

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 15, 2019

9:30

COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of April 8 and 9, 2019
 - 2) Resolution _____ - Appointment of Sheryl Cox to the Walla Walla County Current Use Advisory Board
 - 3) County vouchers/warrants/electronic payments as follows: _____ in the amount of \$_____ (draw taxes)
 - 4) Payroll action and other forms requiring Board approval
- g) Miscellaneous business to come before the Board
- h) Review reports and correspondence; hear committee and meeting reports
- i) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AN
APPOINTMENT TO THE WALLA
WALLA COUNTY CURRENT USE
ADVISORY COMMITTEE



RESOLUTION NO. 19

WHEREAS, pursuant to RCW 84.34.145, the county legislative authority shall appoint a five-member committee representing the active farming community within the county to serve in an advisory capacity to the assessor in implementing assessment guidelines as established by the department of revenue for the assessment of open space, farms and agricultural lands, and timber lands; and

WHEREAS, terms of appointment to the Walla Walla County Current Use Advisory Committee are for five years, and for consistency, all terms are established to begin and end on January 1; and

WHEREAS, pursuant to Walla Walla County Resolution 14 013, Leland Hellberg was reappointed to the Walla Walla County Current Use Advisory Committee, said term of appointment to expire January 1, 2019; however, Mr. Hellberg no longer wished to serve; and

WHEREAS, Sheryl Cox wishes to be appointed to said committee to fill Mr. Hellberg's vacant position, with the approval of the Board of County Commissioners; now therefore

BE IT HEREBY RESOLVED that Sheryl Cox shall be appointed to the Walla Walla County Current Use Advisory Committee, said term of appointment to be effective immediately, and to run through January 1, 2024.

*Passed this 15th day of **April, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

9:45

COUNTY FAIRGROUNDS

Bill Ogg

- a) Fairgrounds update and miscellaneous

Walla Walla Fair and Frontier Days

August 28 thru September 2, 2019

Bill Ogg, CFE
General Manager



Walla Walla Board of County Commissioners

Department Head Report

April 15, 2019

- A. Fairgrounds Department Staffing
- B. Expand Fairgrounds Facility Usage:
 - 1. Event Reports:
 - Rocky Mountain Elk Foundation
 - WSFA Spring Management and Superintendent's School
 - Frontier Days Foundation Showcase
 - VGBRA Barrel Daze
 - On-going Barrel Racings, Team Roping/Penning and Private Events
 - 2. Future Events
 - Gordon Circus
 - Walla Walla Kennel Club
 - Cross Trail Outfitters
 - Tri State Crab Feed
- C. Fairgrounds Physical Plant Improvement
 - 1. Exhibitors Office Repairs
 - 2. Abandoned Building Asbestos Report
 - 3. Tietan Street work 2019
 - 4. Frontier Days Foundation Sherwood Trust Grant Application
- D. Fair 2019:
 - 1. Planning continuing positively
- E. Sponsorships:
 - 1. Multiple requests from new interested parties
- F. Fair Board:
 - 1.

10:00

COUNTY COMMISSIONERS

- a) Continued discussion re request by City of Walla Walla re: Economic Development Sales Tax Fund application for \$250,000 Grant from the Walla Walla County portion of the 9/10ths economic development sales tax collections for the Spokane Street Improvement Project

- b) **Action Agenda Items:**
 - 1) Proposal 2019 04-15 ECON DEV – County County Approval of Walla Walla County to expend 9/10ths Economic Development funds (Request from City of Walla Walla for Spokane Street Improvement project)



RECEIVED

FEB 27 2019

WALLA WALLA COUNTY
COMMISSIONER/CITY MANAGER

CITY HALL – 15 N. 3rd Avenue
Walla Walla, WA 99362-1859
509.527.4522
FAX 509.524.7900

SENT VIA EMAIL ON 02-27-2019

February 27, 2019

Honorable James K. Johnson, Commissioner
Honorable Greg Tompkins, Commissioner
Honorable Todd Kimball, Commissioner
Walla Walla County
P.O. Box 1506
Walla Walla, WA 99362

RE: Economic Development Sales Tax Fund Grant – City of Walla Walla - Spokane Street Improvement Project

Dear Honorable Commissioners:

Please find attached the City of Walla Walla's application for \$250,000 from the County's EDSTF. We are very happy to report that the Port of Walla Walla Commissioners approved a \$250,000 Economic Development Sales Tax Fund (EDSTF) grant to the City of Walla Walla for the Spokane Street Improvement Project.

We very much look forward to meeting with you on Monday, March 25 to provide a project overview, the benefits to our local economy and answer questions. We appreciate your consideration in funding this worthy project.

Best regards,

A handwritten signature in black ink, appearing to read "Nabil Shawa".

Nabil Shawa
City Manager

cc: Patrick H. Reay, Executive Director
Ki Bealey, Public Works Director

Walla Walla County

Economic Development Sales Tax Fund

SECTION I.

APPLICATION FOR FUNDING

Applicant:	City of Walla Walla			
Project Title:	Spokane Street Improvement Project			
Contact:	Nabiel Shawa			
Title:	City Manager			
Telephone:	(509) 527-4522			
Fax:				
E-Mail:	nshawa@wallawallawa.us			
Mailing Address:	15 N 3 rd Avenue			
City:	Walla Walla		99362	
Total Project Financing: \$0				
Total Project Cost:		\$2,880,200		
Amount secured to date:		\$2,380,200		
The total amount requested from the Economic Development Sales Tax Fund: Loan & Grant combined		\$ 250,000		
Loan Information:				
Amount of loan request:		\$ N/A		
Loan term requested (Maximum term is 10 years):	N/A	YRS	N/A	Rate
<i>A loan is a general-obligation or revenue obligation of the jurisdiction receiving the loan. With the acceptance of a loan, the jurisdiction agrees to obligate its full faith, credit, and revenue to repay the loan, regardless of the project which prompted the application for funding. The maximum loan amount is \$200,000. Please review Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund – Line Item #4.</i>				
Grant Information:				
Amount of Grant request: <i>(Please review Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund – Line Item #4)</i>		\$250,000		
Amount of Local Public Match: <i>(Please review Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund – Line Item #5)</i>		\$625,000		

Declaration: I hereby certify that the information given in this application is true and correct to the best of my knowledge and belief and that I have reviewed Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund

Signature of Responsible Official:  Date: 1/4/2019

Print or Type Name and Title: Nabiel Shawa, City Manager

SECTION II. IDENTIFICATION OF PUBLIC FACILITY PROJECT AND COSTS

1. **Describe the entire public facilities project, including the parts that you are not asking to fund.** *(The term "public facilities" means bridges, roads, domestic and industrial water facilities, sanitary sewer facilities, earth stabilization, storm sewer facilities, railroads, electrical facilities, natural gas facilities, research, testing, training, and incubation facilities in innovation partnership zones designated under RCW 43.330.270, buildings, structures, telecommunications infrastructure, transportation infrastructure, or commercial infrastructure, and port facilities in the state of Washington.*

The Project includes:

- 1) replacement of the Spokane Street bridge spanning Mill Creek;
- 2) streetscape improvements on Spokane Street from Alder Street to Main Street;
 - a. replacement of concrete sidewalk, curb, gutter;
 - b. installation of brick pavers;
 - c. downtown street lights;
 - d. street trees;
 - e. storm sewer main and storm water pretreatment facilities;
 - f. electrical and irrigation systems; and,
 - g. asphalt-concrete paving.

Additionally, the project will realign parking on Spokane Street allowing for improved pedestrian accessibility and business access. The project will also be coordinating with improvements to Heritage Square Park and the Penrose hotel to improve access and connectivity with the downtown Walla Walla area.

2. **Summarize efforts taken to date regarding the project in terms of specific steps and studies and dates of action:**

RFP for 30% design of Plans, Specifications & Engineer's Estimate (PS&E), and preparation of Federal Highways Bridge Program grant	Jan 2017
Selection of, Anderson Perry and Associates, Inc. for 30% PS&E, and grant preparation.	Mar 2017
Acceptance of Bridge Grant	Feb 2018
Selection of Anderson Perry and Associates, Inc., for full design and environmental for Spokane Street Bridge Replacement project	Feb 2018
SEPA Determination of Non-Significance	Oct 2018
Cultural Resources Approval	Nov 2018
JARPA Submittal	Nov 2018
NEPA Approval	Dec 2018
95% PS&E	Dec 2018

3. **Does this project qualify as economic development, and does it create or retain family wage jobs? (Please review Attachment A - Principle Guidelines for the Economic Development Sales Tax Fund.)**

Yes

4. **List the number of projected jobs to be retained and/or created by the firm as a result of the public infrastructure project. Jobs must be expressed in Full-Time Equivalents (FTEs). Management positions should be indicated as an annual salary. * Retained jobs are defined as jobs that would otherwise be lost in Walla Walla County.**

Job Description	Number of Jobs Created (in FTEs)	Number of Jobs Retained* (in FTEs)	Hourly Wage and/or Annual Wage
Penrose Hotel Employees	125		\$32,000 avg.
			\$
			\$
			\$
			\$
			\$

Projected annual gross payroll for all job classifications? \$4,000,000

How many of these positions are part-time or seasonal work?

The developer reports 125 FTEs and does not report part-time positions,

5. **Is this project listed in the Walla Walla County Comprehensive Plan (Chapter 11 Economic Development Element- Appendix G)?** No Yes

6. **Does your organization have an active interest and involvement in economic development? Please explain?**

Yes, the City of Walla Walla actively recruits retail and funds tourism economic expansion.

City of Walla Walla 2040 Comprehensive Plan

- Economic Development Policy 2.1: Provide the infrastructure needed for business and industries to locate in Walla Walla, including utilities, transportation connections, and suitable land capacity.
- Economic Development Policy 6.2: Encourage Downtown's continued revitalization through appropriate development, redevelopment, and rehabilitation.
- Economic Development Policy 8.2: Maintain and improved the built environment of sidewalks, parks, paths and other public amenities that visitors will enjoy and utilize.

Increase in local sales tax revenue:

\$294,000 local sales tax from construction. The occupants of the 132 upscale rooms will certainly drive sales tax revenue, but that's a bit difficult to forecast.

Other:

Lodging tax – somewhere in the range of \$200K to 300K annually.

11. Will the public facility project be maintained by the applicant? Indicate the projected annual operating cost of the proposed public facility project and revenue source for maintenance? Please explain.

Yes, all project improvements will be constructed within the public Right-of-Way. The City maintains facilities within the Right-of-Way. The new facilities will not require an operating cost beyond existing routine maintenance.

Return Completed Application To:
Port of Walla Walla
310 A. Street, Walla Walla, WA 99362
509-525-3100



SENT VIA EMAIL ON 02-20-2019

February 20, 2019

James K. Johnson, Commissioner
Greg Tompkins, Commissioner
Todd Kimball, Commissioner
Walla Walla County
P.O. Box 1506
Walla Walla, WA 99362

RE: Economic Development Sales Tax Fund Grant – City of Walla Walla - Spokane Street Improvement Project

Dear Commissioner:

On February 14, 2019, the Port of Walla Walla Commissioners approved a \$250,000 Economic Development Sales Tax Fund (EDSTF) grant to the City of Walla Walla for the Spokane Street Improvement Project. Enclosed is the EDSTF application for your review.

Consistent with our Interlocal Economic Development Agreement dated May 31, 2005, the Port is submitting this EDSTF application for Walla Walla County Board of Commissioner's consideration and concurrence.

The Port hereby certifies that this application complies with RCW 82.14.370 and the funds will be allocated from the Port's 2/3rd share of EDSTF account.

If you have any questions or need any additional information, please do not hesitate to call or email.

Sincerely,

Patrick H. Reay
Executive Director

Enc. City of Walla Walla EDSTF Spokane Street Improvement Project

cc: Port Commissioners
Nabiel Shawa, City Manager, City of Walla Walla
File

Peter Swant, Commissioner
Ronald W. Dunning, Commissioner
Michael Fredrickson, Commissioner

STEPHEN DAY
ARCHITECTURE

Stephen J. Day, AIA

October 19, 2018

Nabiel Shawa
City Manager, City of Walla Walla
15 N. Third Avenue
Walla Walla, WA 99362

RE: The Penrose Walla Walla Hotel & Spa

Dear Nabiel:

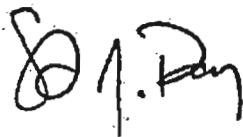
I am writing to give you a brief update on The Penrose Walla Walla project. First, it is a real pleasure working with you, the dedicated city staff, city council and the phenomenal community of Walla Walla as we design and develop The Penrose Walla Walla. As architect and development leader for The Penrose, I can say that we look forward to deepening our connections and involvement in the community as this project continues.

As you know, the building is listed on the National Register of Historic Places, and our plan includes a complete renovation of the historic structure along with a significant addition. We are leasing the adjacent parking parcel as well.

The Penrose is now in for building permit review, involving a 132-room hotel with restaurant and bar with terrace on Mill Creek, including 5,000 square feet of event/meeting spaces, rooftop pool and satellite food and beverage service. We currently estimate that with the 132-room project that there will be approximately 125 FTE employees, with an average annual pay at roughly \$32,000. Construction costs are projected to exceed \$21,000,000. We anticipate start of construction in late spring 2019 and completion in the fall/winter of 2020.

Thanks again for all your support and assistance with this project and we look forward to working with you as The Penrose Walla Walla Hotel & Spa proceeds.

Sincerely,



Stephen J. Day, AIA

For Penrose Hotel, LLC

1326 Fifth Avenue Suite 650 Seattle, Washington 98101
Tel and fax 206.625.1511 e-mail Stephen@stephendayarchitecture.com
www.StephenDayArchitecture.com

- a) **Public Hearing:**
 - 1) To consider franchise application by City of Waitsburg

- b) **Action Agenda items:**
 - 1) Resolution _____ - Application of City of Waitsburg for a franchise to construct, operate, and maintain a water and sewer utility system within the county road right of way, Walla Walla County, Washington
 - 2) Resolution _____ - Bid award Whitman Drive West Road Improvement Project

- c) **Consent Agenda Items:**
 - 1) Resolution _____ - Requests for reimbursable work from the Port of Walla Walla to crack seal, pre-level, chip seal and paint stripe certain Port streets at the Regional Airport
 - 2) Resolution _____ - Request for reimbursable work from the City of Waitsburg to crack seal, chip seal, and asphalt scrub certain City of Waitsburg streets

- d) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE
APPLICATION OF CITY OF
WAITSBURG FOR A FRANCHISE TO
CONSTRUCT, OPERATE, AND
MAINTAIN A WATER AND SEWER
UTILITY SYSTEM WITHIN THE
COUNTY ROAD RIGHT OF WAY, IN
WALLA WALLA COUNTY,
WASHINGTON



RESOLUTION NO. **19**

WHEREAS, City of Waitsburg has requested a franchise to construct, operate, and maintain a water and sewer system within the public right of way; and

WHEREAS, any significant modification or any extensions of said system shall be approved by Public Works Department prior to construction; and

WHEREAS, April 15th, 2019 was the date set for holding a public hearing to consider said application; and

WHEREAS, the Notice of Hearing was advertised and posted as prescribed by law; and

WHEREAS, said Hearing was held on the date advertised; now therefore,

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that Franchise No. 443 be granted to City of Waitsburg.

*Passed this 15th day of **April, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID
AWARD FOR THE WHITMAN
DRIVE WEST ROAD
IMPROVEMENT PROJECT }

RESOLUTION NO. **19**

WHEREAS, as advertised, a bid opening was held on Monday, April 8, 2019 for the Whitman Drive West Road Improvement project, and the following bids were opened and read publicly:

- | | | |
|----|---|----------------|
| 1) | Total Site Services
Richland, Washington | \$1,913,416.44 |
| 2) | Culbert Construction, Inc.
Pasco, Washington | \$2,118,053.31 |
| 3) | Nelson Construction, Corp.
Kennewick, Washington | \$2,125,079.50 |
| 4) | C and E Trenching
Pasco, Washington | \$2,327,317.80 |
| 5) | Tapani, Inc.
Battle Ground, Washington | \$2,654,865.00 |

WHEREAS, Total Site Services submitted the lowest responsive, responsible bid; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the Whitman Drive West Road Improvement project is awarded to Total Site Services for \$1,913,416.44.

*Passed this 15th day of **April, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF REQUESTS FOR REIMBURSABLE WORK FROM THE PORT OF WALLA WALLA TO CRACK SEAL, PRE-LEVEL, CHIP SEAL AND PAINT STRIPE CERTAIN PORT STREETS AT THE REGIONAL AIRPORT



RESOLUTION NO. **19**

WHEREAS, the Port of Walla Walla has submitted two (2) Requests for Reimbursable Work to crack seal, pre-level, chip seal, and paint stripe at the Walla Walla Regional Airport; now therefore,

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said two (2) Requests for Reimbursable Work for the Port of Walla Walla be signed authorizing the County Public Works Department to perform the following work at the Walla Walla Regional Airport:

- Crack Seal - Lear Avenue, From Gate to G Street
A Street, From Aeronca Avenue to Lear Avenue
- Pre-Level - Lear Avenue, From Gate to G Street
A Street, From Aeronca Avenue to Lear Avenue
- Chip Seal - Lear Avenue, From Gate to G Street
A Street, From Aeronca Avenue to Lear Avenue
- Paint Stripe - Lear Avenue, From Gate to G Street
A Street, From Aeronca Avenue to Lear Avenue

Passed this 15th day of April, 2019 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A REQUEST
FOR REIMBURSABLE WORK FROM
THE CITY OF WAITSBURG TO
CRACK SEAL, CHIP SEAL AND
ASPHALT SCRUB CERTAIN CITY OF
WAITSBURG STREETS



RESOLUTION NO. 19

WHEREAS, the City of Waitsburg has submitted a Request for Reimbursable Work to crack seal, chip seal, and asphalt scrub certain City of Waitsburg Streets; now therefore,

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said Request for Reimbursable Work for the City of Waitsburg be signed authorizing the County Public Works Department to perform the following work:

- Crack Seal - Harmon Street, Camp Street, Academy Street and Orchard Street
- Chip Seal - Harmon Street, Camp Street, Academy Street, Orchard Street and Garden Street
- Asphalt Scrub - 5th Street/Main Street, 6th Street/Main Street, 5th Street/Orchard Street and at the waterline crossing on Orchard Street

Passed this 15th day of **April, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 10 April 2019

Re: Director's Report for the Week of 8 April 2019

Board Action: 15 April 2019

Hearings:

In the Matter of the Application of the City of Waitsburg for a Franchise to Construct, Operate and Maintain a Water and Sewer Utility System within the County Road Right of Way

Resolutions:

In the Matter of adopting Application of the City of Waitsburg for a Franchise to Construct, Operate and Maintain a Water and Sewer Utility System within the County Road Right of Way

In the Matter of a Bid Award – Whitman Drive West

In the Matter of a Request for Reimbursable Work from the Port of Walla Walla to Crack Seal, Pre-Level, Chip Seal and Paint Stripe Lear Avenue

In the Matter of a Request for Reimbursable Work from the Port of Walla Walla to Crack Seal, Pre-Level, Chip Seal and Paint Stripe A Street

In the Matter of a Request for Reimbursable Work from the City of Waitsburg to Crack Seal, Scrub and Chip Seal Certain Roads for the City of Waitsburg

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: Contractor is working on roadway excavation.
- Whitman Dr. W.: Will award contract 22 April.
- Mill Creek Road MP 1.1 to MP 3.96: Working on right of way project funding estimate.
- Mud Creek: Working on right of way documents.
- Peppers Bridge Road: Working to complete survey.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Working on road design and right of way plans.
- Port Kelly Rd & Dodd Rd Railroad Crossing: Requesting construction funding from WSDOT.

MAINTENANCE/FLEET MANAGEMENT:

- North Crew – Providing flood control as needed and prepping roads for chip seal.
- South Crew – Providing flood control as needed and assisting with chip seal prep.
- Vegetation/Signs – Routine maintenance.
- Working on Reimbursable work agreements (College Place, Port of WW, Waitsburg, Prescott, Garfield County).

ADMINISTRATION:

- Attended a Mill Creek Coalition meeting.
- Conducted Mill Creek GI Study meeting with Corps of Engineers.
- Quarterly counseling underway departmentwide.
- Conducted interviews for 2019 internship position.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or potential litigation
(pursuant to RCW 42.30.110(i))

10:45

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) New position approval form –
Medicolegal Death Investigation
Intern for the Coroner's Office
- d) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

11:00

DEPARTMENT OF COMMUNITY HEALTH

Meghan DeBolt

a) **Consent Agenda Items:**

1) Resolution _____ - Approving
out of state travel for Department of
Community Health Employee (Linder)

b) Program Updates re Homeless/Housing
2019 and Developmental Disabilities
Program

c) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
OUT OF STATE TRAVEL FOR
DEPARTMENT OF COMMUNITY
HEALTH EMPLOYEE (LINDER)



RESOLUTION NO. 19

WHEREAS, the Walla Walla County Department of Community Health Director, Meghan DeBolt, has requested approval for out of state travel for Morgan Linder to Big Sky, Montana to attend the Montana Summer Institute 2019: Reasons for Hope: Building Positive, Healthy, Resilient Communities June 25 – 28, 2019; and

WHEREAS, said training will benefit the citizens of Walla Walla County and the Greater Columbia Accountable Community of Health Region in that it will provide needed policy, system, and environmental training and strategizing related to youth marijuana prevention; and

WHEREAS, all expenses for this training will be covered by budgeted funds from the 2019-2021 Consolidated Youth Marijuana Prevention and Education Program which resides in County Fund 112; and

WHEREAS, pursuant to County policy, an employee Travel Authorization form has been submitted for review and consideration; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above be approved.

BE IT FURTHER RESOLVED that additional time required to travel to and from said training, if necessary, is also approved.

*Passed this 15th day of **April, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Attachment 1

Walla Walla County Health Department Travel/Training Authorization

To be completed by Employee

Date of Travel: 06/24-28/2019		TA# 2019-0026	
Funding Source: Marijuana Funds			
Employee Attending: Morgan Linder		Estimate of Cost (Includes all costs even prepaid)	
Meeting/Training: The Montana Summer Institute		Transportation	
Start time/date: 06/25/19 8:00 am		<input checked="" type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input type="checkbox"/> County Vehicle	\$ 668
End time/date: 06/28/19 12:00 pm		<input type="checkbox"/> Private Vehicle _____ miles @ _____	\$
Location: City: Big Sky State: MT		<input type="checkbox"/> Rental Car <input type="checkbox"/> Cab/Bus	\$
Title of Meeting/Training: (Attach agenda/training brochure)		night(s) 4 @ \$ 200	\$ 800
Departure Date: 06/24/19 Time: 1:00 pm		Meals	
Return Date: 06/28/19 Time: 10:00 pm		Breakfast(s) @ \$	\$
Place of Lodging: Village Center		Lunch(s) @ \$	\$
Cancel Date: 05/23/19		Dinner(s) 5 @ \$ 26	\$ 130
Phone Number: 1-800-548-4486		Registration/Tuition : 848	\$ 848
		Cancel Date: 05/23/19	
			Total Expenses \$ 2446
MIP: 112.244.6432.259.009.9999.8013.19xx			

Credit Card Use: Yes No Date Needed: _____

Credit Card Use Policy: I certify that when issued an agency credit card it will be used for purchases authorized by this travel authorization only. I will return the credit card immediately upon return, and a signed travel expense voucher and all required original receipts within five (5) days of my return. I further agree that if the credit card receipts show any amount in excess of this authorization, I will attach a check or money order for the amount owed or the amount shall be deducted by the County from my next paycheck. I have read and understand County Policies 40.05.0 and 40.06.0 and agree to the terms and conditions therein.

Morgan Linder

Digitally signed by Morgan Linder
Date: 2019.04.01 14:27:03 -07'00'

Signature of Employee & Date

Out of state travel: Yes No (Attach Resolution for Out of State Travel)

Approved by Supervisor: _____ Date: _____

Approved by Director: **Meghan DeBolt** Digitally signed by Meghan DeBolt
Date: 2019.04.01 15:05:19 -07'00' Date: _____

Walla Walla County Policy 40.05.0 – Business Expenses & Travel Compensation
Walla Walla County Policy 40.06.0 – Training Reimbursement

Attachment 1

Walla Walla County Health Department Policy Number 1.3.1.2

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[TRAININGS AND CONSULTATION](#)
[THE MONTANA SUMMER INSTITUTE](#)
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— THE MONTANA SUMMER INSTITUTE 2019 —

***Reasons for HOPE:
 Building Positive, Healthy,
 Resilient Communities***

***INCREASE HEALTH & SAFETY | IMPROVE PUBLIC HEALTH |
 IGNITE YOUR LEADERSHIP***

June 25th-28th — Big Sky, Montana

There are so many reasons for HOPE!

This summer, Dr. Jeff Linkenbach and the dynamic Montana Summer Institute faculty will share cutting-edge science, tools and resources for

Come to the Montana Summer Institute!

with Jeff Linkenbach



building healthy, resilient communities. The 2019

Institute will focus on how Science of the Positive,

Positive Community Norms, and Health

Outcomes from Positive Experience (H.O.P.E) are creating new opportunities in prevention and driving community transformation on a wide range of health and safety issues. Join us in Big Sky to learn how positive, norms-based approaches can power up your public health and prevention practices, improve your leadership skills, and increase the effectiveness and sustainability of your projects.

Great for prevention leaders working on:

- underage, college, and adult substance use
- child abuse prevention
- distracted & impaired driving
- marijuana legalization
- sexual assault and dating violence
- opioid abuse, and more.

Choose from THREE exciting Pre-Institute tracks!

Sign up for our Positive Community Norms Intensive Seminar for a deep dive into how this approach works. This day-long event will provide the information and insights you need to get a new campaign up and running or keep an existing effort on track for success. Additional materials will be provided to those who register.

Enroll in our groundbreaking Health Outcomes from Positive Experience (H.O.P.E.) Seminar, and develop a better understanding of the effects of childhood experiences on the brain's growth and development. H.O.P.E. offers a more holistic foundation for programmatic efforts to assess and address child and family needs, and provides an important complement to the entire toxic stress portfolio.

Or spend the day in our interactive workshop on Screening and Brief Interventions for Alcohol, Marijuana, Sexual Assault and Suicide Risk for training on how non-judgmental, non-confrontational motivational interviewing strategies can be applied to brief interventions, especially those that utilize normative feedback.

Why Montana? (Once you've been here, you won't have to ask.)

Join us here at beautiful Big Sky Resort for top-notch training and a heavy dose of inspiration. Spend your days being challenged and energized in our interactive Institute sessions, then take advantage of Montana's endless summer evenings to explore The Last Best Place. Hike, fish, raft, horseback ride, visit

Yellowstone National Park -- or just relax under the Big Sky! Participants say the gorgeous setting magnifies their learning and helps transform the way they approach their work. Scroll down for a photo gallery of our participants at work and at play.

Click here to see last year's agenda of interactive sessions.

Feedback from previous attendees:

"This was such an incredible experience. Transformative and energizing. I've gotten a wealth of actionable lessons that will transcend beyond my work and into my day-to-day life."

"I have been to many conferences and workshops over my 18 years in the prevention 'industry' and this - by far - has been the best. Thank you!!"

"Absolutely awesome! This has been the best learning experience of my professional career."

"I found value in every single part of the Summer Institute. Every speaker and presentation left me challenging my own beliefs and perceptions and wanting to seek more information. Thank you for putting together such a valuable week."

"This is a 'top three' conference in my professional life of 25 years."

Who is the Summer Institute for?



**HEALTH PROMOTION
LEADERS**



**TEACHERS &
ADMINISTRATORS**



**WORKPLACE SAFETY
PROFESSIONALS**

...and coalitions working to impact rates of alcohol and other drug use, impaired and distracted driving, child maltreatment, and countless other health and safety issues.

...who want to change school or campus cultures around bullying, sexual assault, alcohol use, bystander intervention, and more.

...charged with improving health and safety for both employees and customers.

Choose between THREE optional pre-institute tracks on June 25, 2019...

PRE-INSTITUTE TRACK 1:

POSITIVE COMMUNITY NORMS INTENSIVE WORKSHOP

This one-day introduction to Positive Community Norms communications is a great refresher course and is highly recommended for newcomers. We'll focus on the seven key steps needed to plan and implement a PCN intervention, and provide essential background on working with norms and perceptions to effectively change behaviors and attitudes and transform communities. Participants will dive into hands-on activities that provide practical examples of what a Positive Community Norms Communications Campaign might look like in your community. Team-taught by a panel of TMI's expert trainers, this day lays a great foundation for the rest of the Summer Institute.

PRE-INSTITUTE TRACK 2:

HEALTH OUTCOMES FROM POSITIVE EXPERIENCE (H.O.P.E.) SEMINAR

H.O.P.E. is a powerful complement to ACES-based work that opens exciting new opportunities for promoting health in children and adults. Research shows that positive childhood experiences both support child development and mitigate the effects of toxic stress. H.O.P.E. builds on this research, reversing the ways we typically understand resilience, neuroplasticity and the developing brain to offer a more holistic foundation for programmatic efforts to assess and address child and family needs. Led by Dr. Robert Sege and our own Dr. Jeff Linkenbach, this seminar will show you how H.O.P.E.-based strategies can increase resilience, open new avenues for prevention, and promote positive transformation in individuals and communities.

PRE-INSTITUTE TRACK 3:

SCREENING AND BRIEF INTERVENTIONS FOR ALCOHOL, MARIJUANA, SEXUAL ASSAULT AND SUICIDE RISK

Please note

Fees cover registration, training materials,
breakfast and lunch.

Continuing Education Credits available.

Travel and lodging not included.

Questions?

Want more information about the Summer
Institute?

Need insight on which Pre-Institute is right for
you?

**Contact us with questions or for more
information.**

11:30

COUNTY AUDITOR

Karen Martin

- a) Presentation re proposed precinct boundary changes and the creation of a new precinct as a result of the Ward Voting system adopted by the City of Walla Walla (continued from March 11, 2019 workshop)
- b) Discussion/possible direction re above

11:45

COUNTY COMMISSIONERS

- c) Miscellaneous or unfinished business to come before the Board

12:00

RECESS

1:30

COUNTY COMMISSIONERS

- a) Interview applicant for previously publicized opening on the Walla Walla County Rural Library District Board of Trustees

a) Action Agenda Items:

- 1) Proposal 2019 04-08 CDD
Request to use county property
(parcel number 36-07-22-14-0049
on Tausick Way) for a county-
sponsored tire amnesty clean-up
event on May 4 and 5, 2019

- b) Workshop to review proposed revisions
to Walla Walla County Code Chapter 3.08
– Land Development Application Fees
(continued from February 11, 2019 and
April 2, 2019)
- c) Discussion/direction re proposed revisions
to Walla Walla County Code Chapter 3.08
- Land Development Application Fees
- d) Department update and miscellaneous



MEMO

Date 04-08-19

Proposal ID. 2019 04-15 CDD

To: BOCC

From: Diane Harris

Intent – Decision Signature

Topic –Walla Walla County Community Development use of County owned Tausick Way property for tire recycling event.

Summary

Requesting approval for the Walla Walla County Community Development Department to use County owned parcel 360722140049 for a tire recycling event on May 4 and 5, 2019. This is the property in the 300 block of Tausick Way, located southeast of the Eastgate Seventh Day Adventist Church. This event will be very similar to the event that was held at this location in 2017.

Cost

N/A

Funding

N/A

Alternatives Considered

N/A

Acquisition Method

N/A

Security

N/A

Access

Risk

Benefits

Conclusion/Recommendation

Recommend that BOCC grant approval for the Community Development Department to use county owned property located on Tausick Way, parcel 360722140049, on Saturday, May 4 and Sunday, May 5, 2019.

Submitted By

Disposition

Diane Harris, 04/08/2019 Commissioners' Office

Approved

Name Department Date

Approved with modifications

Needs follow up information

Signature

Denied

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up



WALLA WALLA COUNTY COMMUNITY DEVELOPMENT DEPARTMENT
310 W Poplar St., Suite 200
Walla Walla, WA 99362
509-524-2610
permits@co.walla-walla.wa.us

Request for Board of County Commissioners - Walla Walla County

April 8, 2019

Gentlemen-

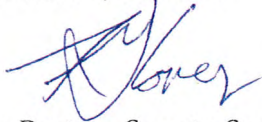
The Walla Walla County Community Development Department would like to request the use of the County's land parcel 360722140049 for a tire amnesty clean up event on Saturday and Sunday, May 4 and 5, 2019. This is the property in the 300 Block of Tausick Way across from the Mill Creek Sportsplex. It is located southeast of Eastgate Seventh Day Adventist Church. This event will be very similar to the event that was held at that site previously.

The tire events give Walla Walla County residents the opportunity to dispose of tires free of charge. The event will run from 9 a.m. to 5 p.m. on Saturday, and 9 am until the trucks are full on Sunday. All County residents can attend.

Participants will be asked to provide proof of residency by showing a valid Driver's License or utility bill statement with an address in Walla Walla County. Residents will be able to dispose of up to 10 regular-sized car, light truck, or motorcycle tires per household at each day of the event. The tire collection events are funded by a grant from the Washington State Department of Ecology from the Waste Tire Removal Account which receives its funds from the \$1 fee that is charged on all new tires sold in Washington State.

We appreciate your consideration.

Tom Glover, Director



Nina Baston, County Code Compliance Officer



Walla Walla County Community Development Department

FREE

Tire Recycling Events

Saturday and Sunday

MAY 4 and 5, 2019

9 am until 3 pm On Saturday and 9 am until the trucks fill on Sunday
Walla Walla County's Gravel Lot on Tausick Way in Walla Walla
(Across from the Sports Complex)

- Open to Walla Walla County Residents ONLY - must show proof of residency and ID - no business or retail accepted
 - Limit of **10** tires per residence – tires on rims will NOT be accepted
 - Motorcycle, passenger car, light truck sizes only – tires larger than 36" will NOT be accepted

**Volunteers needed to
help with ID checks
and paperwork!!!
Please Call Nina at
509-524-2616**



Sponsored by:

Walla Walla County Community Development Department -
Walla Walla Board of County Commissioners -
Washington State Department of Ecology -
Tire Disposal & Recycling, Inc.

For more information, call: 509-524-2616



WALLA WALLA COUNTY COMMUNITY DEVELOPMENT DEPARTMENT
310 W Poplar St., Suite 200
Walla Walla, WA 99362
509-524-2610
permits@co.walla-walla.wa.us



Press Release

Free Tire Collection Event Slated for Walla Walla County Residents in Walla Walla on May 4 and 5, 2019

Kill Date: May 6, 2019

Walla Walla County residents will have 2 opportunities to dispose of old tires for free! There is a two-day event in Walla Walla on Saturday May 4 & Sunday May 5, 2019. The Walla Walla events will be held at the gravel lot on Tausick Way across from the Mill Creek Sports Complex. The events run between 9 a.m. and 3 p.m. on Saturday and from 9 a.m. until the trucks fill up (or 3 p.m.) on Sunday. So, come early to make sure there is room for your tires.

Those wanting to volunteer time (directing traffic and doing paperwork) for Community Service hours should call Nina at 509-524-2616.

Participants will be asked to provide proof of residency by showing a valid Washington State Driver's License, local utility bill, or County property tax statement with an address in Walla Walla County. Residents can dispose of up to 10 regular-sized car, light truck, or motorcycle tires per address per day. No tractor, large truck, tires over 36 inches, or tires on wheels will be accepted. Tires will not be accepted from businesses or other non-residential sources.

Participants are reminded to make sure their load is secured before getting out on roadways to avoid accidents caused by flying debris. It is considered a misdemeanor in Washington State to travel on public roads with an unsecured load and is enforced by the Washington State Patrol and other local law enforcement agencies.

Tire collection events held in Walla Walla County over the last eight years have gathered over 50,000 tires and sent them to a recycling facility in Portland. Recycled tires can be used for a wide variety of items such as parking bumpers, door mats, and landscaping materials.

The event is sponsored by Walla Walla Board of County Commissioners – Washington State Department of Ecology - Walla Walla County Community Development Department - and Tire Disposal & Recycling, Inc.

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Inquiries:

Nina Baston, Code Compliance Officer
509-524-2616 or nbaston@co.walla-walla.wa.us

2:15

COUNTY COMMISSIONERS

- a) Possible executive session re performance of a public employee (pursuant to RCW 42.30.110(g))
- b) Presentation by Steve Pozzanghera, Region 1 Director of the Department of Fish and Wildlife re Wolf Periodic Status Review, Wolf State Environmental Policy Act for Wolf Translocation and Wolf Post-Delisting Management Plan (2:30 p.m.)
- c) Miscellaneous business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.