

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, FEBRUARY 4, 2019**

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**9:30**

**COUNTY COMMISSIONERS**

**Chairman Kimball**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees (this is scheduled for the first meeting of each month)

***PLEASE NOTE:*** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- f) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- g) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' proceedings for January 22 and 23 2019 and special meeting of January 25, 2019 and cancelled sessions of January 28 and 29, 2019
  - 2) Resolution \_\_\_\_\_ - Calling for bids for designation of the county legal newspaper for county printing and advertising
  - 3) Resolution \_\_\_\_\_ - Approving out of state travel for CASA (Court Appointed Special Advocate) Supervisor Kati Brown
  - 4) Execute Acknowledgement of Receipt form for report from County Treasurer of all refunds for year 2018 (pursuant to RCW 84.69.020)

BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF CALLING FOR  
BIDS FOR DESIGNATION OF THE  
COUNTY LEGAL NEWSPAPER FOR  
COUNTY PRINTING AND  
ADVERTISING

RESOLUTION NO. **19**

**WHEREAS**, pursuant to RCW 36.72.075, it is time to call for bids for designating the official county newspaper for county printing and advertising for a one year term beginning July 1, 2019 and ending June 30, 2020; now therefore

**BE IT RESOLVED** that the Board of Commissioners of Walla Walla County issue a call for bids for county printing and advertising, to be opened on Monday, March 25, 2019 at the hour of 9:30 a.m. in the Commissioners' Chambers, Walla Walla County Public Health and Legislative Building, 314 West Main, Walla Walla, Washington.

**BE IT FURTHER RESOLVED** that the Clerk of the Board of County Commissioners, as the County Auditor's designee, shall cause the call for bids to be published.

Passed this 4<sup>th</sup> day of **February, 2019** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Todd L. Kimball, Chairman, District 2

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Commissioner, District 3  
Position Currently Vacant

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING  
OUT OF STATE TRAVEL FOR CASA  
(COURT APPOINTED SPECIAL  
ADVOCATE) SUPERVISOR KATI  
BROWN

RESOLUTION NO. **19**

**WHEREAS**, Walla Walla Corrections Director Norrie Gregoire has requested out of state travel approval for CASA Supervisor Kati Brown to travel to Billings, Montana for family site placement visit for a four year old dependent youth, scheduled for February 7, 2019; and

**WHEREAS**, advance authorization for out of state travel is required; and

**WHEREAS**, Mr. Gregoire has approved said travel at the department level and ascertained there are sufficient funds for this expenditure, and has requested approval of this out of state travel by the Board of County Commissioners; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that out of state travel as outlined above be approved.

**BE IT FURTHER RESOLVED** that additional time related to said travel, if needed, is also approved.

Passed this 4<sup>th</sup> day of **February, 2019** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Todd L. Kimball, Chairman, District 2

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Commissioner, District 3  
Position Currently Vacant

\_\_\_\_\_  
Constituting the Board of County Commissioners  
of Walla Walla County, Washington

## **COUNTY COMMISSIONERS (continued)**

### **g) Consent Agenda Items (continued):**

5) County vouchers/warrants/electronic payments as follows: 4047297 through 4047309, totaling \$80,029.00 (payroll draws dated January 15, 2019); 4047424 through 4047462, totaling \$936,458.73 (January payroll); 4205301 through 4205328 totaling \$1,044,636.34 (benefits and deductions)

6) Payroll action and other forms requiring Board approval

**h)** Miscellaneous business to come before the Board

**i)** Review reports and correspondence; hear committee and meeting reports

**j)** Review of constituent concerns/possible updates re: past concerns

a) **Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Appointing an individual to the Walla Walla County Council on Housing

b) **Action Agenda items:**

- 1) Proposal 2019 02-04 DCH  
Approval to sponsor four members from the Walla Walla County Suicide Prevention Workgroup to attend Suicide Prevention day in Olympia to advocate for suicide prevention support

c) Department update and miscellaneous

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF APPOINTING AN  
INDIVIDUAL TO THE WALLA WALLA  
COUNTY COUNCIL ON HOUSING**

**RESOLUTION NO. 19**

**WHEREAS**, Walla Walla County currently administers local, state and federal funds for homelessness and housing; and

**WHEREAS**, these funds, and their contracts, are allocated, supervised and monitored by Walla Walla County through their designee, the Department of Community Health; and

**WHEREAS**, a Walla Walla County Council on Housing (COH) has been established by the Walla Walla County Commissioners; and

**WHEREAS**, the COH includes representatives from each incorporated jurisdiction within Walla Walla County; and

**WHEREAS**, the COH includes sector seat representing veterans, service providers, healthcare, finance, business, and community member; and

**WHEREAS**, the COH will accept applications and recruit for vacant positions on an ongoing basis; and

**WHEREAS**, the COH received an application and voted at the January 2019 meeting to formally recommended Andrea Weckmueller-Behringer (Community Member) to serve on the COH, with a term of appointment of three (3) years; and

**BE IT RESOLVED**, by this Board of Walla Walla County Commissioners, that the above named individual be appointed to the Walla Walla County Council on Housing, with said term of appointment of three (3) years.

*Passed this 4th day of **February, 2019** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Todd L. Kimball, Chairman, District 2

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Commissioner, District 3  
Position Currently Vacant

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



# MEMO

Date: 2/4/19

Proposal ID: 2019 02-04 DCH

To: BOCC

From: Meghan M. DeBolt, MPH/MBA  
Administrator

Intent – Gain BOCC approval to sponsor four members from the Walla Walla County Suicide Prevention Workgroup to attend Suicide Prevention Day in Olympia to advocate for suicide prevention support in Walla Walla County and throughout Washington state.

Topic – Suicide Prevention Day Travel

## Summary

The Walla Walla County Suicide Prevention Work Group (SPWG) has been convening for nearly two years. This group was established in 2017 in response to an increase in community residents losing their life to suicide. The Suicide Prevention Work Group has broad representation from partners and community members who all work to promote, prepare and protect the community against suicide.

Walla Walla County has an opportunity to participate in the 2019 Suicide Prevention Education Day in Olympia organized by Forefront on February 11th. Participants have the chance to observe and participate in the legislative process, attend a Safer Homes Suicide Awareness event with a free locking device giveaway, participate in the Ceremony of Remembrance & Hope, train in suicide prevention and dispose of unused medications. Participants will represent Walla Walla County and the SPWG, sharing our local story and efforts and will bring back useful information to be shared.

During the budgeting process for 2019, I budgeted \$10,000.00 for training and travel through the County Mental Health 0.01% fund. Thus, I propose we sponsor four SPWG members to participate in this opportunity. We will pay for travel (all will ride together), hotel, and per diem for food. Breakfast and lunch will be provided on the 11<sup>th</sup> on site at no cost to the county. We will reimburse gas at ½ the mileage rate, thus it will cost about \$85. Costs per person will be:

- Per Diem: \$80.00 (lunch and dinner on 2/10, dinner on 2/11)
- Hotel: \$120.00

Three of the attendees are non-county employees: Nikki Sharp from Comprehensive, Dewann Bach from our Advisory Board and Lindsay Engh from Health Center. We would them as vendors in our system and reimburse them directly.

## Cost

\$885.00 (gas for one vehicle, per diem for 4 attendees, and hotel for four attendees)

## Funding

Fund 120 budgeted for 2019

**Alternatives Considered**

Rather than reimbursing attendees directly, the county staff attending, Peggy Needham, could use a county credit card to pay for all meals, gas, and hotel costs.

**Acquisition Method**

...

**Security**

N/A

**Access**

N/A

**Risk**

....

**Benefits**

.....

**Conclusion/Recommendation**

Recommend the BOCC approve sponsoring four SPWG members to attend the 2019 Suicide Prevention Day in Olympia on February 11<sup>th</sup>.

Submitted By:

Meghan DeBolt, DCH

Name	Department	Date

Disposition:

Approved

Approved with modifications

Needs follow up information

Denied

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BOCC Chairman	Date

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Additional Requirements to Proposal

Modification

Follow Up

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## FOREFRONT SUICIDE PREVENTION POLICY PRIORITIES 2019-21

*Scientific American recently called the U.S. suicide rate “nothing short of an epidemic,” with one life lost every 11.7 minutes. Washington’s suicide rate is 11 percent higher than the national average, with 1,292 deaths in 2017 including 255 veterans, 87 young people under 19, and approximately, 7,782 new survivors of suicide loss negatively impacted by this complex form of trauma and experience a major life disruption (American Association of Suicidology, 2017).*

*Many suicides are preventable. This public health emergency requires immediate attention including public and private funding to fuel robust upgrades to our systems, innovation and widespread dissemination of community-based interventions. Washington’s legislature has taken positive steps requiring training in suicide prevention for all behavioral and health care professionals, and is poised to continue its leadership in the coming session. Due to the complexity of the issue of suicide, we need to continue to attack this crisis from multiple angles and approaches.*

**Governor’s Budget:** It contains essential investments in suicide prevention including funding for 1) expansion of lifesaving services provided by Washington state crisis lines partnering with the National Suicide Prevention Lifeline; 2) staffing at the Health Care Authority to focus on suicide prevention care in health care settings; 3) nine regional behavioral health coordinators to help connect K-12 students to care, and to support schools in crisis response planning.

**Strengthen School-Based Suicide Prevention Efforts:** Building on HB 1336 (passed in 2013), we support policy that would use public/private funding to bring suicide prevention planning to schools, including mandated reporting to parents/guardians when concern exists about a student suicide risk.

**Expand the Safer Homes, Suicide Aware Program:** This program launched in 2017 with strong bipartisan support and a public-private funding model. New policy would expand Safer Homes partners to support more veterans, law enforcement, workplaces and underserved rural and ethnic minority communities, providing brief intervention and trainings in suicide prevention and free locking devices for medications and firearms.

**Increase the Number of Mental Health Professionals Qualified to Treat Suicidal Individuals:** We support policy that builds on the health professional loan repayment program to provide funding to forgive student loans for newly licensed mental health professionals who are educated in rigorous suicide-prevention practices and who agree to work in public mental health for three years. These professionals will be certified to provide evidence-based treatments.



Department of Community Health Team:

- Clinic Services Division Manager –Kara Breymeyer started on December 17<sup>th</sup> and is catching on VERY quickly. She oversees several diverse programs and her background is perfect for the position. We are working with HR to rename this position to Preventative Services Division manager to be more indicative of what it oversees and is targeted at accomplishing.
- Community Health Nurse – this position is still vacant; however, we have received several applications. We will be conducting interviews in late January and early February.

Business Office:

- We received a renewal of the Bikes on the Road Grant and Nancy Walters will start work on that this Spring.
- Con Con Amendments:
  - Original Contract: \$782,824 (January 1,2018 to December 31, 2012)
  - Amendment 1: April 2018+\$3,000 = \$785,824
    - Childhood Lead Prevention
  - Amendment 2: July 2018 +\$32,474 = \$
    - Emergency Preparedness
    - SNAP (Supplemental Nutrition Assistance Program)
    - WIC
  - Amendment 3: July 2018, +\$505,261 = \$1,323,559
    - Communicable Disease
    - Hepatitis B
    - Promotion of Immunizations
    - Marijuana Prevention
    - Drinking Water – Group A&B
  - Amendment 4: September 2018, +169,883 = \$1,493,443
    - Emergency Preparedness
    - SNAP
    - Lead exposure
    - Maternal Child Health Block Grant
    - Hepatitis B
    - Promotion of Immunizations
    - WIC
  - Amendment 5: November 2018, +3,049 = \$1,496,492
    - Emergency Preparedness, increase of \$889 for general deliverables
    - WIC, increase of \$2,160 to cover annual training requirements
  - Amendment 6: January 2019, +19, 535 = \$1,516,027
    - Marijuana
    - Maternal Child Health Block Grant
    - WIC – Peer Breastfeeding

Foundational Public Health Services:

- Communicable Disease – We are able to keep up with the workload and even do more. We started a new Infectious Disease Call with local infection contract nurses and staff. This call will be the first and third Tuesday's of the month at 9am and anyone is welcome to join. The goal is to track all infectious disease, however this winter we will be focused on flu. We will use this convening to discuss any outbreaks the community may face.
  - Measles: there are confirmed Measles cases in Clark and King County, we have sent out an alert to providers and a press release to the community on 'what to do'.
  - Flu: the season is pretty mild, largely due to weather.

Community Health Improvement Plan: The Blue Mountain Regional Community Health Partnership (BMRCHP) analyzed the CHNA data and decided that the following areas are of primary concern in Walla Walla County.



- Early Learning – we will partner with the Early Learning Coalition to set goals and objectives to address early learning concerns (the main indicator here is Kindergarten Readiness).
- Housing – we will partner with the newly formed Council on Housing and use the upcoming Housing plan to identify goals to address housing issues in the community.
- Behavioral Health – mental health and chemical dependency are frequently part of a communities CHIP, we are going to take a step back and first look at the system as a whole. We are convening a Behavioral Health Planning Team to outline what the system should look like and how to get there. More to come.

Veterans: At the December meeting, we had Steven Gill from the WA State VA present on Veteran’s Service Officers and how effective they can be. There is great interest in possibly using some of the VR Funds to support a VSO in Walla Walla County, as we only have two part time. There is an Ad Hoc Committee collaborating on this. In addition, in December the VRAB voted Debbie Baker in as Chair and Trina Perrish as Vice Chair. They will be wonderful at leading us forward.

Homeless/Housing:

- The Council on Housing applicants were appointed by the BOCC in December and their first meeting was January 28<sup>th</sup>, 2019 and was well attended. They recommended Andrea Weckmueller-Behringer to be appointed as well, thus I will bring this appointment to the BOCC on 2/4/19.
- We continue to work with the City of WW regarding the City/County partnership in addressing homelessness. The City and County are in agreement on contract terms and have signed a contract for Operations of the Sleep Center. Sierra and I will be meeting with the City in January to discuss the contract expectations further.

Other:

- Blue Zones: The site visit in January went well mostly thanks to our amazing planning team: Jessalyn Waring Bruce, Kara Breymeyer, Norman Thiel, David Lopez, Debbie Minter, Kathleen Obenland, Harvey Crowder, Susann Bassham, Ursula Volwiller, Amanda Perez, Tim Copeland, Chris Zagelo, and Lauren Plattman.
  - February 11<sup>th</sup> – 10am – Follow up call for the proposal
  - February 20<sup>th</sup> – TBD – Blue Zones return visit to present the proposal and next steps
  - We then have two months to decide

Upcoming:

- Many trips to Olympia for Leg Session representing the community and WSALPHO

**10:00**

**DEPARTMENT OF COMMUNITY DEVELOPMENT**

**Tom Glover**

**a) Department update and miscellaneous**



# WALLA WALLA COUNTY

Community Development Department

310 W. Poplar, Suite 200 • Walla Walla, WA 99362-2865

To: Board of County Commissioners  
From: Tom Glover, Community Development Director  
Date: February 4, 2019

## **2018/2019 County Comprehensive Plan Update:**

- Reviewing information sent by the City of College Place regarding its application to include the area adjacent to SR 125, including Pepper's Bridge Rd., and the Soaring Hawk P.U.D. into its Urban Growth Area (UGA):

### Approach

- Reviewing methodology: possibly adjusting ours, but not micro-analyzing the City's.
  - What did we miss? Is there something we didn't consider?
  - What are the differences between the two analyses?
  - Are we looking at undeveloped/re-developable lots the same way?
  - Do the numbers justify the UGA expansion?
- Alternatives:
  - Remove Soaring Hawk from the amendment?
  - Remove only the existing developed residential lots in Soaring Hawk from the amendment? (leave Tract A)
- Deadline for initial review is one week, with the next team conference call set for Feb. 4<sup>th</sup>.

## **Hearing Examiner:**

- Jan. 18, 2019: Gray Lynn Farms Planned Unit Development/SUB18-020  
Preliminary plat and planned unit development applications for a 6-parcel development of 25 acres with lot sizes ranging in size from about 1.4 acres to 13.4 acres. The five smaller lots, which average 2.4 acres in area, would be rural residential lots. The sixth parcel, which would be 13.4 acres would be a 'private open space' tract benefiting three of the five residential lots involved in the subdivision (Lots 10-12). The site is located generally south of Gray Lynn Drive (APN 350601140023).

## **Budget:**

- 2019 Department budget now in affect, two new positions requested, one funded (Building Inspector).
- Fee Study is completed, and ready for review with BoCC on Feb. 11<sup>th</sup>, in a workshop format.

- **Workplan, Update:**

- Completion of the Comprehensive Plan, contract in place with The Watershed Company to assist staff with the completion of the analysis of the City of College Place UGA expansion. Underway now.
- Burbank Subarea Plan – residential density: consultant to assist, approx. \$10,000. Will need to develop and issue a Request for Qualifications/Proposal (RFQ/P). Initial deadline is August 2019 per Ordinance No. 471.
- Resource Land Reclassification Study: Consultant cost approx. \$10,000. May have to postpone until fall 2019 or 2020.
- Update County-wide Planning Policies: In-house, and in coordination with the other cities in the County. Aiming for summer 2019.
- Coordinated Water System Plan Update: Last update was 1994, we'd need to partner with City of College Place and City of Walla Walla. Consultant cost??
- Western Walla Walla County Coordinated Water System Plan Update: Last update in 1999. This could wait 'til 2020 on this.
- 2019 Annual amendments, Comprehensive Plan and Development Regulations: In-house. Won't know how many we'll have until after March 31<sup>st</sup> when the deadline for making applications passes. Also: **VRBOs, Sign Code, Water Bottling**, and other staff recommended zoning code amendments.

**Code Compliance:**

- The City of College Place has hired a Code Enforcement Officer and has requested that the City be allowed to participate in the State's Solid Waste Enforcement (SWE) grant program (Walla Walla County is the local administrator for that program). To do that, an interlocal agreement between the City and the other local partners, Walla Walla County and the City of Walla Walla has to be signed, so the existing Memorandum of Understanding (MOU) has simply been modified to include College Place.
- SWE Funding:
  - County: \$26,628
  - City of WW: \$27,946
- End of year stats for 2018:
  - Number of Residential Burn Permits sold: 676
  - Number of illegal burn cases handled: 15
  - Number of nuisance code cases handled: 103
  - Number of Code Compliance Inspections: 608

**Meetings/Consultations/Coordination:**

- Walla Walla Voluntary Stewardship Program (VSP), Jan. 7<sup>th</sup>, at County Conservation District, w/ Renee Hadley and Board, approval of projects for remainder of the Biennium ending June 30<sup>th</sup>.
- Planning Commissioner interviews: Jan. 14<sup>th</sup>, 11:15 a.m.

- 
- Continuing weekly attendance at Community Council's study group on the topic of affordable housing. Every Tuesday afternoon, from 4:30 to 6:00, at the YWCA.
  - Blue Zones Project – Built Environment Session, with Dan Burden, Jan. 24<sup>th</sup>, 9:30 to 11:30, at Walla Walla County Public Health & Legislative Building.
  - The staff of the County's Community Development Dept. and the Public Works Dept. have begun a coordination effort to learn and understand the review processes of each department, and how we can work better together. First meeting was Jan. 30<sup>th</sup>. Discussion of review processes and timelines, and e-TRAKIT use.
  - Regional Permit and Consultation Workshop for Habitat Restoration Projects, Snake River Salmon Recovery, Jan. 31<sup>st</sup>, 8:00 a.m. to 5:00 p.m., Water Environmental Center at Walla Walla Community College.
  - Quarterly Department Newsletter issued for Winter 2019. Link here: [https://www.co.walla-walla.wa.us/document\\_center/commdev/Previous%20Newsletters/Winter%20Newsletter%202019.pdf](https://www.co.walla-walla.wa.us/document_center/commdev/Previous%20Newsletters/Winter%20Newsletter%202019.pdf)
  - Received the packet from the U.S. Census for the Participant Statistical Areas Program (PSAP) in preparation for the 2020 federal census. Essentially confirming census tract boundaries, recognizing annexations and municipal boundary changes since 2010.
  - Have scheduled a workshop with the Planning Commission for February 6<sup>th</sup> to review the Zoning Code Text Amendment submitted by David Dressler (ZCA18-003) requesting that Organic Waste Processing Facilities be an allowed use in the Agriculture Residential zone (AR-10).

10:15

PUBLIC WORKS DEPARTMENT

Tony Garcia

a) **Bid Openings:**

- 1) Aggregate Crushed Surfacing – Top Course
- 2) Chemical Vegetation Control Products

b) **Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Approving out of state travel for Public Works employee (Walker)
- 2) Resolution \_\_\_\_\_ - Revising rental rates for equipment owned by the Equipment Rental and Revolving Fund
- 3) Resolution \_\_\_\_\_ - Signing an Agreement with Union Pacific Railroad Company for the Dodd Road railroad crossing and Port Kelly railroad crossing

c) Department update and miscellaneous



**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING  
OUT OF STATE TRAVEL FOR  
PUBLIC WORKS EMPLOYEE }  
(WALKER)

**RESOLUTION NO. 19**

**WHEREAS**, Tony Garcia, Director of Public Works, has requested approval for out of state travel for Seth Walker, Chief of Engineering & Construction, to travel to Portland, Oregon for the Bridge and Tunnel Inspector's Conference April 23-25, 2019; and

**WHEREAS**, pursuant to County policy, an Employee Travel Authorization form has been submitted; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that out of state travel as outlined above is approved.

**BE IT FURTHER RESOLVED** that additional time to travel to or from said event, if needed, is also approved.

*Passed this 4<sup>th</sup> day of **February, 2019** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Todd L. Kimball, Chairman, District 2

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Commissioner, District 3  
Position Currently Vacant

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**WALLA WALLA COUNTY  
Employee Travel Authorization**

Date of Request 1/15/2019

Employee Attending: <u>SETH WALKER</u>	Estimate of Cost (Includes all costs even prepaid)	
	Transportation	
	<input type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input type="checkbox"/> County Vehicle	\$
	<input checked="" type="checkbox"/> Private Vehicle <u>246</u> miles @ <u>.58</u>	\$143.00
Meeting/Training: Start time/date: <u>1:00 4/23/19</u> End time/date: <u>4/25/19</u>	<input type="checkbox"/> Rental Car <input type="checkbox"/> Cab/Bus	\$
Location: City: <u>Portland</u> State: <u>OR</u>	Lodging	
Title of Meeting/Training: (Attach agenda/training brochure)	<u>2</u> night(s) @ \$ <u>182.00</u>	\$ <u>364.00</u>
Departure Date: <u>4/23/19</u> Time: <u>7:00am</u>	Meals	
Return Date: <u>4/25/19</u> Time: <u>5:00 PM</u>	Breakfast(s) <u>2</u> @ \$ <u>14.00</u>	\$ <u>28.00</u>
	Lunch(s) <u>2</u> @ \$ <u>16.00</u>	\$ <u>32.00</u>
	Dinner(s) <u>2</u> @ \$ <u>25.00</u>	\$ <u>50.00</u>
Place of Lodging: <u>Hilton Portland</u>	Registration/Tuition	
Phone Number: <u>503 226-1611</u>	Cancel Date: <u>Registered 1/15/19</u>	\$ <u>300.00</u>
	Total Expenses	\$ <u>2464.00</u>

Credit Card Use:  Yes  No Date Needed: 4/23/2019

I hereby acknowledge receipt of the department credit card/advance travel funds, and certify that I will return the credit card/unexpended advance travel funds, together with an expense voucher, and all required receipts within five (5) days of my return. I further agree that if credit card receipts show any amount in excess of authorized reimbursements, I will attach a check or money order for that amount owed or that amount shall be deducted by the County Auditor's Office from my next paycheck.

[Signature]  
Signature of Employee

Date: 1/15/2019

Recommended:  Yes  No  
[Signature]  
Supervisor Signature

Date: 1/15/2019

Out-of-State Travel:  Yes  No  
(Attach Resolution)

Approved:  Yes  No

\_\_\_\_\_  
Elected Official/Department Head

Date: \_\_\_\_\_



# BRIDGE & TUNNEL INSPECTORS' 2019 CONFERENCE

Please check back for the 2019 agenda

**Tuesday, April 23rd**

1:00 pm - 5:00 pm

Sessions

5:00 pm

Ice Breaker

**Wednesday, April 24th**

8:00 am - 12:00 pm

Sessions

12:00 pm - 1:00 pm

Lunch

1:00 pm - 5:00 pm

Sessions

**Thursday, April 25th**

8:00 am - 12:00 pm

Sessions

12:00 pm

Conference Adjourns

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF REVISING  
RENTAL RATES FOR EQUIPMENT  
OWNED BY THE EQUIPMENT  
RENTAL AND REVOLVING FUND



**RESOLUTION NO. 19**

**WHEREAS**, the Equipment Rental and Revolving Fund (ER&R) was established according to the Revised Code of Washington (RCW) to provide a stable and dependable method of owning, maintaining, repairing and replacing County equipment; and

**WHEREAS**, the County Engineer has determined it is necessary to revise certain equipment rates for equipment owned by the Equipment Rental and Revolving Fund to operate the fund as designed; and

**WHEREAS**, Court Services is replacing a copy machine with a new copy machine out of Court Services replacement monies from the ER&R Fund; and

**WHEREAS**, the replacement copy machine will no longer be part of the ER&R system and will be owned by Court Services; and

**WHEREAS**, the Board of Walla Walla County Commissioners has reviewed the rates as determined by the County Engineer; and

**WHEREAS**, the County Engineer will continue to monitor the ER&R Fund and equipment rental rates and recommends revisions as appropriate; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that rental rates for certain equipment owned by the Equipment Rental and Revolving Fund be adjusted as shown on the attached list, effective January 1, 2019.

*Passed this 4<sup>th</sup> day of **February, 2019** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Todd L. Kimball, Chairman, District 2

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Commissioner, District 3  
Position Currently Vacant

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

## Attachment A

<b>Equipment</b>	<b>Current Rate</b>	<b>Proposed New Rate</b>
Court Services	\$2,057.52	\$1,940.85

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING AN  
AGREEMENT WITH UNION  
PACIFIC RAILROAD COMPANY  
FOR THE DODD ROAD RAILROAD  
CROSSING AND PORT KELLY  
RAILROAD CROSSING



RESOLUTION NO. **19**

**WHEREAS**, an Agreement has been prepared between Walla Walla County and Union Pacific Railroad Company to improve Dodd Road Railroad Crossing and Port Kelly Railroad Crossing; and

**WHEREAS**, Dodd Road Railroad Crossing and Port Kelly Railroad Crossing have been selected to receive Federal Highway Safety Improvement Program (HSIP) funds, for the improvement of the crossings; and

**WHEREAS**, the Agreement will allow reconstruction and installation of flashing lights, gates and guardrails of the crossings; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners, that they do hereby enter into said Agreement for the improvements of the railroad crossings at Dodd Road Railroad Crossing and Port Kelly Railroad Crossing and the Chair of the board shall sign same in the name of the Board.

*Passed this 4<sup>th</sup> day of **February, 2019** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Todd L. Kimball, Chairman, District 2

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Commissioner, District 3  
Position Currently Vacant

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**Walla Walla County Public Works  
PO Box 813  
Walla Walla, WA 99362**

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To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 30 January 2019

Re: Director's Report for the Week of 28 January 2019

**Board Action: 4 February 2019**

**Bid Openings:**

**In the Matter of a Bid Opening – Chemical Vegetation Control**

**In the Matter of a Bid Opening – Aggregate Crushed Surfacing Top Course**

**Resolutions:**

**In the Matter of Out of State Travel to Portland**

**In the Matter of Signing an Agreement with Union Pacific Railroad Company**

**In the Matter of Revising Rental Rates for Equipment Owned by the ER&R Fund**

**ENGINEERING:**

- Blue Creek Bridge/Mill Creek FH: Project is in winter shutdown.
- Whitman Dr. W.: Finalizing project plan set and right of way. Plan to start construction this spring.
- Mill Creek Road MP 1.1 to MP 3.96: Working on project funding estimates.
- Mud Creek: Working on environmental permitting and right of way.
- Peppers Bridge Road: Began field survey.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Working on Project Design.

**MAINTENANCE/FLEET MANAGEMENT:**

- Garage Crew: Conducting routine vehicle maintenance.
- South Crew: Conducting routine road maintenance.
- North Crew: Conducting routine maintenance.
- Vegetation/Signs: Installing temporary delineators on Mill Creek/Blue Creek.

**ADMINISTRATION:**

- Selected vegetation/sign worker with a start date of 5 February.
- Attended a meeting with the Corps of Engineers and the Confederated Tribes of the Umatilla Indian Reservation (CTUIR) to better align Mill Creek GI Study expectations.
- Participated in a meeting with the City of Walla Walla on the Hwy 12/Clinton Street Feasibility Study.

**10:30**

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re:  
litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))



- a) Department update and miscellaneous
- b) **Action Agenda Items:**
  - 1) Proposal 2019 02-04 HR/RM  
Approval of updated Sick Leave Policy
  - 2) Revised job description approval form –  
Division Manager – Preventative Services  
(formerly Clinical Services) for the Department  
of Community Health
- c) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any  
pending claims against the County
- d) Possible executive session re: personnel  
(pursuant to RCW 42.30.110(g)),  
collective bargaining negotiations  
(pursuant to RCW 42.30.140(4)(b)),  
and/or litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))

**11:00**

**COUNTY COMMISSIONERS**

- a) Workshop re: internal use of credit cards issued to Walla Walla County for county purchases
- b) Miscellaneous or unfinished business to come before the Board

11:15

**COUNTY FINANCE COMMITTEE**

Gordon Heimbigner, Chairman, Treasurer  
Karen Martin, Auditor  
Todd Kimball, County Commissioner

The County Finance Committee will meet as follows. (This committee, pursuant to RCW 36.48.070, approves county investment policy and debt policy and makes decisions regarding county investments. The meeting is open to the public; however, no testimony will be taken.)

- a) Roll call and establish a quorum
- b) **Action Agenda Items:**
  - 1) Proposal 2019 02-04 Finance-1  
Approval for Treasurer to sign a contract with Government Portfolio Advisors (GPA) to manage investment of bond proceeds
  - 2) Proposal 2019 02-04 Finance-2  
Annual authorization of Financial Dealers and Institutions
- c) Other issues to come before the committee
- d) FINANCE COMMITTEE MEETING ADJOURNS

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Interview candidates for appointment to vacant partisan elective office position of County Commissioner District 3, (vacancy created by the passage of James L. Duncan, Jr.)

**PLEASE NOTE:** The interviews are open to the public; however, questions will be posed only by County Commissioners Kimball and Johnson.

- b) Possible executive session to evaluate the qualifications of candidates for appointment to elective office (County Commissioner District #3) pursuant to RCW 42.30.110(h)
- c) **Action Agenda Item:**
  - 1) Appointment to fill vacancy in county elective office, the position of County Commissioner District 3
- d) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*