

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 12, 2018

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of March 5 and 6, 2018
 - 2) Resolution _____ - Signing Interagency Agreements with various entities for emergency medical services
 - 3) County vouchers/warrants/electronic payments as follows: 4195242 through 4195438 totaling \$367,340.13
 - 4) Payroll action and other forms requiring Board approval

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF SIGNING
INTERAGENCY AGREEMENTS
WITH VARIOUS ENTITIES FOR
EMERGENCY MEDICAL
SERVICES**



RESOLUTION NO.

WHEREAS, the Walla Walla County Commissioners recognize the need for a comprehensive emergency medical services program in Walla Walla County; and

WHEREAS, the cities of Walla Walla and College Place, and Fire Protection Districts #1, #2, #3, #4, #5, #6, #7, and #8, through the utilization of their resources, are equipped to operate and administer Emergency Medical Services as defined by RCW 18.73.030(10); and

WHEREAS, Walla Walla County has no full-time Fire Department or staff to provide emergency medical services; and

WHEREAS, the parties recognize the advantages to be gained from the establishment of a single, integrated Comprehensive Emergency Medical Services Program and the County has the authority to establish such a system pursuant to RCW 36.01.095; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and sign Interagency Agreements between Walla Walla County and the following named entities:

- | | |
|--------------------------------|----------------------------------|
| 1) City of Walla Walla | 6) Fire Protection District # 4 |
| 2) City of College Place | 7) Fire Protection District # 5 |
| 3) Fire Protection District #1 | 8) Fire Protection District # 6 |
| 4) Fire Protection District #2 | 9) Fire Protection District # 7 |
| 5) Fire Protection District #3 | 10) Fire Protection District # 8 |

BE IT FURTHER RESOLVED that said agreements shall be in effect from January 1, 2018 through December 31, 2018.

*“Passed this **6th day of March, 2018** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.”*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

- f) Action Agenda Items:**
 - 1)** Resolution _____ - Setting the salaries for certain elected officials for the years 2021 and 2022

- g)** Miscellaneous business to come before the Board

- h)** Review reports and correspondence; hear committee and meeting reports

- i)** Review of constituent concerns/possible updates re: past concerns

9:45

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a) Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

March 12, 2018

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

- N/A

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Other Projects

- **Judges/Clerks Case Management and Document Management Systems**
 - Judge Wolframs is deployed
 - Judge Lohrmann's shipped on 3/2 is to be delivered 3/8.
- **OnBase**
 - The OnBase technician has been off work
 - Techline (OnBase support) may have been sold to another company
 - We are not sure how all this affects our current contracts.
- **Website Redesign**
 - Migration is in progress
- **Public Records Grant**
 - Submitted the application - \$45,000
 - Category – Organizing the file room
- **County Logo -**
 - Being reviewed.
 - Sent some changes to the artist on 3/8
- **Fair WiFi**
 - RFP for Maintenance Shop and Exhibitors office connectivity is on the streets
 - Closes March 16.
 - Project completion April 30.
 - Note – Storms across the united states has shipments delayed.
- **Tech Refresh**
 - 50 PC's have arrived. We have deployed 40.
- **Brought up a virtual server for NetMotion**
 - Testing is beginning
- **Old Email Server**

- Need to offload to a search appliance/software so we don't lose what we have.
 - Still to do
- **Updated Information with EMD for Coop plan**
- **PRO Certification**
 - 2018 training is being listed. Still all on the west side
 - Webinar – April 17 – has credits toward certifications
 - More training coming up in Lynwood May 10
 - Has sessions that have credits toward certifications
 -
- **Public Record Requests Last 2 Weeks**
 - 6= Requests received
 - 0 = Forwarded to departments
 - 11= Completed
 - 0= Pending Closure
 - 0 = Litigation hold
 - 0 = Pending 3rd party notice
 - 5 = Open/Being handled by the PRO

Definitions

JLARC=Joint Legislative Audit and Review Committee

ACCIS =Association of County, City Information Systems (managers)

API = Application Program Interface

CITRIX = A product used for remote access to our network

PAV=Potential Archival Value

CJIS = Criminal Justice System Information Systems

AOC=Administrative Office of the Courts

PRO=Public Records Officer

USB=Universal Serial Bus

DOL=Department of Licensing

NDA=Non-disclosure agreement

RFP=Request for Pricing/Proposal

GIS=Geographic Information Systems

EOL=End of Life

JCDA=Joint Community Development Agency

W7=Windows 7

W10=Windows 10

OS=Operating System

JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System

AV=Audio/Visual

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

CAD=Computer Aided Dispatch (hosted at the city)

CAT5=Category 5 Ethernet cable (for data and voice)

ADA=Americans with Disabilities Act

ECM=Enterprise Content Management

NWS=New World Systems

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

EO = Elected Official

DH = Department Head

WAPRO – Washington Association of Public Records Officers

10:00

COUNTY CORRECTIONS DEPARTMENT

Norrie Gregoire

- a) Department update and miscellaneous

10:15

**COUNTY COMMISSIONERS acting as the MILL CREEK
FLOOD CONTROL ZONE SUPERVISORS**

a) Consent Agenda Items:

- 1) Execute Landowner Acknowledgement form for grant application by Tri-State Steelheaders for work in Mill Creek Flood Control Zone District (Mill Creek Passage – Upper Flume)
- 2) Execute Landowner Acknowledgement form for grant application by Tri-State Steelheaders for work in Mill Creek Flood Control Zone District (Mill Creek Passage Design – 6th Ave Extension)

10:20

PUBLIC WORKS DEPARTMENT

Randy Glaeser

a) Consent Agenda Items:

- 1) Resolution _____ - Correcting Information regarding use of County Roads for the Whitman College Cycling Club Blues Omnium Bicycle Race
- 2) Approve and execute County Road Administration Board Reports for Fish Passage Barrier Removal Certification 2017 and Annual Certification 2017

a) 2017 Bridge Report

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF CORRECTING
INFORMATION REGARDING USE OF
COUNTY ROADS FOR THE
WHITMAN COLLEGE CYCLING
CLUB BLUES OMNIUM BICYCLE
RACE

}

RESOLUTION NO.

WHEREAS, pursuant to Walla Walla County Resolution No. 18 053, Lower Waitsburg Road was approved for use by the Whitman College Cycling Club for the Blues Omnium Bicycle Race on April 7, 2018; and

WHEREAS, it has been determined that additional County roads will be utilized for the event, and should have been listed; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that, in addition to Lower Waitsburg Road, permission be granted to the race organizers to use the following County roads: Ferris Road, Middle Waitsburg Road, and Valley Grove Road on Saturday, April 7, 2018.

Passed this 12th day of **March, 2018** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 8 March 2018

Re: Director's Report for the Week of 5 March 2018

Board Action: 12 March 2018

Resolutions:

In the matter of Revised use of County Road for the Blues Omnium Bicycle Race

Miscellaneous:

In the Matter of the 2017 Bridge Report

Approve and Execute County Road Administration Board Reports for Fish Passage Removal Certification 2017 and Annual Certification 2017

Execute Landowner Acknowledgement Forms for Grant Application by Tri-State Steelheaders for Work in Mill Creek Flood Control Zone District

ENGINEERING:

- Mill Creek FH: Extending 2-year agreements due to condemnation delays.
- Blue Creek Bridge: Extending 2-year agreements due to condemnation delays.
- Pflugrad Bridge: Property owners verbally agreed to compensation.
- Mill Creek Road MP 1.1 to MP 3.96: Answering property owner concerns. Updating ROW plans.
- Mud Creek: WSDOT approved plans. Finalizing plans and working on specifications.
- Whitman Drive W.: Consultant to design, with construction this fall.
- Middle Waitsburg Road: To be surveyed this summer.
- Scenic Loop Road: Delayed survey to late 2018.
- Stormwater: Havstad and Prescott to be completed in the summer.

MAINTENANCE/FLEET MANAGEMENT:

- South crews repairing damage on Springdale Road and preparing for chip seal activities.
- North crews ditching.
- Vegetation/Signs working on facility maintenance.
- Garage working on routine maintenance.

ADMINISTRATION:

- Conducted Foreman's meeting.
- Completing department-wide first aid and CPR training.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Revised Job Description Approval Form – Administrative Services Supervisor for the Department of Community Health
 - 2) Revised Job Description Approval Form – Chief, Engineering and Construction for the Public Works Department
 - 3) Revised Job Description Approval Form – Treatment Court Coordinator for the Juvenile Justice Center
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00

FACILITIES MAINTENANCE

Tom Byers

- a) Department update and miscellaneous

11:15

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

12:00

RECESS

PLEASE NOTE: Today's session will recess until 4:30 p.m., at which time public hearings are scheduled as listed below. Please see full schedule of hearings provided separately.

4:30 COUNTY COMMISSIONERS

a) Public Hearings:

1) To consider adding or removing Comprehensive Plan and Development Regulations Amendment applications to or from the 2018 County Comprehensive Plan and Development Regulations Final Docket. Schedule for each is as follows:

- 4:30-5:15 Abeja, LLC (ZCA17-004)
- 5:15-6:00 City of Walla Walla South (CPA17-008/REZ17-008)
- 6:00-6:45 City of Walla Walla North (CPA17-007/REZ17-007)

BREAK

- 7:00- Perry and Darleen Dozier (ZCA17-003)

b) Discussion and possible action/direction from the Board regarding adding or removing the amendment applications to or from the Final Docket is tentatively scheduled for March 19, 2018 at 1:30 p.m.

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.