

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 14, 2019

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of January 7 and 8, 2019
 - 2) Resolution _____ - Cancelling County Commissioners' sessions and setting a special meeting date
 - 3) Resolution _____ - Approving out of state travel to Nevada for County Treasurer Gordon Heimbigner and Chief Deputy Treasurer Lisa Stober

COUNTY COMMISSIONERS (continued)

e) Consent Agenda Items (continued):

- 4) Resolution _____ - Rescinding Resolution No. 14 058 and formalizing the allowed expenditure of funds from fund 13600 Current Expense Retirement Fund
 - 5) Resolution _____ - Salary adjustments for certain Walla Walla County non-represented personnel for year 2019
 - 6) County vouchers/warrants/electronic payments as follows: 4204452 through 4204622 totaling \$476,678.19 (2018 expenditures)
 - 7) Payroll action and other forms requiring Board approval
- f) Miscellaneous business to come before the Board
- g) Review reports and correspondence; hear committee and meeting reports
- h) Review of constituent concerns/possible updates re: past concerns

9:45

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

a) Action Agenda Items:

- 1) Resolution _____ - Approval of revised Walla Walla County Policy on Information Technology and Use of Resources
 - 2) Proposal 2019 01-14 TSD-1
Approval of newly created Walla Walla County seal as the official seal for Walla Walla County
- b) Department update and miscellaneous

10:00

COUNTY CORRECTIONS DEPARTMENT

Norrie Gregoire

a) Action Agenda Items:

- 1) Proposal 2019 01-14 CORR-1
Rejecting bid received for Fingerprint LiveScan System

COUNTY CORRECTIONS (continued)

- a) **Action Agenda Items (continued):**
 - 2) Resolution _____ - Approve a Contract for Haircutting Services between Walla Walla County and Kathy Kelley

- b) **Consent Agenda Items:**
 - 1) Resolution _____ - Approving an Addendum to Personal Services Contract between Walla Walla County and R & B Fleck Enterprises for Services in the County Corrections Facility

- c) Department update and miscellaneous

10:15

PUBLIC WORKS DEPARTMENT

Tony Garcia

- a) **Consent Agenda Items:**
 - 1) Execute notice of intent to reapply for coverage under the Eastern Washington Phase II NPDES (National Pollutant Discharge Elimination System) Stormwater Permit

- b) Department update and miscellaneous

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board

- b) Possible executive session re: litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

10:45

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous

- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County

- c) **Action Agenda Items:**
 - 1) Revised job description approval form - Part-time Office Assistant/Receptionist for the Clerk's Office

HUMAN RESOURCES/RISK MANAGER (continued)

- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00

FACILITIES MAINTENANCE

Ron Branine

- a) **Action Agenda Items:**
 - 1) Proposal 2019 01-19 MAINT-1
Approval to replace a non-working UPS (Uninterruptable Power Supply) at the Walla Walla County Jail
 - 2) Proposal 2019 01-19 MAINT-2
Approval to replace a non-working UPS (Uninterruptable Power Supply) at the Walla Walla County Juvenile Justice Center
- b) Department update and miscellaneous

11:15

COUNTY COMMISSIONERS

- a) Interview applicants for previously publicized opening on the Walla Walla County Planning Commission
- b) Possible executive session re: personnel (*pursuant to RCW 42.30.110(g)*) to review applicants
- c) Possible discussion/decision re appointment to the Walla Walla County Planning Commission

12:00

RECESS

1:30

COUNTY COMMISSIONERS

- a) Interview applicants for previously publicized opening on the Walla Walla County Civil Service Commission
- b) Possible executive session re: personnel (*pursuant to RCW 42.30.110(g)*) to review applicants

COUNTY COMMISSIONERS (continued)

- c) Possible discussion/decision re appointments to the Walla Walla County Civil Service Commission
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)) to complete employee personnel evaluation
- e) Miscellaneous business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.