review
 - 0= Pending Closure
 - 0 = Litigation hold
 - 0 = Pending 3rd party notice
 - 11 = Open/Being handled by the PRO

Definitions

JLARC=Joint Legislative Audit and Review Committee

ACCIS =Association of County, City Information Systems (managers)

API = Application Program Interface

CITRIX = A product used for remote access to our network

PAV=Potential Archival Value

CJIS = Criminal Justice System Information Systems

AOC=Administrative Office of the Courts

PRO=Public Records Officer

USB=Universal Serial Bus

DOL=Department of Licensing

NDA=Non-disclosure agreement

RFP=Request for Pricing/Proposal

GIS=Geographic Information Systems

EOL=End of Life

JCDA=Joint Community Development Agency

W7=Windows 7

W10=Windows 10

OS=Operating System

JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System

AV=Audio/Visual

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

CAD=Computer Aided Dispatch (hosted at the city)

CAT5=Category 5 Ethernet cable (for data and voice)

ADA=Americans with Disabilities Act

ECM=Enterprise Content Management

NWS=New World Systems

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

EO = Elected Official

DH = Department Head

WAPRO – Washington Association of Public Records Officers

10:00

COUNTY CORRECTIONS DEPARTMENT

Norrie Gregoire

a) Consent Agenda Items:

1) Resolution _____ - Approving
an agreement with Crest Counseling
Services, P.S.

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
AGREEMENT WITH CREST
COUNSELING SERVICES, P.S.



RESOLUTION NO. **18**

WHEREAS, the Walla Walla County Juvenile Justice Center has offered an Agreement to Crest Counseling Services, P.S.; and

WHEREAS, Crest Counseling Services, P.S. shall provide services to the county and be compensated for same as outlined in the agreement; and

WHEREAS, the County Prosecuting Attorney and Risk Manager have reviewed said agreement; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said agreement and will sign same.

*Passed this 8th day of **October, 2018** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

AGREEMENT NO. _____

Crest Counseling Services, P.S., hereinafter called Contractor, and Walla Walla County, hereinafter called County agree as set forth in this Agreement, including the General Conditions (pp. 2 through 8), Exhibit A (Scope of Work), and Exhibit B (Compensation & Fee Schedule), copies of which are attached hereto and incorporated herein by this reference as fully as if set forth herein.

The term of this Agreement shall commence on the 8th day of October, 2018, and shall, unless terminated or renewed as provided elsewhere in the Agreement, terminate on the 31st day of December, 2020.

The maximum consideration for the initial term of this agreement or for any renewal term shall not exceed the amount listed in Exhibit B (Compensation).

Contractor acknowledges and by signing this contract agrees that the Indemnification provisions set forth in Paragraphs 7, 13, 14, 19 and 22, are totally and fully part of this contract and have been mutually negotiated by the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____, 20__.

CONTRACTOR:

Crest Counseling Services, P.S.

Julie Cresto
President 02/18

Title:

Mailing Address:
412 S. 12th Avenue
Yakima, WA 98902

Social Security
#(retain at Auditor's office)
or

Business Tax ID
91-1572460

WALLA WALLA COUNTY:
Board of County Commissioners
By

Chairman

Commissioner

Commissioner

Approved as to Form Only:

Jesse Nalte deputy

Prosecuting Attorney

Scope of Services

Contractor shall supply Walla Walla County written Sexual Offender Evaluation/Report on juveniles referred by the Walla Walla County Juvenile Justice Center. Contractor shall supply and score all necessary testing materials. Contractor shall conduct face-to-face interview with SSODA candidates in Detention or elsewhere within the JJC building. County may approve SSODA candidate interview at Contractor's office location if mutually agreed upon by Contractor and County. Contractor shall make written recommendation to the Court regarding SSODA candidate's amenability to community-based sexual offender treatment. Contractor may be called to provide recommendation personally in Court, if requested by the Court.

Payment Compensation

Contractor agrees to accept the fee of \$1,200.00 for completion of each SSODA evaluation as outlined in Exhibit A, Scope of Services.

Walla Walla County agrees to supply payment to Contractor within 30 days of receipt of billing.

10:15

PUBLIC WORKS DEPARTMENT

Tony Garcia

a) Public Hearing:

- 1) To consider franchise application by Woodward Canyon Properties

b) Action Agenda items:

- 1) Resolution _____ - Application of Woodward Canyon Properties for a franchise to construct, operate, and maintain a water and sewer utility system within the county road right of way, Walla Walla County, Washington

c) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE APPLICATION OF WOODWARD CANYON PROPERTIES FOR A FRANCHISE TO CONSTRUCT, OPERATE, AND MAINTAIN A WATER AND SEWER UTILITY SYSTEM WITHIN THE COUNTY ROAD RIGHT OF WAY, IN WALLA WALLA COUNTY, WASHINGTON



RESOLUTION NO.

WHEREAS, Woodward Canyon Properties has requested a franchise to construct, operate, and maintain a water and sewer system within the public right of way; and

WHEREAS, any significant modification or any extensions of said system shall be approved by Public Works Department prior to construction; and

WHEREAS, October 8, 2018 was the date set for holding a public hearing to consider said application; and

WHEREAS, the Notice of Hearing was advertised and posted as prescribed by law; and

WHEREAS, said Hearing was held on the date advertised; now therefore,

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that Franchise No. 442 be granted to Woodward Canyon Properties.

*Passed this 8th day of **October, 2018** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 3 October 2018

Re: Director's Report for the Week of 1 October 2018

Board Action: 8 October 2018

Hearings:

In the Matter of the Application of Woodward Canyon Properties for a Franchise to Construct, Operate and Maintain a Water and Sewer Utility System within the County Road Right of Way, in Walla Walla County, Washington

Resolutions:

In the Matter of Adopting the Application of Woodward Canyon Properties for a Franchise to Construct, Operate and Maintain a Water and Sewer Utility System within the County Road Right of Way, in Walla Walla County, Washington

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: Contractor is clearing and grubbing. Pacific Power is clearing trees that could impact power lines.
- Mill Creek Road MP 1.1 to MP 3.96: Working on project funding estimate for ROW.
- Mud Creek: Working on redesign and gathering some additional survey.
- Whitman Drive W.: Working on completing ROW.
- Middle Waitsburg Road: Utilized drone to complete survey and processing data.
- Scenic Loop Road: Preparing to tie in monumentation.

MAINTENANCE/FLEET MANAGEMENT:

- South District working on ditching and shouldering.
- North District cracking sealing for 2019 Chip Seal.
- Finished Mill Creek Channel walkthrough inspection with the Corps of Engineers.

ADMINISTRATION:

- Will be working on Initial Counseling and setting the goals/objectives for 2019
- Attended the GI Study Workshop.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Resolution _____ - Collective Bargaining Agreement 2018-2021
Walla Walla County Board of Commissioners and Sheriff
Between Teamsters Local Union No. 839 Representing the Walla Walla County Sheriff's Office
Administrative Support Employees
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A COLLECTIVE
BARGAINING AGREEMENT 2018-2021
WALLA WALLA COUNTY BOARD OF
COMMISSIONERS AND SHERIFF
BETWEEN TEAMSTERS LOCAL
UNION NO. 839 REPRESENTING THE
WALLA WALLA COUNTY SHERIFF'S
OFFICE ADMINISTRATIVE SUPPORT
EMPLOYEES



RESOLUTION NO.

WHEREAS, the Walla Walla County Sheriff's office administrative support employees previously were members of the Walla Walla Sheriff's Corrections & Professionals Association; and

WHEREAS, pursuant to Walla Walla County Resolution 15 141, the Board of County Commissioners created a County Department of Corrections no longer under the Sheriff's administration; and

WHEREAS, said support employees determined that it was in their best interest to form a separate new Union; and

WHEREAS, the above captioned principals have been in labor negotiations for the new Union; and

WHEREAS, Shelly Peters, Human Resources/Risk Manager, presented a Collective Bargaining Agreement 2018-2021 Walla Walla County Board of Commissioners and Sheriff Between Teamsters Local Union No. 839 Representing the Walla Walla County Sheriff's Office Administrative Support Employees, as ratified by the Union membership, to the Board of County Commissioners and has recommended approval; and

WHEREAS, the Board of County Commissioners feels it is in the best interest of Walla Walla County to accept the agreement offered by the Union; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign said Collective Bargaining Agreement 2018-2021 Walla Walla County Board of Commissioners and Sheriff Between Teamsters Local Union No. 839 Representing the Walla Walla County Sheriff's Office Administrative Support Employees.

"Passed this 8th day of October, 2018 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

11:00

FACILITIES MAINTENANCE DEPARTMENT

Ron Branine

- a) **Action Agenda Items:**
 - 1) Proposal 2018 10-08 MAINT
Authorizing Facilities Maintenance
Manager to award and sign contract
for Juvenile Justice Center gate project
- b) Department update and miscellaneous



Facilities Department

To: Board of County Commissioners

From: Ron Branine

Date: October 8th, 2018

Resolutions/Proposals: None

Update:

- We have started capturing data for the preventative maintenance plan and schedule.
- I have met with several vendors and will be able to create a more in-depth plan on much of our critical infrastructure. This will help to keep repair costs down in the future and will lengthen the equipment life.
- Work order flow is still inconsistent with many emails not going to the Maintenance email or just by verbal means only. Trying to better track WO hours to gain efficiencies within the department.
- I am trying to respond back by email to many of the maintenance requests to update the requester on status. Getting positive feedback about doing that.
- We cleaned out several areas of surplus IT equipment as per instructions from IT Manager.
- I have only had 1 emergency after hours call-out in the last 4 weeks. Apparently, that is below the norm. I'm ok with that.
- We are finishing a lot of little projects that have been outstanding for some time and many new ones coming in are being dealt with in a more controlled priority fashion. We are also looking at many of the jobs and fixes a little differently than in the past with more permanent solutions verses just getting by.
- Met with Washington State Penitentiary Locksmith for an in-house training to assist us in better taking care of issues at the jail. Will also be meeting with Western Detention next week to leverage their resources in getting locks and security issues taken care of.

ADMINISTRATION: Nothing new to report

11:15

COUNTY COMMISSIONERS

a) Public hearing:

- 1) To consider adoption of an Ordinance amending Walla Walla County Code Chapters 8.04 and 8.32, adding additional requirements for mobile food units and revising the Department of Community Health Fee Schedule to update fees

b) Action Agenda Item:

- 1) Ordinance No. 472 - An Ordinance Amending Walla Walla County Code Chapters 8.04 and 8.32, Adding Additional Requirements for Mobile Food Units and Revising the Department of Community Health Fee Schedule to Update Fees

**BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON**



ORDINANCE NO. 472

AN ORDINANCE AMENDING WALLA WALLA COUNTY CODE CHAPTERS 8.04 AND 8.32, ADDING ADDITIONAL REQUIREMENTS FOR MOBILE FOOD UNITS AND REVISING THE DEPARTMENT OF COMMUNITY HEALTH FEE SCHEDULE TO UPDATE FEES.

Whereas, the Walla Walla County Department of Community Health has reviewed its fee schedules; and

Whereas, the Walla Walla County Department of Community Health has studied the cost of processing such applications and providing related services; and

Whereas, it is the desire of Walla Walla County to charge fees to partially offset the actual cost to the County of processing such applications and providing related services; and

Whereas, additional requirements are needed for mobile food units to reflect changes in state law;

NOW THEREFORE,

BE IT ORDAINED, by the Walla Walla County Board of County Commissioners that:

Section I. The Board of County Commissioners Makes the Following Findings of Fact:

1. The revised Department of Community Health fee schedule, at WWCC Chapter 8.32, is based on the costs of processing various permits, reviews, inspections and other health related activities.
2. Notices of a Public Hearing were published in the Walla Walla Union Bulletin on September 13, 2018.
3. The Board of County Commissioners held a public hearing on October 8, 2018 for the purpose of receiving testimony on the proposed revisions.

Section II. The Board of County Commissioners Makes the Following Conclusions of Law:

Draft

1. The County has reviewed and evaluated comments received from the public.
2. The new regulations in Chapter 8.04 regarding mobile food units are consistent with state law.
3. The fees established by the revised Department of Health Fee Schedule, at WWCC Chapter 8.32, are fair and commensurate with the services provided.

Section III. Amendments to Walla Walla County Code Chapter 8.32. The amendments to Chapter 8.04 and Chapter 8.32 are **adopted** as presented to the Board of County Commissioners on this date as attached in Exhibit A and Exhibit B.

Section IV. Effective Date and Savings. This ordinance is effective as of the date of signing.

Section V. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

Section VI. This ordinance will be published by an approved summary consisting of the title.

PASSED by the Walla Walla County Board of County Commissioners in regular session at Walla Walla, Washington, then signed by its membership and attested by its Clerk in authorization of such passage this day 8th of October, 2018.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Approved as to form

Jesse D. Nolte, Deputy Prosecuting Attorney

Draft

EXHIBIT A

CHAPTER 8.04 - FOOD SERVICE SANITATION

8.04.010 - Adoption by reference.

The Washington State Board of Health Rules and Regulations for Food Service Standards (WAC Chapter 246-215, WAC Chapter 246-217) as the same may now exist or hereafter be amended, are hereby adopted by reference as the food service standards for Walla Walla County.

(Ord. No. 418A, § III(Exh. A), 11-4-2013)

8.04.012 – Mobile Food Unit Requirements

A. In addition to the requirements of the Washington Administrative Code (WAC) 246-215-09100, all mobile food units must have mechanical refrigeration that is sufficient in size to accommodate storage of all potentially hazardous foods. Ice chests are not allowed to store potentially hazardous foods.

B. If requesting to not have a commissary under RCW 43.20.148, additional refrigeration may be required if the mobile food unit is proposing food preparation steps beyond cold holding. For example, if a mobile food unit cooks an item on the unit and then cools it down using the refrigeration on the unit, the unit would need an additional mechanical refrigerator to handle the cooling down step.

C. If requesting to not have a commissary, a mobile unit must meet all of the requirements of WAC 246-215. The number and type of sinks will depend on the menu.

D. All food preparation must occur within the mobile unit; temporary tables and pop up canopies are not allowed.

E. Smokers and barbecues may be allowed as a source of cooking as long as there is an electrical device on the mobile unit that can keep foods hot and the smokers or barbecues are easily attached to the mobile unit for transporting.

F. The Health Officer may impose additional requirements on a mobile food unit to insure proper food safety procedures are being conducted.

8.04.020 - Violation—Penalty.

Anyone violating or failing to comply with the provisions of this chapter shall be deemed guilty of a misdemeanor and upon conviction, shall be subject to a fine of not more than three hundred dollars or to imprisonment of not more than ninety days or by both such fine and imprisonment. Each day a violation of this chapter continues shall be considered a separate offense.

(Ord. No. 418A, § III(Exh. A), 11-4-2013)

8.04.030 - Severability.

Should any part of this chapter be declared unconstitutional or invalid for any reason, such declaration shall not affect the validity of the remainder of this chapter.

(Ord. No. 418A, § III(Exh. A), 11-4-2013)

EXHIBIT B

CHAPTER 8.32 - ~~HEALTH DEPARTMENT~~ DEPARTMENT OF COMMUNITY HEALTH FEE
SCHEDULE

8.32.010 - Establishment of schedule.

The Walla Walla ~~h~~Board of ~~e~~County ~~e~~Commissioners acting as the Walla Walla County ~~h~~Board of ~~h~~Health ordains that the fee schedule set out in this chapter be established for the environmental health services of the Walla Walla County Department of Community Health.

(Ord. No. 410, § III(Exh. C), 4-30-2012; Ord. No. 418A, § III(Exh. C), 11-4-2013; Ord. No. 431, § III(Exh. A), 4-27-2015)

8.32.015 - General conditions.

- A. Any permitted establishment that has an outstanding balance with the Department of Community Health must pay all fees before a renewal permit can be issued. Example: A food establishment is assessed a fee for a follow-up inspection but fails to pay that fee and renewals are sent out for the next year. That establishment will not receive a renewal permit until all fees are paid.
- B. Miscellaneous Program Fee: A charge of \$100.00 per hour after the first hour with a minimum charge of \$100.00 will be assessed to any Environmental Health Program that does not have a per hour rate already assigned to it or if work in a program goes beyond what the normal fee covers. For Example: A customer is proposing a new composting facility and review of the application takes five hours instead of three hours. The customer would then be charged for an additional two hours of review time because the permit review fee for a new composting facility gives a three-hour allowance for review of the application.

(Ord. No. 418A, § III(Exh. C), 11-4-2013; Ord. No. 431, § III(Exh. A), 4-27-2015)

8.32.020 - Sewage program fees.

Sewage program fees shall be as follows:

- A. ~~Septic tank permit~~ Onsite Sewage Permit—New system ~~\$875.00~~ \$900.00
- B. ~~Septic tank permit~~ Onsite Sewage Permit—Major replacement (total system or drainfield) \$500.00
- C. ~~Septic tank permit~~ Onsite Sewage Permit—Replacement of septic tank only ~~100.00~~ \$150.00
- D. Greywater subsurface irrigation installation permit:
 - 1. Tier 1 \$400.00
 - 2. Tier 2 \$400.00
 - 3. Tier 3 \$400.00
- E. Shop septic system up to 100 lineal feet of drainfield \$250.00.

- F. ~~Bedroom addition to an existing septic system up to 100 lineal feet of drainfield~~ Single bedroom addition..... \$250.00. Any bedroom addition greater than 1 bedroom will require a new installation permit.
- G. ~~Septic tank~~ Onsite Sewage permit - holding tank or pit privy 300.00-\$350.00
- H. ~~Septic tank~~ Onsite Sewage permit fees will be doubled for any person who fails to obtain a septic permit when required.
- I. Sewage system cleaner's license—Initial ~~160.00~~ \$250.00
- J. Sewage system cleaner's license—Annual renewal ~~110.00~~ \$150.00
- K. Sewage system installer's license—Initial ~~215.00~~ \$250.00
- L. Sewage system installer's license—Annual renewal ~~110.00~~ \$150.00
- M. ~~Miscellaneous sewage program work, including test holes not included in a current permit application process and more than one follow up compliance inspection, shall be charged at the rate of \$100.00 per hour with a minimum charge of \$100.00 per follow up. Charges after the first hour will be calculated in ¼ hour increments.~~
- M. Site visits and test holes for new septic permit application \$200.00. An additional \$100.00 per hour will be charged for each additional hour in excess of 2 hours. Charges after the first two hours will be calculated in ¼-hour increments.
- N. Site visit and test holes not associated with a septic permit application \$200.00. An additional \$100.00 per hour will be charged for each additional hour in excess of 2 hours. Charges after the first two hours will be calculated in ¼-hour increments.
- O. Winter Observation if required \$500.00
- NP. For properties that are applying for a medical/personal hardship for temporary placement of a mobile/manufactured home, as determined by the Walla Walla County Community Development Department, the on-site sewage permit shall be \$215.00.

(Ord. No. 410, § III(Exh. C), 4-30-2012; Ord. No. 418A, § III(Exh. C), 11-4-2013; Ord. No. 431, § III(Exh. A), 4-27-2015)

8.32.035 - Food service risk factors and categories.

- A. Risk factors are the following:
 - 1. *Bare Hand Contact*: Potential for bare hand contact with ready-to-eat foods.
 - 2. *Cold Holding*: Cold holding of potentially hazardous foods.
 - 3. *Hot Holding*: Hot holding of potentially hazardous foods.
 - 4. *Cooking*: Cooking of potentially hazardous foods (does not include heating commercially, pre-cooked foods).
 - 5. *Cooling*: Cooling of potentially hazardous foods.

6. *Reheating*: Reheating of potentially hazardous foods for ~~the purpose of~~ hot holding.
7. *Produce Preparation*: Washing and/or cutting produce to serve as a ready to eat food.
8. *Highly Susceptible Population*: Establishment primarily serves a population at a higher risk of foodborne illness (pre-school age children, senior citizens).
9. *Consumer Advisory*: Has or needs a consumer advisory for undercooked potentially hazardous foods.
10. *Time as a Control*: When a food establishment replaces hot or cold holding with time as a control for a food item.
11. *Special Processes*: When a food establishment utilizes a process specified in Washington Administrative Code 246-215-03535 and 246-215-03540.

One point will be awarded for each risk factor associated with the menu of foods served. The total number of points awarded will determine the classification of the food establishment.

B. Food service categories are based on the eleven risk factors:

- 1—3 points—Category 1.
- 4—6 points—Category 2.
- 7 or more points—Category 3.

(Ord. No. 418A, § III(Exh. C), 11-4-2013; Ord. No. 431, § III(Exh. A), 4-27-2015; Ord. No. 455, § III(Exh. A), 9-26-2016)

8.32.040 - Food program fees.

Food service fees are on a per year basis unless otherwise noted. Food program fees shall be as follows:

A. Restaurants:

- Category 1 \$535.00
- Category 2 \$615.00
- Category 3 \$800.00

B. Grocery Stores:

- Category 1 \$295.00
- Category 2 \$535.00
- Category 3 \$800.00

C. Mobile and vending food units:

- Category 1 \$200.00
- Category 2 \$320.00
- Category 3 \$535.00

- Seasonal (6 months or less) Mobile Category 1 \$110.00
 - Seasonal (6 months or less) Mobile Category 2 \$160.00
 - Seasonal (6 months or less) Mobile Category 3 \$270.00
- D. Bars, taverns, wineries and Transient Accommodations:
- Category 1 \$200.00
 - Category 2 \$375.00
 - Category 3 \$600.00
- E. Caterer \$200.00
- F. Bed & breakfast kitchen \$200.00
- G. Concession Stand/Snack Bars:
1. Commercial \$280.00
 2. Seasonal commercial (6 months or less) \$145.00
 3. Concession fees for non-profit organizations shall be one-half the commercial rate.
- H. Food ~~handler~~ Worker cards:
1. Food worker cards (fee mandated by WAC 246-217-025) \$10.00
 2. Reprint of lost food worker card \$5.00
- I. Temporary Food Establishments (operating 21 days or less):
1. Category 1 temporary food service permit \$35.00 + \$10.00 per day
 2. Category 2 temporary food service permit \$75.00 + \$10.00 per day
 3. Temporary food service fees for non-profit organizations shall be one-half of the commercial rates.
 4. Temporary food service multi-event fee multiple permits applied for and paid 14 days or more before first event shall be 85 percent of regular total fee.
 5. Food establishments that have a current food service permit as specified in subsections A—E of this section shall receive a 75 percent fee discount for single event that they are participating in. This fee reduction shall not apply to those applying for the Farmers Market, Temporary Events that recur for more than 21 days or any other discount.
 6. Temporary and ~~re-occurring~~ recurring temporary food vendors operating without a valid food service permit will be closed until all fees are paid and be charged an operating without a permit fee.
 7. Temporary vendors that do not submit an application within three business days before the start of the event shall be charged a late fee of \$25.00. For example, if there is a temporary event on a Saturday, the vendor will have until the Wednesday before the event to submit an application before a late fee will apply. Another example is if there is an event on Tuesday, the vendor will have until Thursday of the previous week to submit an application before a late fee is applied.

78. Temporary establishments which operate without a valid permit shall be charged a 50-percent service fee in addition to the normal permit fee plus the late fee. Permit discounts will not apply.
- J Temporary food establishments (recurring more than 21 days, for Farmers Market or other occasions where a temporary food vendor is at the same event that recurs for 21 days or more).
1. Category 1 permit \$100.00
 2. Category 2 permit \$150.00
- K Special Considerations:
1. For permanent non-seasonal establishments, new food permits issued after March 31st shall be charged 75 ~~seventy-five~~ percent of the normal permit fees listed above, after June 30th shall be charged 50 percent of the normal permit fees listed above, and after September 30th shall be charged 25 percent of the normal permit fees listed above. New food permits issued after November 30th shall be charged 100 percent of the next year's fee and will be effective from the opening date through the next calendar year. Discounts do not apply to permanent non-seasonal establishments operating without a valid food service permit.
 2. Permanent non-seasonal food establishments can request to obtain a nine-month permit. The nine-month permit shall be 75 percent of the original food service permit fee and can only be granted as long as the business does not have any past due fees for their annual food service permit. The food establishment must make arrangements with the regulatory authority two weeks before the current year's permit expires.
 3. ~~A permanent non-seasonal food service establishment can apply for a split in its food service fee. The split fee allows a food establishment to pay 50 percent of its food service permit before December 31st, and the remainder of its permit fee by July 1st, with an additional \$50.00 processing fee. The processing fee will be waived if the food establishment voluntarily pays the remainder of its food service fee before the reminder notice is sent on June 1st. The food service establishment must apply for the special condition by December 15th. If the first fee is not paid by February 1st of the renewal year then the operating permit will be suspended and the establishment will be closed until the permit is renewed and the late fee is paid. If the second payment is not received by July 31st of the renewal year then the operating permit will be suspended and the establishment will be closed until the permit is renewed and the late fee is paid.~~
 4. 3. Food establishment owners that close their food establishment may receive a refund if requested by the owner: 50 percent for January—March 31st, 25 percent for April—June 30th. No refund will be issued after June 30th.
 5. ~~4.~~ Charitable non-profit organizations serving food to the needy are exempt from paying food service fees.
 6. 5. Food service fees for non-profit 501(c) (3), 501(c) (8), 501(c) (10), and 501(c) (19) organizations shall be one-half of the commercial rates. Discount does not apply to permanent non-seasonal non-profit establishments operating without a valid food service permit.

- ~~7.6.~~ Food service plan reviews and HACCP plan reviews shall be billed at \$100.00. Miscellaneous food program work shall be billed at the rate of \$100.00 per hour. Charges after the first hour will be calculated in one-quarter-hour increments.
- ~~8.7.~~ Establishments that require ~~more than one~~ a follow-up compliance inspection shall be charged ~~\$60.00~~ 25% of their food establishment annual permit fee for each follow up compliance inspection.
- ~~9.8.~~ Additional permit fees shall be charged for the following:
- a. Existing permanent non-seasonal food service establishments that have not renewed their annual permit by January ~~1st~~ 10th of the renewal year shall be charged a 25-percent service fee, in addition to the normal permit fee. Existing permanent non-seasonal food service establishments not renewing their annual permit by February 1 of the renewal year shall have their operating permit suspended, and the establishment will be closed until the permit is renewed and the late fee is paid.
 - b. New establishments that begin operation without a valid permit shall be charged an additional 50-percent service fee in addition to the normal permit fee. Permit discounts will not apply.
 - c. Seasonal establishments which operate without a valid permit shall be charged a 50-percent service fee in addition to the normal permit fee. Permit discounts will not apply.
 - d. If more than one Health Officer Order instructing the establishment to pay for their current year permit fees is sent to the establishment, that establishment must pay two and one-half (2.5) times the normal permit fee. Permit discounts do not apply.
- ~~10.9.~~ Permanent non-seasonal food service establishments (subsections A through G) can receive a 25-percent discount on annual permit renewal if:
- a. The food establishment has no critical items on three out of the past four consecutive food service inspection reports for inspections after June of 2012 and has an internal audit program.
 - b. The internal audit program must consist of the following, but is not limited to, just these items:
 - Compliance with required and approved processes; such as a HACCP plan.
 - Paying the annual food service permit renewal on time.
 - Having instituted a self-auditing program specific to the establishment. This includes but is not limited to:
 - Daily temperature monitoring of hot and cold potentially hazardous food items.
 - Employee health monitoring.
 - Proper cooling and reheating verification.
 - c. The health officer may add additional items as determined necessary if the food establishment added a process or food item that requires additional tracking not mentioned above.
 - d. If the results of a November or December inspection make a food establishment eligible for a discount, the discount will not apply until the next following year's renewal cycle.

draft

For example, if an establishment receives, for a third time, no critical items on an inspection occurring in November or December of 2013, the discount may be received for the 2015 renewal, so long as the establishment receives no critical items on interim inspections before the 2015 renewal.

- e. New establishments must have three routine inspections completed before any discount can be received.

~~11.10.~~ Institutional kitchen evaluations (school and jail kitchens) shall be billed at \$100.00 per hour with a \$100.00 minimum fee.

~~12.11.~~ Daycare/childcare facilities shall be billed at \$100.00 per hour with a \$100.00 minimum fee.

(Ord. No. 410, § III(Exh. C), 4-30-2012; Ord. No. 418A, § III(Exh. C), 11-4-2013; Ord. No. 431, § III(Exh. A), 4-27-2015; Ord. No. 455, § III(Exh. A), 9-26-2016)

8.32.050 - Solid waste program fees.

Solid waste program fees shall be as follows:

- A. Sanitary landfill New permit \$2,000.00
- B. Sanitary landfill Renewal ~~..... 750.00~~ \$800.00
- C. Composting site New permit ~~300.00~~ \$350.00
- D. Composting sites Renewal ~~200.00~~ \$250.00
- E. Other solid waste facilities/sites New permit \$500.00
- F. Other solid waste facilities/sites Renewal ~~..... 200.00~~ \$250.00

(Ord. No. 410, § III(Exh. C), 4-30-2012; Ord. No. 418A, § III(Exh. C), 11-4-2013; Ord. No. 431, § III(Exh. A), 4-27-2015)

8.32.070 - Plat review fees.

Plat review fees shall be as follows:

- A. Short plat review \$200.00
- B. Long plat review \$400.00
- C. Boundary Line Adjustment \$100.00

(Ord. No. 418A, § III(Exh. C), 11-4-2013; Ord. No. 431, § III(Exh. A), 4-27-2015)

8.32.080 - Primary and secondary school inspection and plan review fees.

draft

Inspection and plan review fees for primary and secondary schools shall be as follows:

- A. Plan review and inspections shall be billed at the rate of \$100.00 per hour with a minimum charge of \$100.00. Charges after the first hour will be calculated in one-quarter-hour increments.

(Ord. No. 410, § III(Exh. C), 4-30-2012; Ord. No. 418A, § III(Exh. C), 11-4-2013; Ord. No. 431, § III(Exh. A), 4-27-2015)

8.32.090 – ~~Recreational Water Facilities; Public swimming pools and spas inspections.~~

~~Public swimming pool and spa inspection~~ Recreational Water Facility operating permits fees shall be as follows:

A. ~~Operating permit fees:~~

- 1. General use, Limited use swimming pools and spas as defined by WAC 246-260..... \$300.00
- 2. Seasonal (6months or less) General use, Limited use swimming pools and spas as defined by WAC 246-260..... \$150.00

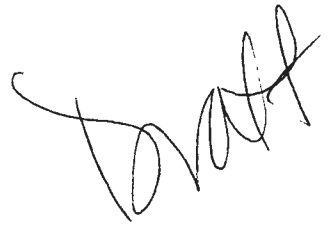
- 1. ~~General use swimming pool permit fee \$235.00/year~~
- 2. ~~General use swimming pool permit fee—Seasonal 175.00/year~~
- 3. ~~Limited use swimming pool permit fee 125.00/year~~
- 4. ~~Limited use swimming pool permit fee—Seasonal 85.00/year~~
- 5. ~~General use spa permit fee 125.00/year \$200.00~~
- 6. ~~General use spa permit fee—Seasonal 85.00/year~~
- 7. ~~Limited use spa permit fee 85.00/year~~
- 8. ~~Limited use spa permit fee—Seasonal 60.00/year~~

~~9. 3. Pool or spa facilities that require more than one follow-up inspection shall be charged at the rate of \$60.00 per hour, with a minimum charge of \$60.00. 25% of the permit fee per follow-up. Charges after the first hour will be calculated in one-quarter-hour increments.~~

~~10.4. Additional permit fees shall be charged for the following:~~

~~Pool and spa permits shall be issued on the from May 1—April 30. Pools or spas that have not renewed their annual permit by May 1st of the renewal year shall be charged a 25 percent service fee in addition to the normal permit fee. Existing pools or spas that have not renewed their annual operating permit by June 1st of the renewal year shall have their operating permit suspended, and the pool or spa will be closed until the permit is renewed and the late fee is paid.~~

(Ord. No. 410, § III(Exh. C), 4-30-2012; Ord. No. 418A, § III(Exh. C), 11-4-2013; Ord. No. 431, § III(Exh. A), 4-27-2015)



8.32.100 - Drinking water Group B water systems.

Group B water system approvals and sanitary surveys fees shall be as follows:

1. Approval of a simple Group B water system as defined in WAC 246-291-120(4)(a-e): ~~\$400.00~~ \$500.00. An additional \$100.00 per hour will be charged for each additional hour in excess of four hours.
2. Group B water system requesting a variance: an additional ~~\$150.00~~ \$200.00 will be added to the approval fee. An additional \$100.00 per hour will be charged for each additional hour in excess of one hour.
3. Group B water system requiring a sanitary survey due to bad test result: will be billed at a rate of \$100.00 per hour with a minimum charge of \$100.00
4. Well site inspections for public water system approval.... \$200.00

(Ord. No. 418A, § III(Exh. C), 11-4-2013; Ord. No. 431, § III(Exh. A), 4-27-2015)

11:30

DEPARTMENT OF COMMUNITY HEALTH

Meghan DeBolt

- a) Presentation: Results of the 2018
Walla Walla County Homeless Point
in Time count

Walla Walla County Point in Time 2018

Final Results

| Attribute | |
|---------------------------------------|--------------------|
| Individuals Homeless - Total | 181 |
| Households Homeless - Total | 91 |
| Gender | Individuals |
| Females | 52 |
| Males | 46 |
| Transgender | 0 |
| Ages | Individuals |
| 0-4 | 3 |
| 5-12 | 14 |
| 13-17 | 4 |
| 18-24 | 18 |
| 25-34 | 27 |
| 35-44 | 21 |
| 45-54 | 15 |
| 55-61 | 3 |
| 62+ | 38 |
| Refused | 38 |
| Ethnicity | Individuals |
| Non-Hispanic | 75 |
| Hispanic | 17 |
| Refused | 89 |
| Race | Individuals |
| White | 79 |
| American Indian/Alaskan Native | 6 |
| Native Hawaiian/Pacific Islander | 2 |
| Asian | 1 |
| Multiple Races | 1 |
| Black/African-American | 0 |
| Other | 0 |
| Refused | 92 |
| Disabilities ** | Individuals |
| Chronic Substance Abuse | 70 |
| Chronic Health Condition | 59 |
| Mental Health | 36 |
| Physical | 21 |
| Developmental | 0 |
| HIV/AIDS | 0 |
| Veteran Status | Households |
| Veteran-Sheltered | 27 |
| Veteran-Unsheltered | 2 |
| Where did you stay last night? | Individuals |
| Emergency shelter | 51 |
| Unsheltered (out doors, vehicle) | 50 |
| Transitional housing | 11 |

| Attribute | |
|---|-------------------|
| Where did you stay last night? | Households |
| Unsheltered (out doors, vehicle etc..) | 48 |
| Emergency shelter | 32 |
| Transitional housing | 11 |
| Chronically Homeless | Households |
| 1 yr or more/4 episodes in past 3 yrs | 19 |
| Domestic violence | Households |
| Family member survivor of DV | 27 |
| Situations that caused homelessness**: | Households |
| Alcohol/Substance Abuse | 56 |
| Mental illness | 48 |
| Domestic violence | 40 |
| Eviction | 40 |
| Job loss | 33 |
| Lack of job skills | 33 |
| Family Crisis/Break-up | 26 |
| Illness/Health Problems | 22 |
| Discharged from institution or jail | 13 |
| Conviction (misdemeanor/felony) | 0 |
| Lack of childcare | 0 |
| Aged out of foster care | 0 |
| Out of home youth | 0 |
| Don't know | 0 |
| Refused | 33 |
| Income and Benefits** | Households |
| Public assistance (EBT, ABD,TANF) | 32 |
| None | 26 |
| Social Security | 19 |
| Veterans Administration Benefits | 15 |
| Part-time work | 7 |
| Employed full-time | 5 |
| Farm/other migrant agricultural work | 1 |
| Unemployment insurance | 0 |
| Relatives, partners or friends | 0 |
| L&I/Workers' Compensation | 0 |
| Child Support | 0 |
| Refused | 22 |

** More then one cause allowed
 ***Doubled up individuals/HH were not included in this years PIT count.

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Presentation of information re: the 2019 County proposed health insurance plans and discussion re: contribution for health and welfare benefits for Non-Represented employees and those employees who are members of the American Federation of State, County, and Municipal Employees (AFSCME) and/or Teamsters bargaining units, with Board discussion and possible decision to follow

- b) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.