

AGENDA

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 2, 2018

9:30

COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees (this is scheduled for the first meeting of each month)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- f) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- g) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for March 26 and 27, 2018
 - 2) Resolution _____ - Proclaiming the month of April as Child Abuse Prevention Month
 - 3) Resolution _____ - Proclaiming April 8-14, 2018 as National Public Safety Telecommunicators Week
 - 4) Resolution _____ - Approving out of state travel for County Sheriff John Turner
 - 5) Execute Acknowledgement of Receipt form for report from County Treasurer of all refunds for year 2017 (pursuant to RCW 84.69.020)

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
PROCLAIMING THE MONTH
OF APRIL AS CHILD ABUSE
PREVENTION MONTH



RESOLUTION NO.

WHEREAS, through a joint cooperative effort, Walla Walla County provides program services to aid children in both Walla Walla and Columbia Counties; and

WHEREAS, everyone has a stake in ensuring that children have access to the resources and support they need to become safe, healthy, and successful, and help break the cycle of child abuse; and

WHEREAS, Court Appointed Special Advocate (CASA) Program volunteers are trained to represent the best interests of child victims of neglect and abuse in the court system; and

WHEREAS, currently there are 70 children who are waiting for a CASA Volunteer to advocate in their best interest in the courts for a safe and permanent home; and to portray this need, 70 pinwheels will be placed on the courthouse grounds in Walla Walla for the period April 6-19, 2018, to represent the number of CASA Volunteers wanted to support these children in hardship; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall sign a proclamation declaring April as Child Abuse Prevention Month, and that they join in asking volunteers to come forward to represent and advocate for abused and neglected children through the CASA Volunteer Program.

"Passed this 2nd day of April, 2018 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

Jim L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

PROCLAMATION

WHEREAS, child abuse and neglect is a community problem that not only harms children directly but increases the likelihood of future criminal behavior, substance abuse and health problems, and finding solutions depends on involvement among people in the community; and

WHEREAS, children deserve to grow up in a safe and nurturing environment free from fear, abuse, and neglect; and

WHEREAS, through a joint cooperative effort, Walla Walla County provides program services to aid children in both Walla Walla and Columbia Counties; and

WHEREAS, Court Appointed Special Advocate (CASA) Program volunteers are trained to represent the best interests of child victims of neglect and abuse in the court system and dependency proceedings; however, currently there are 70 children who are waiting for a dedicated and compassionate CASA Volunteer to advocate in their best interest in the courts for a safe and permanent home; and

WHEREAS, to portray this need, 70 pinwheels will be placed on the lawn of the Walla Walla County Courthouse for the period April 6-19, 2018 to represent the underserved population of children in Walla Walla County; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they hereby proclaim

APRIL, 2018 AS

CHILD ABUSE PREVENTION MONTH

in Walla Walla County, and that they join in asking volunteers to come forward to represent and advocate for abused and neglected children in Walla Walla and Columbia Counties through the CASA Volunteer Program by calling 509.524.2801 to learn more.

Dated this 2nd day of April, 2018, at Walla Walla County, Washington.

**BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON**

James K. Johnson, Chairman, District 1

Attest:

Todd L. Kimball, Commissioner, District 2

Connie R. Vinti, Clerk of the Board

Jim L. Duncan, Commissioner, District 3

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF
PROCLAIMING APRIL 8-14, 2018
AS NATIONAL PUBLIC SAFETY
TELECOMMUNICATORS WEEK**



RESOLUTION NO.

WHEREAS, emergencies can occur at any time that require police, fire or emergency medical services, and when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, professional public safety telecommunicators are that vital link between the citizen or victim and the public safety provider who may apprehend a criminal, save their possessions from fire, save their life or the life of a loved one; and

WHEREAS, each year, thousands of dedicated public safety telecommunicators, better known as "dispatchers", daily serve the citizens of the United States by answering their telephone calls for police, fire and emergency medical services to dispatch the appropriate assistance as quickly as possible; and

WHEREAS, the second full week of April is dedicated to public safety telecommunicators, with National Public Safety Telecommunicators Week being observed April 8 through 14 this year; and

WHEREAS, it is appropriate to recognize the value and accomplishments of all public safety communications officers/dispatchers/telecommunicators; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall sign a proclamation declaring April 8-14, 2018 as National Public Safety Telecommunicators Week.

*"Passed this **2nd day of April, 2018** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

PROCLAMATION

WHEREAS, emergencies can occur at any time that require police, fire or emergency medical services, and when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, professional public safety telecommunicators are that vital link between the citizen or victim and the public safety provider who may apprehend a criminal, save their possessions from fire, save their life or the life of a loved one; and

WHEREAS, each year the second full week of April is recognized by the International Association of Public Safety Communications Officials as National Public Safety Telecommunicators Week; and

WHEREAS, National Public Safety Telecommunicators Week was created to raise public awareness of the hard work and dedication of Public Safety Telecommunicators, the 911 call takers, dispatchers, and other public safety telecommunications staff and center personnel who work tirelessly, often behind the scenes, to help citizens and law enforcement, fire fighters and emergency medical services responders during emergencies and times of crisis; and

WHEREAS, professional telecommunicators are not visible as the men and women who arrive on the scene of emergencies, but provide the vital link to public safety services for the citizen or victim as part of the first responder team; and

WHEREAS, we depend upon public safety telecommunicators to notify emergency personnel and keep callers reassured and calm and provide them with guidance and support in an emergency, and recognizing National Public Safety Telecommunicators Week gives us the opportunity to thank all public safety telecommunicators who work hard every day to protect our communities; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they hereby proclaim

APRIL 8-14, 2018 AS

NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK

in Walla Walla County, in honor of the men and women whose diligence and professionalism keep our citizens safe.

Dated this 2nd day of April, 2018, at Walla Walla County, Washington.

**BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON**

James K. Johnson, Chairman

Attest:

Todd L. Kimball, Commissioner

Connie R. Vinti, Clerk of the Board

James L. Duncan, Commissioner

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
OUT OF STATE TRAVEL FOR
COUNTY SHERIFF JOHN TURNER



RESOLUTION NO.

WHEREAS, Walla Walla County Sheriff John Turner has requested out of state travel approval to attend the FBI-LEEDA (Law Enforcement Executive Development Association) Command Leadership Institute, to be held March 26 – 30, 2018 in Portland, Oregon; and

WHEREAS, inadvertently advance approval was not obtained for said travel; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization form has been submitted; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above is approved.

BE IT FURTHER RESOLVED that additional time to travel to or from said training, if needed, is also approved.

Passed this 2nd day of April, 2018 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



WALLA WALLA COUNTY SHERIFF'S OFFICE

240 West Alder Street, First Floor
Walla Walla, WA 99362-0220

John A. Turner
Sheriff

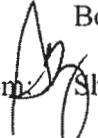
Sheriff's Office (509) 524 - 5400
Fax (509) 524 - 5480
Dispatch (509) 527 - 3265
Toll Free (866) 527 - 3268
Email: sheriff@co.walla-walla.wa.us

Mark A. Crider *Undersheriff*
Richard L. Schram *Chief Criminal Deputy*
Shanda J. Zessin *Chief Civil Deputy*

Memorandum

Date: March 26, 2018

To: Board of County Commissioners

From:  Shanda Zessin, Chief Civil Deputy

RE: Out of state travel: John Turner

Sheriff Turner is requesting funding approval for out of state travel to the FBI-LEEDA Supervisor Leadership Institute in Portland Oregon, March 26, through March 30, 2018. SLI is a dynamic and challenging program uniquely designed to prepare law enforcement leaders for Supervisory level positions.

Recommendation:

The Walla Walla County Board of Commissioners approve this out of state travel request.

**WALLA WALLA COUNTY
Employee Travel Authorization**

Date of Request 3/26/2018

Employee Attending: <i>John Turner</i>	Estimate of Cost (Includes all costs even prepaid)	
	Transportation	
	<input type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input type="checkbox"/> County Vehicle	\$
	<input checked="" type="checkbox"/> Private Vehicle <u>546</u> miles @ <u>.2725</u>	\$ <u>148.78</u>
Meeting/Training: Start time/date: <u>3/26/18 08:30</u> End time/date: <u>3/30/18 16:00</u>	<input type="checkbox"/> Rental Car <input type="checkbox"/> Cab/Bus	\$
Location: City: <u>Portland</u> State: <u>OR</u>	Lodging	
Title of Meeting/Training: <u>FBI LEEDA - SLI</u> (Attach agenda/training brochure)	<u>5</u> night(s) @ \$	\$ <u>1,120.00</u>
Departure Date: <u>3/25/18</u> Time: <u>14:00</u>	Meals	
Return Date: <u>3/30/18</u> Time: <u>21:00</u>	Breakfast(s) <u>0</u> @ \$15+1	\$ <u>0</u>
* <u>Spending personal time before coming</u>	Lunch(s) <u>5</u> @ \$14+1	\$ <u>85.00</u>
	Dinner(s) <u>5</u> @ \$31+3	\$ <u>170.00</u>
Place of Lodging: <u>Springhill Suites back</u> <u>Portland Airport</u>	Registration/Tuition	
Phone Number: <u>503.253.4095</u>	Cancel Date:	\$ <u>650.00</u>
	Total Expenses	\$ <u>2,173.78</u>


⁵⁰
Credit Card Use: Yes No Date Needed: n/a

I hereby acknowledge receipt of the department credit card/advance travel funds, and certify that I will return the credit card/unexpended advance travel funds, together with an expense voucher, and all required receipts within five (5) days of my return. I further agree that if credit card receipts show any amount in excess of authorized reimbursements, I will attach a check or money order for that amount owed or that amount shall be deducted by the County Auditor's Office from my next paycheck.

Signature of Employee

Date: _____

Recommended: Yes No



Supervisor Signature

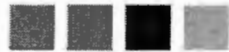
Date: 3/26/2018

Out-of-State Travel: Yes No
(Attach Resolution)

Approved: Yes No

Elected Official/Department Head

Date: _____



SLI - Portland, OR 3/2018

[Register](#) [Map this Event](#) [Tell a Friend](#)

3/26/2018 to 3/30/2018

When: Monday, March 26, 2018
8:30 AM

Where: [Map this event](#)
Portland International Airport
7000 NE Airport Way
Portland, Oregon 97208
United States

Contact: T.J. Eriksen
tj.eriksen@portofportland.com
503-480-4216



[← Go to Upcoming Event List](#)

The Supervisor Leadership Institute (SLI) is part one of the three-step leadership series that makes up the FBI-LEEDA Trilogy. While targeting to first-line supervisors, the SLI course is suitable for all police leaders – sworn and civilian. SLI students will be engaged in such topics as credibility, discipline, liability, overcoming team dysfunction, and leadership styles. They will complete a DISC leadership assessment.

FBI-LEEDA instructors are current or former command-level law enforcement leaders who have not only extensive leadership experience, but a passion for teaching.

The following topics are covered in the Supervisor Leadership Institute:

- Defining leadership, generational effects of leadership, leadership as a lifestyle, leadership traits
- Building credibility, organizational credibility
- Four pillars of discipline, immunity, alleviating team dysfunction
- Participants will complete a DISC assessment of their personal leadership style

The cost of the Supervisor Leadership Institute is \$650.

Sworn and professional law enforcement staff are welcome to all FBI-LEEDA courses. You do not have to be a member to attend a course. Each student must register for courses under their own Username and Account.

For further information regarding this or any other FBI-LEEDA course, please contact FBI-LEEDA at 1-877-772-7712 or email us at: info@fbleeda.org.

FBI-LEEDA

Event Confirmation

Event Information	
Name of Event	SLI - Portland, OR 3/2018
Date/Time	Monday, March 26, 2018 8:30 AM
Location	Portland International Airport 7000 NE Airport Way Portland, Oregon 97208
Contact	T.J. Eriksen (tj.eriksen@portofportland.com)

Attendee/Guest Information			
Name	John Turner	Date Registered	12/22/2017
Registration ID/Badge #	10348906	Number Attending	1
Email Address *	jturner@co.walla-walla.wa.us		
Rank *	Sheriff		
Organization *	Walla Walla County Sheriff's Office		
Address *	240 West Alder Street		
Address cont.	Suite 101		
City/Town *	Walla Walla	State/Prov *	Washington
Postal Code *	99362	Country	United States
Phone *	5095245400		
Additional Comments			

[Overview](#) [Photos](#) [Rooms](#) [Deals](#) [Dining](#) [Fitness](#) [Local Area](#) [Map](#) [Meetings](#) [Weddings](#)

2 [Rooms](#) [Rates](#)

Tue, Mar 27, 2018 - Wed, Mar 28, 2018 | 1 Room, 1 Adult Room

[Search Rooms](#)

Dining



At this Hotel

Dining Services

Sundry/Convenience store

Free Breakfast

Buffet breakfast, complimentary
Hot breakfast, complimentary

MAR 26, 2018 12:50 AM

SPRINGHILL SUITE

\$1,120.00

TRAVEL

Authorization Date & Time: Mar 26, 2018 12:50 AM

Merchant: SPRINGHILL SUITE

MCC Description: Springhill Suites/Springhill Suites

COUNTY COMMISSIONERS (continued)

g) Consent Agenda Items (continued):

- 6) County vouchers/warrants/electronic payments as follows: _____ through _____, totaling \$_____ (payroll draws dated March 15, 2018); _____ through _____, totaling \$_____ (March payroll); _____ through _____, totaling \$_____ (benefits and deductions)
- 7) Payroll action and other forms requiring Board approval

h) Action Agenda Items:

- 1) Resolution _____ - Designation of County legal newspaper for County printing and advertising 2018-2019
 - 2) Proposal 2018 04-02 Maint-1
Approval of bid award for duct cleaning at certain county owned properties
 - 3) Proposal 2018 04-02 Maint-2
Approval to add two electronic door access points at Public Health and Legislative Building, 314 West Main
- i) Miscellaneous business to come before the Board
- j) Review reports and correspondence; hear committee and meeting reports
- k) Review of constituent concerns/possible updates re: past concerns

a) Consent Agenda Items:

- 1) Resolution _____ - Proclaiming April, 2018 as National Distracted Driving Awareness Month
- 2) Resolution _____ - Proclaiming April 2-6, 2018 as National Public Health Week
- 3) Resolution _____ - Approving out of state travel for Department of Community Health employee (Osterman)
- 4) Resolution _____ - Approving out of state travel for Department of Community Health employees (Osterman and Needham)
- 5) Resolution _____ - Agreement between Walla Walla County and Erin K. Griffin (18-18)

a) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
PROCLAIMING APRIL, 2018 AS
DISTRACTED DRIVING
AWARENESS MONTH

RESOLUTION NO.

WHEREAS, distracted driving is any non-driving activity that takes your eyes off the road, hands off the wheel or interrupts your concentration while driving that increases the risk of crashing; and

WHEREAS, Washington law bans all cell phone use, both handheld and hands-free, for all drivers under the age of 18 years old who hold a learners permit or an intermediate driver's license, and bans texting and emailing for drivers of all ages; and

WHEREAS, the Department of Transportation, Governor's Highway Safety Program, and all law enforcement agencies continue to educate the public on the dangers of distracted driving; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that they shall proclaim April, 2018 as Distracted Driving Awareness Month and urge all citizens to join in this observation.

Passed this 2nd day of **April, 2018** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Walla Walla County Traffic Safety/DUI Task Force
Helping keep drivers, passengers, cyclists and pedestrians safe!

WHEREAS, distracted driving is any non-driving activity that takes your eyes off the road, hands off the wheel or interrupts your concentration while driving that increases the risk of crashing; and

WHEREAS, distractions can be visual, manual or cognitive, and drivers who use hand held devices are four times as likely to get into crashes serious enough to injure themselves; and

WHEREAS, driving while using a cell phone both reduces brain activity associated with driving by 37 percent; and

WHEREAS, text messaging, browsing, and dialing results in a driver taking their eyes off the road for an average of 23.3 second, a duration of time that doubles the risk of a crash or near-crash; and

WHEREAS, in 2017, 86 people were killed in motor vehicle crashes in Washington involving distracted drivers, which is a 13% percent increase from the previous year; and

WHEREAS, in 2017, approximately 1,054 people were injured in motor vehicle crashes in Washington involving distracted drivers, down slightly from the 1,103 people who were injured in 2016; and

WHEREAS, Washington law bans all cell phone use both handheld and hands-free, for all drivers under the age of 18 years old who hold a learners permit or an intermediate driver's license, and bans texting and emailing for drivers of all ages; and

WHEREAS, the Department of Transportation, Governor's Highway Safety Program, and all law enforcement agencies continue to educate the public on the dangers of distracted driving; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they hereby proclaim

APRIL, 2018 as

DISTRACTED DRIVING AWARENESS MONTH

in Walla Walla County, and commend its observance to all citizens.

Passed this 2nd day of **April, 2018** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
PROCLAIMING APRIL 2-8,
2018 AS NATIONAL PUBLIC
HEALTH WEEK

RESOLUTION NO.

WHEREAS, National Public Health Week is celebrated during the first full week of April each year, to bring together communities across the United States to observe National Public Health Week as a time to recognize the contributions of public health and highlight issues that are vital to improving our nation; and

WHEREAS the theme of Public Health Week is Healthiest Nation 2030 – Changing our Future Together; and

WHEREAS, it is important to raise awareness about public health and prevention; and

WHEREAS, it is recognized that changing our health means working together to ensure conditions where everyone has the opportunity to be healthy; and

WHEREAS, the Walla Walla County Department of Community Health works to ensure the basic foundations necessary for good health – clean water, safe food, breathable air and access to life-saving vaccines; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall sign a proclamation declaring April 2-8, 2018, as National Public Health Week in Walla Walla County.

“Passed this 2nd day of April, 2018 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.”

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

Jim L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

PROCLAMATION

WHEREAS, National Public Health Week is celebrated during the first full week of April each year, to bring together communities across the United States to observe National Public Health Week as a time to recognize the contributions of public health and highlight issues that are vital to improving our nation; and

WHEREAS, it is important to raise awareness about public health and prevention; and

WHEREAS, Walla Walla County recognizes that where we live, learn, work, and play impacts our health and our opportunity to ward off disease and injury; and

WHEREAS, it is recognized that changing our health means working together to ensure conditions where everyone has the opportunity to be healthy; and

WHEREAS, the Walla Walla County Department of Community Health works to ensure the basic foundations necessary for good health – clean water, safe food, breathable air and access to life-saving vaccines; and

WHEREAS the theme of Public Health Week is Healthiest Nation 2030 – Changing our Future Together; now therefore

WE THE BOARD OF COMMISSIONERS OF THE COUNTY OF WALLA WALLA, in the State of Washington, do hereby proclaim

APRIL 2-8, 2018 as

NATIONAL PUBLIC HEALTH WEEK

in Walla Walla County, do, therefore, encourage all citizens to work together as advocates for positive change that will build healthier communities and eventually the healthiest nation.

Dated this 2nd day of April, 2018, at Walla Walla County, Washington.

**BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON**

James K. Johnson, Chairman, District 1

Attest:

Todd L. Kimball, Commissioner, District 2

Connie R. Vinti, Clerk of the Board

Jim L. Duncan, Commissioner, District 3

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
OUT OF STATE TRAVEL FOR
DEPARTMENT OF COMMUNITY
HEALTH EMPLOYEE (OSTERMAN)



RESOLUTION NO.

WHEREAS, Walla Walla County Department of Community Health Director, Meghan Debolt has requested approval for out of state travel for Amy Osterman, Marijuana Prevention Coordinator to travel to Portland, Oregon for the Public Health Marijuana Summit May 9 – 10, 2018; and

WHEREAS, said summit will benefit the citizens of Walla Walla; and

WHEREAS, all expenses for this training will be covered by grant funds; and

WHEREAS, pursuant to County policy, an employee Travel Authorization form has been submitted for review and consideration; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above be approved.

BE IT FURTHER RESOLVED that additional time required to travel to and from said training, if necessary, is also approved.

*Passed this 2nd day of **April, 2018** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Attachment 1

Walla Walla County Health Department Travel/Training Authorization

To be completed by Employee

Date of Travel: May 8-11, 2018		TA#	
Employee Attending: Amy Osterman		Estimate of Cost (Includes all costs even prepaid)	
Meeting/Training: Public Health Marijuana Summit		Transportation	
Start time/date: 8 am May 9, 2018	<input checked="" type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input type="checkbox"/> County Vehicle	\$ 290	
End time/date: 5 pm May 10, 2018	<input type="checkbox"/> Private Vehicle _____ miles @ _____	\$	
Location: City: Portland State: OR	<input type="checkbox"/> Rental Car <input checked="" type="checkbox"/> Cab/Bus	\$ 5	
Title of Meeting/Training: (Attach agenda/training brochure)	Lodging		
	night(s) 3 @ \$ 182 plus tax	\$ 629.54	
Departure Date: May 8, 2018 Time: 12 pm	Meals		
Return Date: May 11, 2018 Time: 12 pm	Breakfast(s) 2 @ \$ 16	\$ 32	
	Lunch(s) 1 @ \$ 19	\$ 19	
	Dinner(s) 3 @ \$ 29	\$ 87	
Place of Lodging: Doubletree Lloyd Center	Registration/Tuition :	\$ 375	
Cancel Date: May 6	Cancel Date: May 6		
Phone Number: 503-281-6111		Total Expenses \$ 1,437.54	

Credit Card Use: Yes No Date Needed: 5/8/18

Credit Card Use Policy: I certify that when issued an agency credit card it will be used for purchases authorized by this travel authorization only. I will return the credit card immediately upon return, and a signed travel expense voucher and all required original receipts within five (5) days of my return. I further agree that if the credit card receipts show any amount in excess of this authorization, I will attach a check or money order for the amount owed or the amount shall be deducted by the County from my next paycheck. I have read and understand County Policies 40.05.0 and 40.06.0 and agree to the terms and conditions therein.

Amy Osterman

Digitally signed by Amy Osterman
DN: cn=Amy Osterman, o=Walla Walla County Department of Community Health, ou,
email=aosterman@co.walla.walla.wa.us, c=US
Date: 2018.03.26 14:02:00 -0700

Signature of Employee & Date

Out of state travel: Yes No (Attach Resolution for Out of State Travel)

Approved by Supervisor: Susann Bassham Digitally signed by Susann Bassham Date: 2018.03.26 14:37:43 -07'00' Date: 3/26/2018

Approved by Director: _____ Date: _____

Walla Walla County Policy 40.05.0 – Business Expenses & Travel Compensation

Walla Walla County Policy 40.06.0 – Training Reimbursement

Attachment 1

Walla Walla County Health Department Policy Number 1.3.1.2

Page 1 of 1



WE ARE EXCITED TO ADD A NEW SESSION TO THE SUMMIT WE WILL BE HAVING A SESSION DEDICATED TO MARIJUANA AND MATERNAL AND CHILD HEALTH WHICH WILL BE COVERED IN OTHER SESSIONS AS WELL.

May 9-10, 2018 / Portland, Oregon

Featured Speakers

The CDC Foundation, CDC, NACCHO, State of California, State of Washington, The Public Health Institute, ANR, The Public Health Law Center, Seattle-King County, the State of Alaska, Oregon Health Authority, Rede Group, Rescue-Behavior Change Agency, Oregon Research Institute, ChangeLab Solutions, the Massachusetts Association of Health Boards, and more to be announced soon!

For on-the-fly updates, visit our Facebook Page [HERE!](#)



WHAT IS THE PUBLIC HEALTH MARIJUANA SUMMIT?
 The Public Health - Marijuana Summit is a national event that will bring together public health and policy leaders from across the country to discuss the public health implications of marijuana use. The event is being held in Portland, Oregon, on May 9-10, 2018. The summit will feature keynote speakers, panel discussions, and networking opportunities. For more information, visit [www.ph-mjsummit.com](#).

WHO SHOULD ATTEND?
 Public health and policy leaders from across the country, including: public health officials, researchers, advocates, and policymakers. The summit is open to anyone interested in the public health implications of marijuana use. For more information, visit [www.ph-mjsummit.com](#).

Begin Registration

#2018PH-MJSummit

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*Email

Do not

Date
May 9-10, 2018

Location
DoubleTree Hotel
1000 NE Multnomah St
Portland, OR 97232
503-281-6111

Contact
mj-phsummit@redegroup.co
(503) 764-9696

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Copy Name

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
OUT OF STATE TRAVEL FOR
DEPARTMENT OF COMMUNITY
HEALTH EMPLOYEES (OSTERMAN
AND NEEDHAM)



RESOLUTION NO.

WHEREAS, the Walla Walla County Department of Community Health Director, Meghan DeBolt, has requested approval for out of state travel for Amy Osterman, Marijuana Prevention Coordinator and Peggy Needham, Prevention Coordinator to travel to Big Sky, Montana to attend the Montana Summer Institute 2018: Leading With Soul to Transform Community Health July 25 – 27, 2018; and

WHEREAS, said training will benefit the citizens of Walla Walla County by addressing social norms and community perceptions, one of the highest prioritized concerns in our region for Youth Marijuana Prevention; and

WHEREAS, all expenses for this training will be covered by grants; and

WHEREAS, pursuant to County policy, an employee Travel Authorization form has been submitted for review and consideration; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above be approved.

BE IT FURTHER RESOLVED that additional time required to travel to and from said training, if necessary, is also approved.

Passed this 2nd day of **April, 2018** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Attachment 1

Walla Walla County Health Department Travel/Training Authorization

To be completed by Employee

Date of Travel: July YMPEP		TA#	
Employee Attending: Amy Osterman		Estimate of Cost (Includes all costs even prepaid)	
Meeting/Training: Montana Institute		Transportation	
Start time/date: 8 am July 25, 2018		<input checked="" type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input type="checkbox"/> County Vehicle	\$ 450
End time/date: 12:30 pm July 27, 2018		<input type="checkbox"/> Private Vehicle _____ miles @ _____	\$
Location: City: Big Sky State: Montana		<input checked="" type="checkbox"/> Rental Car <input type="checkbox"/> Cab/Bus	\$ 450
Title of Meeting/Training: (Attach agenda/training brochure)		night(s) 4 @ \$ 200 plus tax	\$ 800 plus tax
Departure Date: 07/24/18 Time: 8 am		Lodging	
Return Date: 07/27/18 Time: 11 pm		Meals	
Place of Lodging: Village Center		Breakfast(s) 2 @ \$ 13	\$ 26
Cancel Date: 6/22/2018		Lunch(s) 2 @ \$ 15	\$ 30
Phone Number: 1-800-548-4486		Dinner(s) 5 @ \$ 26	\$ 130
		Registration/Tuition : 850	\$ 850
		Cancel Date: N/A	
		Total Expenses	\$ 2736

Credit Card Use: Yes No Date Needed: 07/23/18

Credit Card Use Policy: I certify that when issued an agency credit card it will be used for purchases authorized by this travel authorization only. I will return the credit card immediately upon return, and a signed travel expense voucher and all required original receipts within five (5) days of my return. I further agree that if the credit card receipts show any amount in excess of this authorization, I will attach a check or money order for the amount owed or the amount shall be deducted by the County from my next paycheck. I have read and understand County Policies 40.05.0 and 40.06.0 and agree to the terms and conditions therein.

Amy Osterman

Digitally signed by Amy Osterman
DN: cn=Amy Osterman, o=Walla Walla County Department of Community Health, ou,
email=osterma@cw.walla-walla.wa.us, c=US
Date: 2018.03.26 11:05:00 -0700

Signature of Employee & Date

Out of state travel: Yes No (Attach Resolution for Out of State Travel)

Approved by Supervisor: Susann Bassham Digitally signed by Susann Bassham Date: 2018.03.26 11:17:15 -07'00' Date: 03/26/2018

Approved by Director: Meghan DeBolt Digitally signed by Meghan DeBolt Date: 2018.03.26 20:45:30 -07'00' Date: 3/26/18

Walla Walla County Policy 40.05.0 – Business Expenses & Travel Compensation
Walla Walla County Policy 40.06.0 – Training Reimbursement

Attachment 1

Walla Walla County Health Department Policy Number 1.3.1.2

Page 1 of 1

Attachment 1

Walla Walla County Health Department Travel/Training Authorization

To be completed by Employee

Date of Travel: July 24-27, 2018		TA# 2018-0020	
Employee Attending: Peggy Needham		Estimate of Cost (Includes all costs even prepaid)	
Meeting/Training: Montana Institute		Transportation	
Start time/date: 8 AM July 25, 2018		<input checked="" type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input type="checkbox"/> County Vehicle	\$ 450
End time/date: 12:30 PM July 27, 2018		<input type="checkbox"/> Private Vehicle _____ miles @ _____	\$
Location: City: Big Sky State: Montana		<input type="checkbox"/> Rental Car <input type="checkbox"/> Cab/Bus	\$
Title of Meeting/Training: (Attach agenda/training brochure)		night(s) 4 @ \$ 200	\$ 800
Departure Date: 07/24/18 Time: 8:00 AM		Lodging	
Return Date: 7/27/2018 Time: 11:00 PM		Meals	
Place of Lodging: Village Center		Breakfast(s) 2 @ \$ 13	\$ 26
Cancel Date: 6/22/2018		Lunch(s) 2 @ \$ 15	\$ 30
Phone Number: 1-800-548-4486		Dinner(s) 5 @ \$ 26	\$ 130
		Registration/Tuition : 850	\$ 850
		Cancel Date:	
		Total Expenses	\$ 2286
MIP: 112.244.6432.213.106.2271.0717 DBHR			

Credit Card Use: Yes No Date Needed: _____

Credit Card Use Policy: I certify that when issued an agency credit card it will be used for purchases authorized by this travel authorization only. I will return the credit card immediately upon return, and a signed travel expense voucher and all required original receipts within five (5) days of my return. I further agree that if the credit card receipts show any amount in excess of this authorization, I will attach a check or money order for the amount owed or the amount shall be deducted by the County from my next paycheck. I have read and understand County Policies 40.05.0 and 40.06.0 and agree to the terms and conditions therein.

Peggy Needham

Digitally signed by Peggy Needham
Date: 2018.03.26 15:43:26 -07'00'

Signature of Employee & Date

Out of state travel: Yes No (Attach Resolution for Out of State Travel)

Approved by Supervisor: Susann Bassham Digitally signed by Susann Bassham Date: 2018.03.26 16:08:53 -07'00' Date: 3/26/2018

Approved by Director: Meghan DeBolt Digitally signed by Meghan DeBolt Date: 2018.03.26 20:44:20 -07'00' Date: 3/26/18

Walla Walla County Policy 40.05.0 – Business Expenses & Travel Compensation
Walla Walla County Policy 40.06.0 – Training Reimbursement

Attachment 1

Walla Walla County Health Department Policy Number 1.3.1.2

Page 1 of 1

<p align="center">MONTANA SUMMER INSTITUTE 2018 LEADING WITH SOUL TO TRANSFORM COMMUNITY HEALTH</p> <p align="center"><i>Day 1: Wednesday, July 25th</i></p>	
8:00 am – 9:00 am	<p>Breakfast & Networking <i>Lower Atrium of the Yellowstone Conference Center</i></p>
8:30 am – 9:00 am	<p>Institute Check-In <i>Gallatin Ballroom</i></p>
9:00 am – 10:30 am	<p>Leading with Soul to Transform Community Health <i>Increase your effectiveness and create authentic change</i></p> <p><i>Jeff Linkenbach, Ed.D, Director of the Montana Institute & Fellow, Mansfield Academy for Global Leadership at the University of Montana</i></p>
10:30 am – 10:45 am	<p>Break</p>
10:45 am – 12:00 pm	<p>A Reason for H.O.P.E.: Health Outcomes from Positive Experience <i>Moving beyond ACES to foster healthy childhood development</i></p> <p><i>Dr. Robert Sege, Institute for Clinical Research and Health Policy Studies at Tufts Medical Center</i></p>
12:00 pm – 1:00 pm	<p>Lunch & Discussion <i>Huntley Dining Room</i></p>
1:00 pm – 2:00 pm	<p>Activity: Speaking with Soul <i>Transformational leaders invite engagement, interest and passion.</i></p> <p><i>Jeff Linkenbach & Sara Thompson</i></p>
2:00 pm – 2:45 pm	<p>Leadership Spotlight: Stories from the field</p>
2:45 pm – 3:00 pm	<p>Daily Evaluation</p>

<p style="text-align: center;">MONTANA SUMMER INSTITUTE 2017 LEADING WITH SOUL TO TRANSFORM COMMUNITY HEALTH <i>Day 2: Thursday, July 26th</i></p>	
8:00 am – 9:00 am	<p>Breakfast & Networking <i>Lower Atrium</i></p>
9:00 am – 10:15 am	<p>The Seven Core Principles for Cultivating Soul in Leadership <i>Establishing the Foundation for Transformational Leadership</i> <i>Jeff Linkenbach</i></p>
10:15 am – 10:30 am	Break
10:30 am – 12:00 pm	<p>Increasing Your Transformational Leadership Capacity <i>Reviewing your Leadership Profiles and Building Skills for Growth</i> <i>Jeff Linkenbach</i></p>
12:00 pm – 1:00 pm	<p>Lunch & Discussion <i>Huntley Dining Room</i></p>
1:00 pm – 2:00 pm	<p>Gaps and synapses: Norms, Misperceptions and Brain Science <i>The science behind Positive Community Norms</i> <i>Dr. Robert Sege, Tufts University/ Tufts Medical Center</i></p>
2:00 pm – 2:45 pm	Leadership Spotlight: Stories from the field
2:45 pm – 3:00 pm	Daily Evaluation

MONTANA SUMMER INSTITUTE 2017 TRANSFORMING CULTURE WITH THE SCIENCE OF THE POSITIVE & POSITIVE COMMUNITY NORMS <i>Day 3: Friday, July 27th</i>	
8:00 am – 9:00 am	Breakfast & Networking <i>Lower Atrium of the Yellowstone Conference Center</i>
11:00 am – 11:45 am	Leading with Norms <i>Your data is not the message</i> <i>Jeff Linkenbach</i>
10:30 am – 11:00 am	Break and Hotel Check-Out
11:00 am – 11:45 am	Leadership, Communication, Integration and Reflection <i>Wisdom for your return journey</i> <i>Jeff Linkenbach</i>
11:45 am – 12:00 pm	Daily Evaluation
12:00 pm – 12:30 pm	Happy trails! <i>Boxed lunches for the road</i>

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AN
AGREEMENT BETWEEN WALLA
WALLA COUNTY AND ERIN K.
GRIFFIN (18-18)

}

RESOLUTION NO.

WHEREAS, Walla Walla County Department of Community Health has offered an Agreement to Erin K. Griffin; and

WHEREAS, Erin K. Griffin shall provide services to the county and be compensated for same as outlined in the agreement for services; and

WHEREAS, the County Prosecuting Attorney and Risk Manager have reviewed said agreement; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said agreement.

*Passed this 2nd day of **April, 2018** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

AGREEMENT NO. 18-18

Erin K. Griffin, hereinafter called Contractor, and Walla Walla County, hereinafter called County agree as set forth in this Agreement, including the General Conditions (pp. 2 through 8), Exhibit A (Scope of Work) and Exhibit B (Compensation), copies of which are attached hereto and incorporated herein by this reference as fully as if set forth herein.

The term of this Agreement shall commence on the 19th day of March 2018, and shall, unless terminated or renewed as provided elsewhere in the Agreement, terminate on the 19th day of March, 2020.

The maximum consideration for the initial term of this agreement or for any renewal term shall not exceed \$500 per year at a rate of \$50².00/hr, 1 hour minimum, +.575/mile; 24hr cancellation notice.

Contractor acknowledges and by signing this contract agrees that the Indemnification provisions set forth in Paragraphs 7, 13, 14, 19 and 22, are totally and fully part of this contract and have been mutually negotiated by the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____, 20__.

CONTRACTOR:

WALLA WALLA COUNTY:
Board of County Commissioners
By

Firm Name

Erin K. Griffin

Chairman

Proprietor
Title:

Commissioner

Mailing Address:
5727 Biscuit Ridge Road
Waitsburg, WA 99361
Phone: 509-540-6305

Commissioner

Social Security
#

Approved as to Form Only:

or

Business Tax ID
#14284994

Prosecuting Attorney

GENERAL CONDITIONS

1. Scope of Contractor's Services:

The contractor agrees to provide to the County services and any materials set forth in the project narrative identified as Exhibit "A" during the agreement period. No material, labor, or facilities will be furnished by the County, unless otherwise provided for in the Agreement.

2. Accounting and Payment for Contractor Services:

Payment to the Contractor for services rendered under this Agreement shall be as set forth in Exhibit "B". Where Exhibit "B" requires payments by County, payment shall be based upon billings, supported unless otherwise provided in Exhibit "B", by documentation of units of work actually performed and amounts earned, including where appropriate, the actual number of days worked each month, total number of hours for the month, and the total dollar payment requested. Unless specifically stated in Exhibit "B" or approved in writing in advance by the County, the County will not reimburse the Contractor for any costs or expenses incurred by the Contractor in the performance of this contract.

Where required, the County shall, upon receipt of appropriate documentation, compensate the Contractor, no more often than monthly, through County voucher system for the Contractor's service pursuant to the fee schedule set forth in Exhibit "B".

3. Assignment and Subcontracting:

No portion of this contract may be assigned or subcontracted to any other individual, firm or entity without the express and prior written approval of the Contracting Officer.

4. Wage Standards:

Contractor agrees to comply with all laws pertaining to prevailing rates of wages if this agreement encompasses public works or is for public building service maintenance as defined by RCW 39.12.

5. Independent Contractor:

Contractor is and shall be at all times during the term of this Agreement an independent contractor. The Contractor's services shall be furnished by the Contractor as an independent contractor and nothing herein contained shall be construed to create a relationship of employer-employee or master-servant, but all payments made hereunder and all services performed shall be made and performed pursuant to this Agreement by the contractor as an independent contractor. The County shall be neither liable nor obligated to pay Contractor sick leave, vacation pay, insurance, retirement or any other benefit of employment nor to pay any social security or other tax which may arise as an incident of employment. The Contractor shall pay all income and other taxes as due.

6. No Guarantee of Employment:

The performance of all or part of this contract by the Contractor shall not operate to vest any employment rights whatsoever and shall not be deemed to guarantee any employment of the Contractor or any employee of the Contractor or any subcontractor or any employee of any subcontractor by the County at the present time or in the future.

7. Taxes:

The Contractor understands and acknowledges that the County will not withhold federal or state income taxes. Where required by state or federal law, the Contractor authorizes the County to make withholding for any taxes other than income taxes (i.e., medicare). All compensation received by the Contractor will be reported to the Internal Revenue Service at the end of the calendar year in accordance with the applicable IRS regulations. It is the responsibility of the Contractor to make the necessary estimated tax payments throughout the year, if any, and the Contractor is solely liable for any tax obligation arising from the Contractor's performance of this Agreement. The Contractor hereby agrees to indemnify the County against any demand to pay taxes arising from the Contractor's failure to pay taxes on compensation earned pursuant to this Agreement.

The County will pay sales and use taxes imposed on goods or services acquired hereunder as required by law. The Contractor must pay all other taxes including, but not limited to: Business and Occupation Tax, taxes based on the Contractor's gross or net income, or personal property to which the County does not hold title. The County is exempt from Federal Excise Tax.

8. Regulations and Requirement:

This Agreement shall be subject to all laws, rules and regulations of the United States of America, the State of Washington, and political subdivisions of the State of Washington.

9. Right to Review:

This contract may be subject to review by any federal or state auditor. The County or its designee shall have the right to review and monitor the financial and service components of this program by whatever means are deemed expedient by the County. Such review may occur with or without notice, and may include, but is not limited to, on site inspection by County Agents or employees, inspection of all records or other materials which the County deems pertinent to the Agreement and its performance, and any and all communications with or evaluations by service recipients under this Agreement. The Contractor shall preserve and maintain all financial records and records relating to the performance of work under this Agreement for three (3) years after contract termination and shall make them available for such review within Walla Walla County, State of Washington, upon request.

10. Modifications:

Either party may request changes in the Agreement. Any and all agreed modifications shall be in writing, signed by each of the parties.

11. Termination for Default:

If the Contractor defaults by failing to perform any of the obligations of the contract or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the County may, by depositing written notice to the Contractor in the U.S. mail, postage prepaid, terminate the contract, and at the County's option, obtain performance of the work elsewhere. If the contract is terminated for default, the Contractor shall be entitled to receive any further payments under the contract until all work called for has been fully performed. Any extra cost or damage to the County resulting from such default(S) shall be deducted from any money due or coming due to the Contractor. The Contractor shall bear any extra expenses incurred by the County in completing the work, including all increased

costs for completing the work, and all damage sustained, or which may be sustained by the County by reason of such default.

If a notice of termination for default has been issued and it is later determined for any reason that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination has been issued pursuant to the Termination for Public Convenience paragraph hereof.

12. Termination for Public Convenience:

The County may terminate the contract in whole or in part whenever the County determines, in its sole discretion, that such termination is in the best interests of the County. Whenever the contract is terminated in accordance with this paragraph, the Contractor shall be entitled to payment for actual work performed at unit contract prices for completed items of work. An equitable adjustment in the contract price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this contract by the County at any time during the term, whether for default or convenience, shall not constitute a breach of contract by the County.

13. Defense & Indemnity Agreement:

The Contractor will hold harmless, indemnify and defend the County from all claims, costs, damages or expenses including reasonable legal expenses arising out of the negligence or wrongful acts of the Contractor, its subcontractor, its successors or assigns, or its agents, servants, or employees. In the case of negligence of both County and Contractor any damages allowed shall be levied in proportion to the percentage of negligence attributable to each party. Each party to this Agreement hereby assumes responsibility for claims and/or damages to persons and/or property resulting from any act or omission on the part of itself, its employees, its subcontractors, its officers, and its agents.

14. Industrial Insurance Waiver:

With respect to the performance of this agreement and as to claims against the County, its officers, agents and employees, the Contractor expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this agreement extend to any claim brought by or on behalf of any employee of the Contractor. This waiver is mutually negotiated by the parties to this agreement.

15. Venue and Choice of Law:

In the event that any litigation should arise concerning the enforcement, construction or interpretation of any of the terms of this Agreement, the venue of such action of litigation shall be in the courts of the State of Washington in and for the County of Walla Walla. This Agreement shall be governed by the laws of the State of Washington.

16. Withholding Payment:

In the event the Contractor has failed to perform any substantial obligation to be performed by the Contractor under this Agreement and said failure has not been cured within the times set forth in this Agreement, then the County may, upon written notice, withhold all monies due and payable to Contractor, without penalty, until such failure to perform is cured or otherwise adjudicated.

17. Future Non-Allocation of Funds:

If sufficient funds are not appropriated or allocated for payment under this contract for any future fiscal period, the County will not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. No penalty or expense shall accrue to the County in the event this provision applies.

18. Contractor Commitments, Warranties and Representations:

Any written commitment received from the Contractor concerning this Agreement shall be binding upon the Contractor, unless otherwise specifically provided herein with reference to this paragraph. Failure of the Contractor to fulfill such a commitment shall render the Contractor liable for damages to the County. A commitment includes, but is not limited to any representation made prior to execution of this Agreement, whether or not incorporated elsewhere herein by reference, as to performance of services or equipment, prices or options for future acquisition to remain in effect for a fixed period, or warranties.

19. Patent/Copyright Infringement:

Contractor will defend and indemnify the County from any claimed action, cause or demand brought against the County, to the extent such action is based on the claim that information supplied by the Contractor infringes any patent or copyright. The Contractor will pay those costs and damages attributable to any such claims that are finally awarded against the County in any action. Such defense and payments are conditioned upon the following:

- a. That Contractor shall be notified promptly in writing by County of any notice of such claim.
- b. Vendor shall have the right, hereunder, at its option and expense, to obtain for the County the right to continue using the information, in the event such claim of infringement is made, provided no reduction in performance or loss results to the County.

20. Disputes:

a. General

Differences between the Contractor and the County, arising under and by virtue of the Contract Documents shall be brought to the attention of the County at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. Except for such objections as are made of record in the manner hereinafter specified and within the time limits stated, the records, orders, rulings, instructions and decisions of the Contracting Officer, shall be final and conclusive.

b. Notice of Potential Claims

The Contractor shall not be entitled to additional compensation which otherwise may be payable, or to extension of time for (1) any act or failure to act by the County, or (2) the happening of any event or occurrence, unless the Contractor has given the County a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the County. The written Notice of Potential Claim shall set forth the reasons for which the Contractor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount

of the potential claim. Contractor Shall keep full and complete daily records of the Work performed, labor and material used, and all costs and additional time claimed to be additional.

c. Detailed Claim

The Contractor shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before the final payment by the County, the Contractor has given the County a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of supporting documents evidencing the amount or the extension of time claimed to be due.

21. Ownership if Items Produced

All writings, programs, data, public records or other materials prepared by the Contractor and/or its consultants or subcontractors, in connection performance of this Agreement shall be sole and absolute property of the County.

22. Confidentiality:

The Contractor, its employees, subcontractors, and their employees shall maintain the confidentiality of all information provided by the County or acquired by the Contractor in performance of this Agreement, except upon the prior written consent of Walla Walla County Prosecuting Attorney, or an order entered by a court after having acquired jurisdiction over the County. Contractor shall immediately give to the County notice of any judicial proceeding seeking disclosure of such information. Contractor shall indemnify and hold harmless the County, its officials, agents or employees from all loss or expense, including, but not limited to settlements, judgments, setoffs, attorneys' fees and costs resulting from Contractor's breach of this provision.

23. Notice

Except as set forth elsewhere in the Agreement, for all purposes under this Agreement, except service of process, notice shall be given by the Contractor to the department head of the department for whom services are rendered, and to the Walla Walla County Board of Commissioners, 315 West Main, Walla Walla, WA 99362. Notice to the Contractor for all purposes under this Agreement shall be given to the address reflected below. Notice may be given by delivery or by depositing in the U.S. Mail, first class, postage prepaid.

24. Severability:

If any term or condition of this contract or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this contract are declared severable.

25. Waiver:

Waiver of any breach or condition of this contract shall not be deemed a waiver of any prior or subsequent breach. No term or condition of this contract shall be held to be waived, modified or deleted except by an instrument, in writing, signed by the parties hereto.

26. Survival:
The provisions of paragraphs, 5, 7, 9, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22 and 25, and the provisions of any non-collusion affidavit required by paragraph 4, shall survive, notwithstanding the termination or invalidity of this Agreement for any reason.
27. Discrimination:
Contractor **shall not** unlawfully discriminate against any employee, applicant for employment, recipient of services or programs, or applicant for services or programs, on the basis of race, creed, color, sex, age, marital status, national origin or the presence of any sensory, mental or physical handicap. Contractor shall comply with the Americans with Disabilities Act.
28. Personal Property Furnished by the County:
When the County provides personal property directly to the Contractor for use in performance of this agreement, it shall be returned to the County prior to final payment by the County. If said property is lost, stolen or damaged while in the Contractor's possession, the County shall be reimbursed in cash and by setoff by the Contractor for the fair market value of such property.
29. Conversions:
Regardless of the contract termination date shown on the cover sheet, the Contractor shall not at any time convert any equipment, property or facility acquired or developed pursuant to this agreement to uses other than those for which assistance was originally approved without prior written approval of the County. Such approval may be conditioned upon payment to the County of that portion of the proceeds of the sale, lease or other conversion or encumbrance which monies granted pursuant to this agreement bear to the total acquisition, purchase or construction costs of such property.
30. Certification Regarding Debarment, Suspension, and Other Responsibility Matters:
By signing this agreement, Contractor ensures that they are in compliance with federal requirements for Debarment and Suspension. The Contractor may access the Excluded Parties List System at <http://www.epls.gov>. The Contractor is responsible for ensuring that any lower tier covered transaction includes a term or condition requiring compliance.
31. Insurance:
The Contractor shall furnish and maintain all insurance as required herein and comply with all limits, terms and conditions stipulated therein, at their expense, for the duration of the contract.
- The Contractor shall have Commercial General Liability with limits of \$1,000,000.00 per occurrence, which includes general aggregate, products, completed operation, personal injury, fire damage and medical expense.
- Evidence of such insurance shall consist of a completed copy of the certificate of insurance, signed by the insurance agent for the Contractor and returned to the

County of Walla Walla Risk Manager. The County, its departments, elected and appointed officials, employees, agents and volunteers shall be named as additional insureds on Contractor's and Contractor's subcontractors' insurance policies by way of endorsement for the full available limits of insurance maintained by the Contractor and subcontractor, and all coverage shall be primary and non-contributory. A statement of additional insured status on a Certificate of Insurance shall not satisfy these requirements.

The Contractor shall, for each required insurance policy, provide a Certificate of Insurance, with endorsements attached, evidencing all required coverages, limits, deductibles, self-insured retentions and endorsements and which is conditioned upon the County receiving thirty (30) days prior written notice of reduction in coverages, cancellation or non-renewal. Each Certificate of Insurance and all insurance notices shall be provided to the Risk Management Department, 314 W. Main Street, Room 216, Walla Walla, WA, 99362.

32. Entire Agreement:

This written contract represents the entire Agreement between the parties and supersedes any prior oral statements, discussions or understandings between the parties.

33. No Third Party Beneficiary: The parties do not intend by this Agreement to assume any contractual obligations to anyone other than each other. This Agreement is not entered into with the intent that it shall benefit any other entity or person(s) except those expressly described herein, and no other such entity or person(s) shall be entitled to be treated as a third party beneficiary to the agreement.

EXHIBIT A
SCOPE OF WORK

Contractor shall provide on-call American Sign Language services to the Department of Community Health. Contractor shall maintain certification under state and national standards and shall immediately notify County in the event certification is lost or suspended.

EXHIBIT B
COMPENSATION

The maximum consideration for the initial term of this agreement, or for any renewal term, unless agreed by amendment to this Contract, shall not exceed **\$ 50 per hour, with a one hour minimum**. Invoice must be provided for services rendered on or before the last day of the month. Contractor may charge \$.575 per mile. Cancellations with less than 24 hours will be charged one hour.

Employer Retains Form

DRS MS 348 (1/09)



CONTRACTOR STATUS

Contractor Information

Complete this section if you have hired a contractor, independent contractor, or personal service contractor who is directly compensated for their services.

Contractor Name (please print)	Social Security Number
--------------------------------	------------------------

Employer Documentation

Document the status of the contractor using Member Reporting Verification (MRV):
Usually completed by Payroll or Human Resources Department.

Has the contractor retired from a Washington State Retirement System using the 2008 Early Retirement Factor?

Yes No

Mark "Yes" if the following message is displayed on MRV:

"Retired under the 2008 early retirement factors. Stricter return to work rules apply."

Contact Employer Support Services immediately. If this message is not displayed, mark No and retain the form.

I have verified the information above by using MRV or contacting a DRS representative.

Employer Signature	Date
--------------------	------

Contact Information:

Employer Support Services at (360) 864-7200, option 2, or 1-800-547-6857, option 6, option 2.

Employer Retains Form

DRS MS 348 (1/09)

10:00

COMMUNITY DEVELOPMENT DEPARTMENT

Tom Glover

- a)** Department update and miscellaneous

10:15

PUBLIC WORKS DEPARTMENT

Randy Glaeser

a) Action Agenda Items:

- 1) Resolution _____ - Bid award for Hot Mix Asphalt (2018)
- 2) Resolution _____ - Bid award for CRS-2P Emulsified Asphalt (2018)

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF A BID
AWARD FOR HOT MIX ASPHALT
(2018)**



RESOLUTION NO.

WHEREAS, as advertised, a bid opening was held on March 26, 2018 for furnishing Walla Walla County with Hot Mix Asphalt from April 9, 2018 through November 2, 2018, and the following bids were opened and read publicly:

- | | | |
|--|---------|-------------|
| 1) Central Manufacturing, Inc.
Moses Lake, WA | Hot Mix | \$64.50/Ton |
| 2) Humbert Asphalt, Inc.
Milton-Freewater, OR | Hot Mix | \$65.00/Ton |

and;

WHEREAS, Central Manufacturing, Inc. submitted the lowest responsive, responsible bid; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the bid to furnish Walla Walla County with Hot Mix Asphalt be awarded to Central Manufacturing, Inc.

Passed this 2nd day of April, 2018 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID
AWARD FOR CRS-2P
EMULSIFIED ASPHALT (2018)



RESOLUTION NO.

WHEREAS, as advertised, a bid opening was held on March 26, 2018 for furnishing Walla Walla County with CRS-2P Emulsified Asphalt from May 14, 2018, through August 31, 2018, and the following bids were opened and read publicly:

- | | | | |
|----|---|----------|--------------|
| 1) | Western States Asphalt, Inc.
Spokane, WA | CRS - 2P | \$407.00/Ton |
| 2) | Idaho Asphalt, Inc.
Hauser, ID | CRS – 2P | \$452.00/Ton |

and,

WHEREAS, Western States Asphalt, Inc. submitted the lowest responsive, responsible bid; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the bid to furnish Walla Walla County with CRS-2P Emulsified Asphalt be awarded to Western States Asphalt, Inc.

*Passed this 2nd day of **April, 2018** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 28 March 2018

Re: Director's Report for the Week of 26 March 2018

Board Action: 2 April 2018

Resolutions:

In the Matter of a Bid Award – Emulsified Asphalt

In the Matter of a Bid Award – Hot Mix Asphalt

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: Once the stipulation is signed and court approves, we will request FHWA to certify Mill Creek ROW files. PS&E (plans specs and estimate) will be forwarded to FHWA for approval. Will request permission to advertise thereafter, hopefully by the end of April.
- Pflugrad Bridge: Project to be advertised.
- Mill Creek Road MP 1.1 to MP 3.96: Answering land owner concerns. Updating Project Funding Estimate.
- Mud Creek: Appraisal Completed. Scheduling appraisal review.
- Whitman Drive W.: Alignment finalized. Consultant working on ROW plan.
- Middle Waitsburg Road: Will survey this summer.
- Scenic Loop Road: Delayed survey to late 2018.
- Stormwater: Havstad and Prescott to be completed late summer.
- Miscellaneous: CRAB reviewed 5 possible projects for funding. CRAB will provide a visual rating which can be used to determine the most competitive project.

MAINTENANCE/FLEET MANAGEMENT:

- South crews preparing for chip seal activities.
- North crews ditching.
- Vegetation/Signs spraying as weather allows.
- Garage working on routine maintenance.

ADMINISTRATION:

- Conducted crew meetings.
- Conducted monthly leadership meeting.
- Interviewed PW Tech II/III position, waiting on background check.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) New job description approval form - Suicide Prevention Intern for the Department of Community Health
 - 2) New job description approval form - Frontiers of Innovation Intern for the Department of Community Health
 - 3) New job description approval form - Juvenile Justice Center Program Assistant Intern for the Corrections/ Juvenile Division
 - 4) New job description approval form - Human Resources Assistant Intern for the Human Resources/Risk Management Department
 - 5) Revised job description approval form - Accounting Technician I for the Fairgrounds
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

10:45

EMERGENCY MANAGEMENT DEPARTMENT

Liz Jessee

a) Consent Agenda Items:

- 1) Resolution _____ - Approval of an Agreement with Washington State Military Department for a Homeland Security Grant (E18-147)

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVAL OF
AN AGREEMENT WITH
WASHINGTON STATE MILITARY
DEPARTMENT FOR A HOMELAND
SECURITY GRANT (E18-147)



RESOLUTION NO.

WHEREAS, Washington State Military Department Emergency Management Division and the U.S. Department of Homeland Security (DHS) have offered to provide funding to Walla Walla County Emergency Management Department in the amount of \$62,286; and

WHEREAS, this Homeland Security grant is provided to state and local jurisdictions to enhance the capability to prevent, deter, respond to, and recover from incidents of terrorism and/or catastrophic events; and

WHEREAS, Walla Walla County Emergency Management will use the funds to perform emergency preparedness planning, training, exercise, organization and emergency operations coordination; and

WHEREAS, the reimbursement agreement does not require any matching funds and is authorized to be used for salaries and wages, benefits, and goods and services; and

WHEREAS, Liz Jessee, Walla Walla County Emergency Management Director, is authorized to sign agreements with said entities, and Liz Jessee and Patrick Purcell are authorized to request reimbursements from these entities, on behalf of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney has reviewed said agreement; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said agreement and reimbursement authority be approved.

*Passed this 2nd day of **April, 2018** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Emergency Management
Walla Walla County

Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910
www.wwemd.info

LIZ JESSEE
Director

PATRICK PURCELL
Coordinator

Memo

To: Board of Walla Walla County Commissioners
From: Liz Jessee
Date: March 15, 2018
Re: State Homeland Security Program Emergency Preparedness Grant

I am requesting your authorization to sign contract E18-147 with Washington State Emergency Management Department for a State Homeland Security Program (SHSP) emergency preparedness grant.

This grant is provided to state and local jurisdictions to enhance the capability to prevent, deter, respond to, and recover from incidents of terrorism involving the use of Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) weapons, cyber-attacks and catastrophic events through the FFY 2017 Homeland Security Grant Program, SHSP emergency preparedness grant.

The SHSP contract amount is \$62,286. The funding will be used primarily for salary and benefits, and goods and services (the annual fee for our Emergency Notification System). There is no local match required for this grant. This is an annually recurring grant that WWCEM has been receiving since post 9-11.

Sincerely,

/s/

LIZ JESSEE

Director, Emergency Management

**Washington State Military Department
HOMELAND SECURITY GRANT PROGRAM AGREEMENT FACE SHEET**

1. Subrecipient Name and Address: Walla Walla County Emergency Management 27 North 2nd Avenue Walla Walla, WA 99362-1801		2. Grant Agreement Amount: \$62,286		3. Grant Agreement Number: E18-147	
4. Subrecipient Contact, phone/email: Liz Jessee, (509) 524-2902 ljesssee@co.walla-walla.wa.us		5. Grant Agreement Start Date: 09/01/2017		6. Grant Agreement End Date: 08/31/2019	
7. Department Contact, phone/email: Michael Alston, (253) 512-7083 michael.alston@mil.wa.gov		8. Data Universal Numbering System (DUNS): 144413135		9. UBI # (state revenue): 619-398-386	
10. Funding Authority: Washington State Military Department (the "Department") and the U.S. Department of Homeland Security (DHS)					
11. Federal Funding Identification #: EMW-2017-SS-00101-S01		12. Federal Award Date: 08/31/2017		13. Catalog of Federal Domestic Assistance (CFDA) # & Title: 97.067 – HSGP (17SHSP)	
14. Total Federal Award Amount: \$13,204,851		15. Program Index # & OBJ/SUB-OBJ: 773SZ, 773SH, 773SB, 773SL, 773SC, 773SQ / NZ		16. TIN: N/A	
17. Service Districts: BY LEGISLATIVE DISTRICTS: 5 BY CONGRESSIONAL DISTRICTS: 16		18. Service Area by County(ies): Walla Walla		19. Women/Minority-Owned, State Certified? <input checked="" type="checkbox"/> N/A <input type="checkbox"/> NO <input type="checkbox"/> YES, OMWBE # _____	
20. Agreement Classification <input type="checkbox"/> Personal Services <input type="checkbox"/> Client Services <input checked="" type="checkbox"/> Public/Local Gov't <input type="checkbox"/> Research/Development <input type="checkbox"/> A/E <input type="checkbox"/> Other _____			21. Contract Type (check all that apply): <input type="checkbox"/> Contract <input checked="" type="checkbox"/> Grant <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Intergovernmental (RCW 39.34) <input type="checkbox"/> Interagency		
22. Subrecipient Selection Process: <input checked="" type="checkbox"/> "To all who apply & qualify" <input type="checkbox"/> Competitive Bidding <input type="checkbox"/> Sole Source <input type="checkbox"/> A/E RCW <input type="checkbox"/> N/A <input type="checkbox"/> Filed w/OFM? <input type="checkbox"/> Advertised? <input type="checkbox"/> YES <input type="checkbox"/> NO _____			23. Subrecipient Type (check all that apply) <input type="checkbox"/> Private Organization/Individual <input type="checkbox"/> For-Profit <input checked="" type="checkbox"/> Public Organization/Jurisdiction <input checked="" type="checkbox"/> Non-Profit <input type="checkbox"/> CONTRACTOR <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> OTHER		
24. PURPOSE & DESCRIPTION: The purpose of the Federal Fiscal Year (FFY) 2017 Homeland Security Grant Program (17HSGP) is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for threats and hazards that pose the greatest risk to the security of the United States. 17HSGP provides funding to implement investments that build, sustain, and deliver the core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. 17HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery based on allowable costs. HSGP is comprised of three interconnected grant programs: State Homeland Security Program (SHSP), Urban Areas Security Initiative (UASI), and Operation Stonegarden (OPSG). Together, these grant programs fund a range of preparedness activities, including planning, organization, equipment purchase, training, exercises, and management and administration. The Department is the Recipient and Pass-through Entity of the 17HSGP Award EMW-2017-SS-00101-S01, which is incorporated in and attached hereto as Attachment 1 and is making a subaward of funds to the Subrecipient pursuant to this Agreement. The Subrecipient is accountable to the Department for use of Federal award funds provided under this Agreement. The Subrecipient's Scope, Schedule, and Budget for the subaward are detailed in Attachment 2.					
IN WITNESS WHEREOF, the Department and Subrecipient acknowledge and accept the terms of this Agreement, including all referenced Exhibits and Attachments which are hereby incorporated in and made a part hereof, and have executed this Agreement as of the date below. This Agreement Face Sheet; Special Terms & Conditions (Exhibit A); General Terms and Conditions (Exhibit B); Attachments 1 and 2; and all other documents, exhibits and attachments expressly referenced and incorporated herein contain all the terms and conditions agreed upon by the parties and govern the rights and obligations of the parties to this Agreement. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.					
In the event of an inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: 1. Applicable Federal and State Statutes and Regulations 2. DHS/FEMA Award and program documents 3. Scope, Schedule, and Budget 4. Special Terms and Conditions 5. General Terms and Conditions, and, 6. Other provisions of the Agreement incorporated by reference.					
WHEREAS, the parties hereto have executed this Agreement on the day and year last specified below.					
FOR THE DEPARTMENT:			FOR THE SUBRECIPIENT:		
Signature _____		Date _____		Signature _____	
Regan Anne Hesse, Chief Financial Officer Washington State Military Department				Liz Jessee, Director Walla Walla County Emergency Management	
BOILERPLATE APPROVED TO FORM: Signature on File (10/26/2017) Brian E. Buchholz, Assistant Attorney General			APPROVED AS TO FORM (if applicable): _____ Applicant's Legal Review		
					Date _____

Form 09/09/2015 mll

11:00 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.