

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

TUESDAY, MAY 29, 2018

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of May 21 and 22 2018
 - 2) County vouchers/warrants/electronic payments as follows: 4197580 through 4197795 totaling \$956,965.09
 - 3) Payroll action and other forms requiring Board approval

COUNTY COMMISSIONERS (continued)

- f) Update by Fairgrounds Manager Bill
Ogg re: funding for Pavilion roof project

- g) **Action Agenda Items:**
 - 1) Resolution _____ - Approving
a State of Washington Department of
Agriculture Fairs Program Agreement
(Agreement Number K2495)

- h) Miscellaneous business to come
before the Board

- i) Review reports and correspondence;
hear committee and meeting reports

- j) Review of constituent concerns/possible
updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING A
STATE OF WASHINGTON
DEPARTMENT OF AGRICULTURE
FAIRS PROGRAM AGREEMENT
(AGREEMENT NUMBER K2495)



RESOLUTION NO.

WHEREAS, Walla Walla County, Washington owns certain property at 363 Orchard Street, Walla Walla, Washington, which is utilized as the Walla Walla County fairgrounds and whereon an agricultural fair, the Walla Walla Fair and Frontier Days event, is held annually, with said property also serving as a community event center throughout the year; and

WHEREAS, the Washington State Legislature established a one-time appropriation for the 2017-2019 biennium to make grants for capital projects that make health or safety improvements to agricultural fair grounds or fair facilities in order to benefit participants and the fair-going public; and

WHEREAS, the State of Washington, Department of Agriculture, Fairs Program, has the statutory authority to administer the Fairs Program under RCW 15.76, the Agricultural Fairs, Youth Shows, Exhibitions Act; and

WHEREAS, said Department has offered an Agreement to Walla Walla County for a capital improvement project to install a new roof on the west wing of the Pavilion on the County Fairgrounds; and

WHEREAS, Agreement Number K2495 between State of Washington, Department of Agriculture, Fairs Program, and Walla Walla County, has been offered to the county for funds in an amount not to exceed \$80,000 (eighty thousand dollars), for said project; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that is approved, and that the Chair of the Board shall sign same.

*"Passed this **29th day of May, 2018** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

Constituting the Board of County Commissioners

STATE OF WASHINGTON
DEPARTMENT OF AGRICULTURE
FAIRS PROGRAM

AGREEMENT

This Agreement is entered into by and between **Walla Walla County**, a political subdivision within the State of Washington, (hereinafter referred to as the Contractor) and the **Washington State Department of Agriculture** (hereinafter referred to as the Department).

RECITALS:

1. The Department has the statutory authority to administer the Fairs Program under chapter 15.76 RCW, the Agricultural Fairs, Youth Shows, Exhibitions Act; and
2. The Department is also given the responsibility to administer funds for capital projects for those entities qualifying under RCW 15.76.165; and
3. The Washington State Legislature established a one-time appropriation for the 2017-2019 biennium to make grants for capital projects that make health or safety improvements to agricultural fair grounds or fair facilities in order to benefits participants and the fair-going public; and
4. The enabling statute also provides that local governments and nonprofit organizations may apply to the director for grants of capital funding available on a competitive basis (RCW 15.76.165).

NOW, THEREFORE, the parties hereto agree as follows:

1. FUNDING

The funds to be paid to the Contractor hereunder shall be a sum up to, but not to exceed \$80,000.

2. STATEMENT OF WORK

- a) Funds awarded under this performance-based Agreement shall be used solely for a capital improvement project to install a new roofing system on the west wing of the Pavilion at the Contractor's fair facility located at 363 Orchard Street, Walla Walla, WA 99362.
- b) The Contractor agrees to complete the project as described in their Application for Capital Improvement Grant and to invoice the Department an amount not to exceed \$80,000.
- c) The Contractor shall perform in accordance with the terms and conditions of this Agreement and the following exhibit; which, by this reference, is made a part of this Agreement:

EXHIBIT A – Application for Capital Improvement Grant Funds on behalf of the Contractor

- d) All applicants who receive grant funds must follow applicable procurement procedures.

3. SPECIAL CONDITION(S)

During the period of this contract and for a period of three years following termination of the Agreement, the Contractor agrees in consideration for the funding received under this Agreement to provide one or more of the following Community Benefits:

- a) To use the project/capital facility in public interest in the course of holding an agricultural fair as defined by RCW 15.76.110.
- b) To charge reasonable standard admission fees for general public admission to the agricultural fair, if applicable, and to the extent possible, provide discount or free admission to special populations such as military families, foster families, student groups, seniors, babies, and toddlers.
- c) Provide for access to the fair and its exhibits and programs to persons of differing abilities.
- d) Where possible, making the fairground or fair facility available for rental at reasonable or discounted cost for educational or public programs benefitting the public interest.
- e) Provide space for charity and other nonprofit community organizations to conduct fundraising and/or educational activities.
- f) Support other local groups and programs with similar interests in promoting the welfare of farm people and rural economic development by including the exhibition of livestock and agricultural produce of all kinds; exhibition of related arts and manufactures including products of the farm home; and, exhibition of educational contests, displays and demonstrations designed to train youth.

4. CONTRACT PERIOD

- a) The effective date of this Agreement shall be the date of the last signature of the contracting parties.
- b) Unless terminated earlier pursuant to provisions of this contract, the termination date shall be June 30, 2019.

5. PAYMENT AND DOCUMENTATION OF MATCHING FUNDS OR IN-KIND

Upon completion of the capital improvement project, the Contractor shall provide to the Department documentation and receipts detailing the amount paid for the project, including documentation of the non-state matching requirements, if non-state matching was a part of the budget for the improvement outlined in Exhibit A. The Contractor shall provide a letter or evidence of completion of any work performed with

all invoices submitted which document satisfactory performance of the Agreement. Before and after photos of the project are encouraged. The Department will not pay invoices not accompanied by such documentation. **All documentation for final payment must be received no later than July 31, 2019 or the Contractor will not be paid for the project discussed herein. Payment will not be provided for any work conducted or purchases made after June 30, 2019.**

Instead of one invoice, the Contractor may submit invoices, documentation of satisfactory performance, and proper receipts of expenses on a more frequent basis provided it is not more than once a month.

6. DISALLOWED COSTS

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its Subcontractors.

7. EVALUATION, REPORTING, AND MONITORING

- a) The Contractor shall submit documentation to the Department when the project is completed and shall confirm that the terms and conditions of this Agreement have been met, including a report of compliance with the Community Benefit provisions of Section 3.
- b) The Contractor shall cooperate with and freely participate in any monitoring or evaluation activities conducted by the Department that are pertinent to the intent of this Agreement, including an on-site inspection of the capital improvement project after its completion and prior to June 30, 2019.
- d) The Department or the State Auditor and any of their representatives shall have full access to and the right to examine during normal business hours and as often as the Department or the State Auditor may deem necessary, all the Contractor's records with respect to the matters covered in this Agreement. Such representatives shall be permitted to audit, examine, and make excerpts or transcripts from such records and to make audits of all contracts, invoices, materials, payrolls, and records of matters covered by this Agreement. The contractors shall retain records for a period of six years following completion of the project.

8. NONDISCRIMINATION PROVISION

- a) During the performance of this Agreement, the Contractor shall abide by all applicable federal and state nondiscrimination laws and regulations, including, but not limited to chapter 49.60 RCW, Washington's law against discrimination, and 42 U.S.C. 12101 et. seq., the Americans with Disabilities Act (ADA).
- b) In the event of the Contractor's noncompliance or refusal to comply with any nondiscrimination law, regulation, or policy, this Agreement may be rescinded, canceled, or terminated in whole or in part, and the Contractor may be declared ineligible under this Agreement. If that be deemed the situation, the Contractor will not receive reimbursement for the capital project outlined in Exhibit A in the

amount identified in this Agreement. The Contractor shall, however, be given a reasonable time in which to remedy any such noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth in Section 21 of this Agreement.

9. CONTRACT MODIFICATIONS

The Department and the Contractor may, from time to time, desire to make changes to this Agreement. Any such changes that are mutually agreed upon by the Department and the Contractor shall be incorporated herein by written amendment. It is mutually agreed and understood that no alteration or variation of the terms of this contract shall be valid unless made in writing and signed by the parties hereto prior to implementation of the changes, and that any oral understanding or agreements not incorporated herein shall not be binding.

10. TERMINATION OF AGREEMENT

- a) If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Agreement or if the Contractor shall violate any of its covenants, agreements or stipulations of this Agreement, the Department shall thereupon have the right to terminate this Agreement and deny reimbursement of special assistance funds to the Contractor if such default or violation is not corrected within 20 days after the Department submits written notice to the Contractor describing such default or violation; Provided, that if more than 20 days are required to correct any such default or violation and the Contractor has initiated appropriate corrective measures as reasonable determined by the Department, the Department will not terminate this Agreement for such default or violation.
- b) In the event the Contractor is unable to complete the capital project prior to June 30, 2019, in accordance with the terms and conditions as outlined in this Agreement, the Contractor will not receive reimbursement for the capital project outlined in Exhibit A in the amount stated in this Agreement.
- c) The Department has the right to terminate the Agreement by giving written notice to the Contractor at least ten 10 days before the effective date of termination. If this Agreement is so terminated, the Department is liable only for payments required under the terms of this Agreement for work completed prior to termination.

11. WAIVER

The Department's failure to insist upon the strict performance of any provision of this Agreement or to exercise any right based upon a breach thereof or the acceptance of any performance during such breach, shall not constitute a waiver of any right under this Agreement.

12. HOLD HARMLESS

- a) It is understood and agreed that this Agreement is solely for the benefit of the parties hereto and gives no right to any other party. No joint venture or partnership is formed as a result of this Agreement. Each party hereto agrees to be responsible and assume liability for its own negligent acts or omissions, or those of its officers, agents, or employees to the fullest extent required by law. In the case of negligence of more than one party, any damages allowed shall be levied in proportion to the percentage of negligence attributable to each party, and each party shall have the right to seek contribution from the other party in proportion to the percentage of negligence attributable to the other party.
- b) This indemnification clause shall also apply to any and all causes of action arising out of the performance of work activities under this Agreement. Each contract for services or activities utilizing funds provided in whole or in part by this Agreement shall include a provision that the Department and the State of Washington are not liable for damages or claims from damages arising from any subcontractor's performance or activities under the terms of the contracts.

13. RECAPTURE PROVISION

In the event that the Contractor fails to expend state funds in accordance with state law and/or the provisions of this Agreement, the Department reserves the right to recapture state funds in an amount equivalent to the principal amount of the grant plus interest calculated at the rate of interest on State of Washington general obligation bonds issued most closely to the date of authorization of the grant. Such right of recapture shall exist for a period not to exceed three years following termination of the Agreement. Repayment by the Contractor of state funds under this recapture provision shall occur within 30 days of demand. In the event that the Department is required to institute proceedings to enforce this recapture provision, the Department shall be entitled to its costs thereof, including reasonable attorney's fees.

14. OWNERSHIP OF PROJECT/CAPITAL FACILITIES

The Department makes no claim to any real property improved or constructed with funds awarded under this Agreement and does not assert and will not require any ownership interest in or title to the capital facilities and/or equipment constructed or purchased with state funds under this Agreement. This provision does not extend to claims that the Department may bring against the Contractor in recapturing funds expended in violation of this Agreement.

15. RELATIONSHIP BETWEEN THE PARTIES

The Contractor and its employees or agents performing under this Agreement are not deemed to be employees of the Department nor agents of the Department in any manner whatsoever, nor will they hold themselves out as nor claim to be officers or employees of the Department or of the State of Washington hereof and will not make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the Department or of the State of Washington.

16. GOVERNING LAW AND VENUE

This Agreement shall be construed and enforced in accordance with and the validity and performance hereof shall be governed by the laws of the State of Washington. Venue of any suit between the parties arising out of this Agreement shall be the Superior Court of Thurston County, Washington.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a) Applicable state and federal statutes and rules;
- b) The terms and conditions of this Agreement;
- c) Any other provisions of the agreement, including materials incorporated by reference.

17. SEVERABILITY

In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement, which can be given effect without the invalid term, condition, or application. To this end, the terms and conditions of this Agreement are declared severable.

18. ENTIRE AGREEMENT

This Agreement and all attachments hereto contain all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement and attachments shall be deemed to exist or to bind any of the parties hereto.

19. SIGNAGE AND MARKERS

If, during the period covered by this Agreement, the Contractor displays signs or markers or circulates any communication identifying the financial participants in the project, any such sign, marker, or communication must identify the State of Washington and the Washington State Department of Agriculture - Fairs Program as participants. The provisions of this section shall also apply to any permanent signs or markers displayed at the project site.

20. PREVAILING WAGE

The project funded under this Agreement may be subject to state prevailing wage law (chapter 39.12 RCW). The Contractor is advised to consult with the Washington State Department of Labor and Industries to determine whether prevailing wages must be paid. If the project funded by this Agreement is subject to state prevailing wage laws, the Contractor shall comply with chapter 39.12 RCW, including requiring any contractor or subcontractor it employs to submit to the Contractor a "Statement of Intent to Pay Prevailing Wages" and an "Affidavit of Wages Paid" as required by RCW 39.12.040. The Department is not responsible for determining whether prevailing

wage applies to this project or for any prevailing wage payments that may be required by law.

21. DISPUTES

Except as otherwise provided in this Agreement, when a bona fide dispute arises between the parties and it cannot be resolved through discussion and negotiation, either party may request a dispute hearing. The parties shall select a dispute resolution team to resolve the dispute. The dispute resolution team shall consist of a representative appointed by the Department, a representative appointed by the Contractor, and a third party mutually agreed upon by both parties. The dispute resolution team shall attempt, by majority vote, to resolve the dispute. The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial setting.

22. CHANGE OF OWNERSHIP OR USE

- a) The Contractor understands and agrees that any and all real property or facilities acquired, constructed, improved, or rehabilitated using state funds under this Agreement shall be held and used by the Contractor for a period of three years following termination of the Agreement for the express purpose or purposes stated in Exhibit A or elsewhere in this Agreement.
- b) In the event the Contractor is found to be out of compliance with this section, the Contractor shall repay to the state general fund the amount of the grant and interest as provided in Section 13.

23. HISTORICAL AND CULTURAL ARTIFACTS

Pursuant to Executive Order 05-05, in the event that historical or cultural artifacts are discovered at the project site during construction, the Contractor shall immediately stop construction and notify the local historical preservation officer and the state historical preservation officer at the Department of Archaeology and Historic Preservation. The Executive Order is included as Exhibit B and is by this reference incorporated into this Agreement.

24. ADMINISTRATION

The contract manager for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement.

The Contract Manager for the Contractor is: Bill Ogg, General Manager Walla Walla Fair and Frontier Days 363 Orchard Street PO Box G Walla Walla, WA 99362 Telephone: 509-527-3247 E-mail: bogg@co.walla-walla.wa.us	The Contract Manager for the Department is: Teresa Norman, Fairs Program Coordinator Washington State Dept. of Agriculture 1111 Washington Street SE PO Box 42560 Olympia, WA 98504-2560 Telephone: 360-902-2043 E-mail: tnorman@agr.wa.gov
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IN WITNESS WHEREOF, the parties have executed this Agreement.

STATE OF WASHINGTON
DEPT. OF AGRICULTURE

WALLA WALLA COUNTY

Henri Gonzales

Printed Name

James K. Johnson

Printed Name

Signature

Signature

Administrative Regulations Manager

Title

Chair, Board of County Commissioners

Title

Date

May 29, 2018

Date

9:40

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a) Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

May 29, 2018

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

- N/A

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Other Projects

- **Judges/Clerks Case Management and Document Management Systems**
 - Unless something changes, we are ready for Go-Live on 6/3
 - Start setting up war room next Wed. 1Pm
- **OnBase**
 - We now have a project time line.
 - Prep-work until 6/15
 - Migration begin 6/18
 - Go-Live 8/13
- **Budget 2019 (time to start)**
 - Inventory – Prepping to start physical inventory
 - Review costs – 40-50 vendors
 - Budget – Started
- **Community Health Data/Images**
 - Started discussions with Konica-Minolta
 - On hold until after OnBase go-live
- **Surplus**
 - Working on finalizing the list
 - Still have items to move to the cell for temporary storage
 - Project is delayed due to MS updates
 - During the Clerk go-live weekend, when not working with the AOC people we will be working on surplus
- **Website Redesign**
 - Migration is complete
 - They are addressing some of my wasted space concerns as well as online employment application and REET data.

- Development still in progress and training is next
- **Public Management (Old records clean up)**
 - Was unsuccessful finding anyone who had a container for the project
 - Looked into local storage for temporary staging.
 - Health department will let us use their cargo trailer for the project
 - Will need all departments support (buy-in) to pull this off in a reasonable amount of time.
- **Retention**
 - Moving my staff in to automated email retention
 - Documenting the path so we can begin working in departments
- **Public Record Requests Last 2 Weeks**
 - 8= Requests received
 - 4 = Forwarded to departments
 - 4= Completed
 - 0= Pending Closure
 - 0 = Litigation hold
 - 0 = Pending 3rd party notice
 - 5 = Open/Being handled by the PRO

Definitions

JLARC=Joint Legislative Audit and Review Committee

ACCIS =Association of County, City Information Systems (managers)

API = Application Program Interface

CITRIX = A product used for remote access to our network

PAV=Potential Archival Value

CJIS = Criminal Justice System Information Systems

AOC=Administrative Office of the Courts

PRO=Public Records Officer

USB=Universal Serial Bus

DOL=Department of Licensing

NDA=Non-disclosure agreement

RFP=Request for Pricing/Proposal

GIS=Geographic Information Systems

EOL=End of Life

JCDA=Joint Community Development Agency

W7=Windows 7

W10=Windows 10

OS=Operating System

JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System

AV=Audio/Visual

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

CAD=Computer Aided Dispatch (hosted at the city)

CAT5=Category 5 Ethernet cable (for data and voice)

ADA=Americans with Disabilities Act

ECM=Enterprise Content Management

NWS=New World Systems

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

EO = Elected Official

DH = Department Head

WAPRO – Washington Association of Public Records Officers

9:50

COUNTY CORRECTIONS DEPARTMENT

Norrie Gregoire

- a) Department update and miscellaneous

10:00

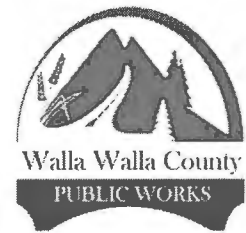
PUBLIC WORKS DEPARTMENT

Randy Glaeser

- a) **Consent Agenda Items:**
 - 1) Execute contract for Pflugrad Bridge project

- b) Department update and miscellaneous

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 23 May 2018

Re: Director's Report for the Week of 21 May 2018

Board Action: 29 May 2018

Miscellaneous:

In the Matter of Signing a Contract for Pflugrad Bridge

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: Waiting on FHWA certification. Plan to advertise by the end of June.
- Pflugrad Bridge: First working day will be July 9th.
- Mill Creek Road MP 1.1 to MP 3.96: Updating Project Funding Estimate and working on offers.
- Mud Creek: Reassessing design in coordination with WSDOT.
- Whitman Drive W.: Consultant working on ROW acquisition.
- Middle Waitsburg Road: Will survey this summer.
- Scenic Loop Road: Delayed survey to late 2018.
- Stormwater: Havstad and Prescott to be completed late summer.

MAINTENANCE/FLEET MANAGEMENT:

- South and North crews chip sealing. Approximately 40% complete.
- Vegetation/Signs spraying vegetation and tabbing for chip seal.
- Garage working on routine maintenance.

ADMINISTRATION:

- Presented update on Mill Creek Channel at EDAC meeting.
- Completing quarterly counseling.

10:10

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Revised job description approval form - Office Assistant/Receptionist for the WSU Extension Office
 - 2) Revised job description approval form – Accounting Technician II for the Department of Community Health
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

10:40

JOINT FINANCIAL UPDATE

**Karen Martin and
Gordon Heimbigner**

- a) 2018 Budget status update
- b) Discussion: Possible installation of ATM in the county courthouse

10:55 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.

11:15 COUNTY FINANCE COMMITTEE

**Gordon Heimbigner, Treasurer, Chairman
Karen Martin, Auditor
James Johnson, County Commission
Chair, ex-officio**

The County Finance Committee will meet as follows. (This committee, pursuant to RCW 36.48.070, approves county investment policy and debt policy and makes decisions regarding county investments. The meeting is open to the public; however, no testimony will be taken.)

- a) Roll call and establish a quorum
- b) Investment Portfolio review
- c) Miscellaneous business
- d) FINANCE COMMITTEE MEETING ADJOURNS