

# AGENDA

## WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 18, 2019

9:30

COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

**PLEASE NOTE:** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' sessions of March 11 and 12, 2019
  - 2) Resolution \_\_\_\_\_ - Formalizing closure of petty cash fund utilized by District Court
  - 3) Resolution \_\_\_\_\_ - Reappointment of Austin Archer to the Walla Walla County Rural Library District Board of Trustees
  - 4) Chairman to execute Energy Contract Change Order Proposal No. 2 for Contract 13-042 I (5-1) – County Jail Chiller and HVAC Upgrades
  - 5) County vouchers/warrants/electronic payments as follows: 4206448 in the amount of \$21,938.21 (draw taxes)
  - 6) Payroll action and other forms requiring Board approval
- g) **Action Agenda Items:**
  - 1) Proposal 2019 03-18 COM  
Adopt policy on internal use of credit cards issued to Walla Walla County for county purchases

**COUNTY COMMISSIONERS (continued)**

- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

**9:45 DEPARTMENT OF COMMUNITY HEALTH Meghan DeBolt**

**a) Action Agenda Items:**

- 1) Proposal 2019 03-18 DCH-1  
Approval to upgrade the Environmental Health software Healthspace to a new version

**b) Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Appointing individuals to the Walla Walla County Council on Housing

**10:00 COMMUNITY DEVELOPMENT DEPARTMENT Tom Glover**

- a) Department update and miscellaneous

**10:15 PUBLIC WORKS DEPARTMENT Tony Garcia**

**a) Action Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Bid award for Hot Mix Asphalt for 2019
- 2) Resolution \_\_\_\_\_ - Bid award for CRS-2P Emulsified Asphalt (2019)

**b) Consent Agenda Items:**

- 1) Approve and execute County Road Administration Board Reports for Fish Passage Barrier Removal Certification 2018 and Annual Certification 2018

- c) Department update and miscellaneous

**10:30 PROSECUTING ATTORNEY Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board

**PROSECUTING ATTORNEY (continued)**

- b) Possible executive session re: litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

**10:45**

**HUMAN RESOURCES/RISK MANAGER**

**Shelly Peters**

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
  - 1) New position approval form – Marketing Media Relations and Event Coordinator Intern for the Fairgrounds
  - 2) New position approval form - Marketing Public Relations and Social Media Intern for the Fairgrounds
  - 3) Proposal 2019 03-18 DCH-2 Approval to offer salary above mid-range for Department of Community Health Healthy Communities Division Manager
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

**11:00**

**COUNTY FAIRGROUNDS**

**Bill Ogg**

- a) Fairgrounds update and miscellaneous
- b) Workshop re fairgrounds maintenance positions reorganization

**11:30**

**COUNTY COMMISSIONERS**

- a) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)) to complete employee personnel evaluation

**COUNTY COMMISSIONERS (continued)**

- b) Miscellaneous or unfinished business to come before the Board

**12:00 RECESS**

**1:30 COUNTY COMMISSIONERS**

- a) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)) to complete employee personnel evaluation
- b) Miscellaneous business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*