

# A G E N D A

## WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 5, 2018

9:30

COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees (this is scheduled for the first meeting of each month)

**PLEASE NOTE:** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- f) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- g) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' proceedings for February 26 and 27, 2018
  - 2) Resolution \_\_\_\_\_ - Setting date of public hearing to consider amendments to the 2018 County Budget
  - 3) Formalizing approval for Technology Services Department to apply for Local Records Grant from Washington State Archives
  - 4) County vouchers/warrants/electronic payments as follows: 4045085 through 4045099, totaling \$80,706.86 (payroll draws dated February 15, 2018); 4045217 through 4045254, totaling \$889,089.99 (February payroll); 4195216 through 4195241, totaling \$1,010,921.73 (benefits and deductions)
  - 5) Payroll action and other forms requiring Board approval

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF SETTING A  
DATE OF PUBLIC HEARING TO  
CONSIDER AMENDMENTS TO  
THE 2018 WALLA WALLA  
COUNTY BUDGET**



**RESOLUTION NO.**

**WHEREAS**, subsequent to the establishment of the budgets and adoption of the 2018 Walla Walla County Budget, Walla Walla County Commissioners have determined it is necessary to amend the budget, as a project funded for 2017 payment through the Community Outreach Fund was delayed, meaning payments must be made from the 2018 Budget and necessitating an amendment; and

**WHEREAS**, it is necessary to hold a public hearing to consider these matters; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that a public hearing shall be set for Monday, February 5, 2018 at the hour of 9:30 a.m., in Commissioners' Chambers, County Public Health and Legislative Building, 314 West Main, Walla Walla, Washington to consider amending the 2018 budget as follows:

**FUND 010 – CURRENT EXPENSE**

Revenue	(\$1,293,000.00)
Expenditures	(\$1,293,000.00)

**FUND 10100 – COMMUNITY DEVELOPMENT**

Revenue	\$13,825.00
Expenditures	\$13,825.00

**FUND 10300 – EMERGENCY MANAGEMENT**

Revenue	\$4,227.00
Expenditures	\$4,227.00

**FUND 10500 – HOTEL/MOTEL**

Revenue	\$7,490.00
Expenditures	\$7,490.00

**FUND 10800 – LAW & JUSTICE**

Revenue	\$67,000.00
Expenditures	\$67,000.00

**FUND 11200 – PUBLIC HEALTH**

Revenue	\$213,000.00
Expenditures	\$213,000.00

**FUND 11900 – HUMAN SERVICES**

Revenue	(\$110,000.00)
Expenditures	(\$110,000.00)

**FUND 12000 – MENTAL HEALTH**

Revenue	(\$23,689.00)
Expenditures	(\$23,689.00)

**FUND 12100 – SOLDIERS RELIEF**

(Net change - \$0)

**FUND 12800 – NOXIOUS WEED CONTROL**

Revenue	\$45,000.00
Expenditures	\$45,000.00

**FUND 13400 R/E TAX ADMIN ASST FUND**

(Net change - \$0)

**FUND 16100 HOMELESS HOUSING**

(Net change - \$0)

**BE IT FURTHER RESOLVED** that, upon further review of the 2018 Budget at the time of the above-referenced hearing, if other amendments are proposed and necessary for accounting purposes, those amendments will be made a part of the hearing without further advertising.

*“Passed this **5th day of March, 2018** by Board members as follows:  Present or  Participating via other means, and by the following vote:  Aye  Nay  Abstained  Absent.”*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

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of Walla Walla County, Washington*

**COUNTY COMMISSIONERS (continued)**

- h)** Miscellaneous business to come before the Board
- i)** Review reports and correspondence; hear committee and meeting reports
- j)** Review of constituent concerns/possible updates re: past concerns

- a) **Public Hearing:**
  - 1) To receive comments on a Community Development Block Grant Proposal for Public Service activities
  
- b) **Action Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Adopting Certifications of Compliance as related to Community Development Block Grant for Public Services
  
- c) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Contract for Services Between Benton-Franklin Health District and Walla Walla County Department of Community Health
  
- d) Department update and miscellaneous

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF ADOPTING  
CERTIFICATIONS OF COMPLIANCE  
AS RELATED TO COMMUNITY  
DEVELOPMENT BLOCK GRANT  
APPLICATION FOR PUBLIC  
SERVICES



RESOLUTION NO.

**WHEREAS**, *Walla Walla County* is authorized to apply to the state Department of Commerce for a Community Development Block Grant (CDBG); and

**WHEREAS**, *Walla Walla County* has identified a community development and housing priority need for which to seek CDBG funding; and

**WHEREAS**, it is necessary that certain conditions be met to receive CDBG funds;

**NOW, THEREFORE, BE IT RESOLVED** that *Walla Walla County* authorizes submission of this application to the state Department of Commerce to request \$46,988.00 and any amended amounts to fund public service activities in coordination with *Blue Mountain Action Council* and certifies that, if funded, it:

Will comply with applicable provisions of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable state and federal laws;

Has provided and will provide opportunities for citizen participation that satisfy the CDBG requirements of 24 CFR 570.486;

Will not use assessments against properties owned and occupied by low- and moderate-income persons or charge user fees to recover the capital costs of CDBG-funded public improvements from low- and moderate-income owner-occupants;

Has established or will establish a plan to minimize displacement as a result of activities assisted with CDBG funds; and assist persons actually displaced as a result of such activities, as provided in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended;

Has provided technical assistance to citizens and groups representative of low- and moderate-income persons that request assistance in developing proposals;

Will provide opportunities for citizens to review and comment on proposed changes in the funded project and program performance;

Will conduct and administer its program in conformance with Title VI of the Civil Rights Act of 1964 and the Fair Housing Act, will affirmatively further fair housing (Title VIII of the Civil Rights Act of 1968); and

Has adopted (or will adopt) and enforce a policy to prohibit the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and has adopted and implement a policy to enforce existing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction, in accordance with Section 104(1) of the Title I of the Housing and Community Development Act or 1974, as amended;

Certifies to meeting the National Environmental Policy Act (NEPA) through a determination the CDBG-funded public services will not have a physical impact or result in any physical changes and are exempt under 24 CFR 58.34(a), and are not applicable to the other requirements under 24 CFR 58.6; and are categorically exempt under the State Environmental Policy Act (SEPA) per WAC 197-11-305 (2); and

**BE IT HEREBY RESOLVED** *Walla Walla County* designates Meghan DeBolt, Director, Walla Walla County Department of Community Health, as the authorized Chief Administrative Official and authorized representative to act in all official matters in connection with this application and Walla Walla County's participation in the Washington State CDBG Program.

*Passed this 5<sup>th</sup> day of **March, 2018** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

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**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A  
CONTRACT FOR SERVICES  
BETWEEN BENTON-FRANKLIN  
HEALTH DISTRICT AND WALLA  
WALLA COUNTY DEPARTMENT  
OF COMMUNITY HEALTH



**RESOLUTION NO.**

**WHEREAS**, the Benton-Franklin Health District has proposed a contract for services with Walla Walla County Department of Community Health to support efforts to reduce initiation and use of tobacco and vapor products; and

**WHEREAS**, the contract benefits the citizens of Walla Walla County; and

**WHEREAS**, the County Prosecuting Attorney and Risk Manager have reviewed said contract; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve said contract, and authorize County Director of Community Health, Meghan DeBolt, to sign the same

Passed this 5<sup>th</sup> day of **March, 2018** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent.

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*





## WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH

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314 West Main Street • Walla Walla, WA 99362

Main Telephone: (509) 524-2650 • Confidential Fax: (509) 524-2642 • Main Fax: (509) 524-2678

### MEMORANDUM

To: The Walla Walla County Board of County Commissioners  
From: Meghan DeBolt  
Director, Community Health  
Date: February 27, 2018  
Subject: Tobacco/Vape Prevention Contract with Benton-Franklin County

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The Tobacco and Vape prevention grant provides staff time for efforts to reduce initiation and use of tobacco and vapor products in Walla Walla County. This grant allows for linking tobacco and vape use prevention with the regional marijuana prevention work.

### RECOMMENDATION:

The Walla Walla County Board of County Commissioners approve the acceptance of this agreement to contract with Benton-Franklin County and authorize the Director, Community Health to sign.



**CONTRACT FOR SERVICES**

Between  
**Benton-Franklin Health District**  
 and  
**Walla Walla County Department of Community Health**

This agreement is made and entered into between the **Benton-Franklin Health District** hereinafter referred to as the "District" and the **Walla Walla County Department of Community Health** hereinafter referred to as "Contractor".

**Effective Dates: 1/1/18 - 6/30/18**

**Organizational Contact Information**

<b>Benton-Franklin Health District</b>		<b>Phone: (509) 460-4200</b>		
<b>7102 W. Okanogan Place</b>		<b>Fax: (509) 460-4590</b>		
<b>Kennewick, WA 99336</b>				
<b>Responsibility</b>	<b>Contact Name</b>	<b>Phone</b>	<b>Fax</b>	<b>Email</b>
Administrator/Signature Authority	Jason Zaccaria	509-460-4567	509-460-4590	<a href="mailto:Jasonz@bfhd.wa.gov">Jasonz@bfhd.wa.gov</a>
Contracts Manager	Bonnie Hall	509-460-4553	509-460-4590	<a href="mailto:Bonnieh@bfhd.wa.gov">Bonnieh@bfhd.wa.gov</a>
Program Supervisor	Carla Prock	509-460-4225	509-460-4515	<a href="mailto:Carlap@bfhd.wa.gov">Carlap@bfhd.wa.gov</a>
Program Support Specialist	Vanessa McCollum	509-460-4258	509-460-4590	<a href="mailto:Vanessam@bfhd.wa.gov">Vanessam@bfhd.wa.gov</a>
Accounts Payable	Jared Strait	509-460-4556	509-460-4590	<a href="mailto:Jareds@bfhd.wa.gov">Jareds@bfhd.wa.gov</a>

<b>Walla Walla County Department of Community Health</b>		<b>Phone: (509) 524-2650</b>		
<b>314 W. Main St.</b>		<b>Fax: (509) 524-2642</b>		
<b>Walla Walla, WA 99362</b>				
<b>Responsibility</b>	<b>Contact Name</b>	<b>Phone</b>	<b>Email</b>	
Administrator/Signature Authority	Meghan Debolt	509-730-3669	<a href="mailto:mdebolt@co.walla-walla.wa.us">mdebolt@co.walla-walla.wa.us</a>	
Billing/Finance	Nancy Wenzel	509-524-2660	<a href="mailto:nwenzel@co.walla-walla.wa.us">nwenzel@co.walla-walla.wa.us</a>	
Division Manager/Program Contact	Susann Bassham	509-524-2664	<a href="mailto:sbassham@co.walla-walla.wa.us">sbassham@co.walla-walla.wa.us</a>	

## **PURPOSE**

The purpose of this agreement is to support efforts to reduce initiation and use of tobacco and vapor products in the Greater Columbia Accountable Community of Health (GCACH) region through a comprehensive tobacco control program focusing on policy, systems and environmental changes.

## **PERIOD OF PERFORMANCE**

The period of performance of this Agreement shall commence January 1, 2018 and be completed by June 30, 2018 unless terminated or suspended sooner as provided for herein.

## **STATEMENT OF WORK**

**Contractor** agrees to perform the following activities throughout the duration of this agreement.

- Coordinate and implement a policy ask related to Smoke/Vape Free Policy in your county in one or more of the following areas as indicated on the Budget (Exhibit A):
  - Clean Air Fair
  - Public Parks
  - Public Housing
  - College Campus
  - Other (describe):
- Coordinate with local youth to conduct Standardized Tobacco Assessment for Retailer Settings (STARS) in local retail shops. BFHD will assist in compiling data from the assessments, and using the data to identify policy gaps. This may also be used as a youth leadership project, where youth are trained to present their findings to policy makers. BFHD can provide training for participants, or work with local adult advisors to train youth.
- Submit monthly reports using the Monthly Reporting Template (Exhibit D) to the District's Program Contact (page 1) by the 10<sup>th</sup> of each month.
- Submit STARS and vSTARS data, through use of provided Survey Monkey link or scanned copies of completed STARS and vSTARS Assessment Forms (Exhibit B and C) to the Districts Program Contact (page 1) by June 30, 2018.
- Be subject to periodic audits by BFHD administrative staff.

**District** agrees to provide the following support and activities throughout the duration of this agreement:

- Provide all reporting templates and links
- Provide technical assistance as needed
- Provide STARS training for youth assessors and/or materials to train youth
- Complied STARS assessment data to Contractor and the GCACH region.

## **REIMBURSEMENT**

The District will reimburse Contractor for allowable expenses based on monthly invoices submitted by Contractor to the District. Invoices must itemize specific hours and charges based on the budget previously submitted, not to exceed **\$4,200** for goods and services provided during the period of performance. Any charges based on an allocation method need to have an explanation for the basis of the cost approved by the District in advance. Submit invoices by the **20th** of the following month by email, fax or mail to the District's contact listed on page 1 of this agreement.

In-kind services are not reimbursable expenses under this agreement.

## **FUNDING SOURCE**

The funding for this contract comes from WA State Department of Health Youth Tobacco Vapor Products. Bars Revenue Code 334.04.93.

## **BILLING INSTRUCTIONS**

The Benton-Franklin Health District receives its funding for this contract through a Department of Health (DOH) grant. Because the District must adhere to specific requirements in order to access these funds, the following billing and invoice requirements must be met by the Contractor in order to be reimbursed for services performed under this contract:

- Payment must be based on reimbursement for allowable costs only.
- Itemized invoices must be received within 20 days of the close of the month in which services were provided.
- Expenditures will be guided by the estimated budget provided separately. With prior email approval from the District's Program Supervisor, the Contractor may make changes to this budget (within the maximum consideration) to accomplish contract tasks efficiently.
- Invoices must include expenditure object/category information for each program (i.e. salaries, benefits, travel, equipment, goods and services, etc.). A summary sheet of expenditures by category must be included along with a copy of a system-generated report (e.g. trial balance, expenditure report, general ledger report) from your accounting system supporting the summary. Expenditure categories to be included are:
  - Salaries
  - Benefits
  - Equipment
  - Supplies
  - Travel
  - Administrative/Indirect/Overhead
  - Other
- Supporting documentation to be made available to the District upon request.
- Invoices can be sent electronically as a PDF attachment to an email (preferred method) to the Accounts Payable contact listed on page 1, or the original invoice with appropriate supporting documentation can be mailed. If you choose to provide electronic copies of invoices, please retain the original signed invoice in your files.

## **CONTRACTOR NOT AN EMPLOYEE OF THE DISTRICT**

Contractor and its employees or agents performing under this contract are not employees or agents of the District.

## **INDEMNIFICATION / HOLD HARMLESS**

Contractor shall indemnify and hold the District, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising from the acts, errors or omissions of the Contractor in the performance of this Agreement, except for injuries and damages caused by the sole negligence of the District.

## **INSURANCE**

Contractor shall procure and maintain for the duration of this contract insurance against claims for injuries to persons or damage to property that may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

Workers' Compensation Coverage – Contractor shall procure and maintain coverage as required by the Industrial Insurance laws of the State of Washington.

## **RIGHTS IN DATA**

Data, which is delivered under this contract, are the District's property and shall be transferred fully to the District with all rights to the license to publish, translate, reproduce, modify, deliver, dispose of, and to authorize others to do so.

## **STATUTORY AND REGULATORY COMPLIANCE**

Contractor shall comply with all applicable federal, state, and local laws, ordinances, rules, regulations, guidelines and standards applicable to any service provided pursuant to this Agreement. Contractor agrees to comply with the provisions of the Americans with Disabilities Act (ADA).

## **NONDISCRIMINATION**

Contractor shall not discriminate against anyone in providing services under this Agreement on the grounds of race, color, sex, religion, national origin, creed, marital status, age, Vietnam era or disabled veterans' status, or the present of any sensory, mental or physical disability.

## **CULTURALLY AND LINGUISTICALLY APPROPRIATE**

All project materials must be culturally and linguistically appropriate. For questions or assistance related to culturally and linguistically appropriate material, contact the District's Program Supervisor listed on the first page of this agreement.

## **CHANGES OR MODIFICATIONS**

The District may, at any time, by written notification to Contractor, make changes within the general scope of the services to be performed under this Agreement. Both parties shall execute a contract amendment reflecting such change and an equitable adjustment of cost, period of performance or both will be made if required by the changes.

## **CONTRACT SUSPENSION**

- **For Investigation:** In the event Contractor or any of its partners, employees, officers is investigated by a local, county, state or federal agency for a matter which the District feels may adversely affect the delivery of services under this contract, the District may, without advance notice, suspend the delivery of services or disallow the person(s) involved in the allegation from providing services pending final resolution of the investigation.
- **For Suspension of Funding and work:** Because the District receives both state and federal funds occasionally the District's funding source may enact a contract suspension due to sequestration, loss of budget appropriation, or other causes. When this occurs, the District may exercise its right to suspend this contract until the District's funding has resumed and approval to continue work has been received. At that time, the District will notify the Contractor that they may resume work. All notice to suspend or reinstate work will be in writing. Any expenses incurred during the suspension of this

contract may not be reimbursed later unless it is specifically approved at the time the contract is reinstated.

**TERMINATION OF AGREEMENT**

- **For Convenience:** This contract may be terminated by either party for convenience with two weeks written notice. If this contract is so terminated, the parties are only liable for performance rendered or costs incurred in accordance with this contract prior to the effective date of termination.
- **By Mutual Agreement:** This contract may be terminated at any time by mutual agreement of both parties.
- **For Non-Allocation of Funds:** The District's ability to make payments is contingent on the availability of its various funding sources. In the event funding from state, federal, or other funding sources is withdrawn, reduced, limited or suspended during the course of this contract, the District at its sole discretion may elect to terminate this agreement in whole or in part or to renegotiate this contract subject to new funding limitations or conditions.

**RECOVERY OF FUNDS**

The right of the contractor to retain funds received from the District is contingent upon satisfactory performance of this contract and completion of work, and subject to an on-site audit of books and records if requested. If the District is required to repay funds to the Department of Health for disallowed or unsupported expenses performed by the contractor, the contractor will promptly repay the District the full amount.

**ALL WRITING CONTAINED HEREIN**

This contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or to bind either of the parties.

**BENTON-FRANKLIN HEALTH DISTRICT**

**WALLA WALLA COUNTY DEPARTMENT OF  
COMMUNITY HEALTH**

\_\_\_\_\_  
Jason Zaccaria - Administrator  
7102 W. Okanogan Place  
Kennewick, WA 99336

\_\_\_\_\_  
Meghan Debolt - Administrator  
314 W. Main St.  
Walla Walla, WA 99362

Tax ID # \_\_\_\_\_

Statewide Payee # \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**10:00**

**COMMUNITY DEVELOPMENT DEPARTMENT**

**Tom Glover**

**a) Department update and miscellaneous**



# WALLA WALLA COUNTY

Community Development Department

310 W. Poplar, Suite 200 • Walla Walla, WA 99362-2865

To: Board of County Commissioners  
From: Tom Glover, Community Development Director  
Date: March 5, 2018

## **2018 County Comprehensive Plan Update:**

- Amendments to Comprehensive Plan & Development Regs:
  - BoCC Public Hearing for Final Docket of amendments is set for March 12<sup>th</sup>.
  - The 20-year (2038) Population Projection estimates & Allocation methodology report compiled by the consultant team has been recommended for approval by the BoCC, and will be used for conducting the land capacity analysis.
- Consultant team meetings continue, every other week.

## **Hearing Examiner: - No meeting in February**

- West Ransom Clark, Phase II, Ben Case's 18-lot subdivision application – Decision received, Conditional Approval, requires connecting to a public sewer system. A reconsideration of the decision was not requested. No appeals have been filed, decision stands.
- Next meeting is March 12<sup>th</sup>.

## **Budget:**

- Preparing a budget amendment for the Department's ER&R Vehicle Replacement Fund. Need approx. \$12,000 additional.
- May need to amend the budget at a later date to pay our land use planning consulting team (The Watershed Company). \$50,000 budgeted for 2017 and 2018. But in 20017, only used approx. \$2,000. Contract is for \$119,687 including \$15,000 contingency.

## **Customer inquiries:**

- Touchet-Riggs: MJ grow operation, needs building permits for cargo containers under the commercial code. Inspection with Building Official, provided guidance on permitting.
- Preas/McEwen cluster lot subdivision, Frog Hollow Road. Met several times now, differing proposals. They simply don't have enough land yet to meet the minimum density requirements. Will continue discussion and meetings.
- Monroe Street: continuing to sort through code complaints, resolve issues.
- Met with customers wanting to purchase a former grain elevator and convert it into a home, and maybe a B&B. Can't do it, Code limits height to 35 feet.



- Code Interpretation for Composting Facility. Not allowed in the AR-10 zone, directed customer to Port, Port directed customer back to us. Allowed use in the PA-40 zones, and ag-industrial zones near Wallula (and at the Airport properties).
- Code Interpretation for data farm: allowed as a Warehousing and Storage facility in the Industrial Agriculture zones near Wallula (where the customer wants to build).
- Cascade Natural Gas Corporation, is proposing to construct a 12-inch high pressure pipeline customer in Wallula area. Two parts: one 5.8 miles long, the second is 1.2 miles long (smaller service line). Customer is preparing two permit applications, smaller line for 2018, and the larger in 2019.
- NW Training Range Complex, NAS, Whidbey Island. Community Planning and Liaison Officer. Training routes, land use and project construction for airspace less than 200 feet.
- Met with the owners of an equestrian facility to review their plans for holding events and camps on-site. Allowed by code, and need to provide restrooms and drinking water.
- Following the last meeting of the Planning Commission my staff and I met with each of the proponents for amendments being considered by the BoCC for inclusion into the Final Docket: Perry & Darlene Dozier, Judith Shulman and Ken Harrison, and Elizabeth Chamberlain.

**Upcoming Meetings:**

- Planning Commission meeting for March 7<sup>th</sup> is cancelled (no agenda items). We did meet with new chairman, Bryce Buckley, to review the roles of chairman, and expectations.
- Next meeting of the Planning & Public Works group is May TBD.
- Next monthly meeting with the Port and County staff is March 14<sup>th</sup>, 10:00 a.m.
- Short Course on local land use planning: April 16<sup>th</sup>, 6:00 p.m., Kennewick.

10:15

**PUBLIC WORKS DEPARTMENT**

**Randy Glaeser**

**a) Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Use of  
County roads for the Whitman  
College Cycling Club Blues  
Omnium Bicycle Race

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF USE OF  
COUNTY ROADS FOR THE  
WHITMAN COLLEGE CYCLING  
CLUB BLUES OMNIUM BICYCLE  
RACE

}

RESOLUTION NO.

**WHEREAS**, the Whitman College Cycling Club is hosting the Blues Omnium Bicycle Race; and

**WHEREAS**, said event will be held on Saturday, April 7, 2018 beginning at 7:30 AM and ending around 6:00 PM; and

**WHEREAS**, the event organizers have agreed to notify emergency services prior to the event for the necessary safety and emergency services information; and

**WHEREAS**, the event organizers shall provide traffic control, signage and flaggers in accordance with the approved Special Event Permit; and

**WHEREAS**, the event organizers have provided a certificate of insurance naming Walla Walla County as additional insured and have agreed to include Walla Walla County in their registration/release waiver; and

**WHEREAS**, the event organizers shall provide a news release to the local newspapers announcing the event date; now therefore

**BE IT HEREBY RESOLVED**, by this Board of Walla Walla County Commissioners, that permission be granted to the race organizers to use Lower Waitsburg Road, Saturday, April 7, 2018.

Passed this 5<sup>th</sup> day of **March, 2018** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**Walla Walla County Public Works  
PO Box 813  
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 1 March 2018

Re: Director's Report for the Week of 26 February 2018

**Board Action: 5 March 2018**

**Resolutions:**

**In the matter of use of County Road for the Blues Omnium Bicycle Race**

**ENGINEERING:**

- Mill Creek FH: Extending 2-year agreements due to condemnation delays.
- Blue Creek Bridge: Extending 2-year agreements due to condemnation delays.
- Pflugrad Bridge: Property owners verbally agreed to compensation.
- Mill Creek Road MP 1.1 to MP 3.96: Answering property owner concerns. Updating ROW plans.
- Mud Creek: Awaiting WSDOT approval. Finalizing plans and working on specifications.
- Whitman Drive W.: Consultant to design, with construction this fall.
- Middle Waitsburg Road: To be surveyed this summer.
- Scenic Loop Road: Delayed survey to late 2018.
- Stormwater: Havstad and Prescott to be completed in the summer.

**MAINTENANCE/FLEET MANAGEMENT:**

- South crews preparing for chip seal activities and repairing damage on Springdale Road.
- North crews repairing guardrail on Bolles Road and snow removal on Lewis Peak Road and a few other mountain roads.
- Vegetation/Signs working on facility maintenance and installing new bridge signs.
- Garage working on routine maintenance.

**ADMINISTRATION:**

- Public Works Technician II/III out to ad.
- Conducted Leadership meeting.
- Daniel Mack accepted position as Fleet Manager/Assistant Chief, Road Operations. Start date will be 21 March.

**10:25**

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:  
litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
  - 1) Revised Job Description approval form - Judicial Support Associate, Lead for District Court
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

10:45

**COUNTY FAIRGROUNDS**

**Bill Ogg**

- a) Fairgrounds update and miscellaneous

**11:00**

**FACILITIES MAINTENANCE**

**Tom Byers**

- a) Department update and miscellaneous



**11:10 COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business to come before the Board

**12:00 RECESS**

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**1:30 COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*