

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 11, 2019

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of March 4 and 5, 2019
 - 2) Resolution _____ - Awarding Certain Contracts for Indigent Legal Services for 2019
 - 3) Resolution _____ - Signing Interagency Agreements with various entities for emergency medical services

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF AWARDING
CERTAIN CONTRACTS FOR
INDIGENT LEGAL SERVICES FOR
2019**

}

RESOLUTION NO. 19

WHEREAS, Walla Walla County is required to provide legal representation for indigent citizens when so determined by the Courts of Jurisdiction on all matters related to District Court criminal matters and Superior Court criminal matters, dependency hearings, mental health hearings, and other such matters before the Courts; and

WHEREAS, it is the opinion of this Board of Walla Walla County Commissioners that said legal services can best be provided for indigent persons by entering into individual contracts with certain attorneys who will accept a percentage of the appointments for felony and other cases pursuant to the conditions set forth in the contract; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign the contracts between Walla Walla County and the following named attorneys to provide legal services as outlined in the contracts: Bridie Monahan Hood and Lewellyn Law Office (Jamie Harper).

BE IT FURTHER RESOLVED that the contract period shall be for year 2019.

Passed this 11th day of March, 2019 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF SIGNING
INTERAGENCY AGREEMENTS
WITH VARIOUS ENTITIES FOR
EMERGENCY MEDICAL SERVICES**



RESOLUTION NO. 19

WHEREAS, the Walla Walla County Commissioners recognize the need for a comprehensive emergency medical services program in Walla Walla County; and

WHEREAS, the cities of Walla Walla and College Place, and Fire Protection Districts #1, #2, #3, #4, #5, #6, #7, and #8, through the utilization of their resources, are equipped to operate and administer Emergency Medical Services as defined by RCW 18.73.030(10); and

WHEREAS, Walla Walla County has no full-time Fire Department or staff to provide emergency medical services; and

WHEREAS, the parties recognize the advantages to be gained from the establishment of a single, integrated Comprehensive Emergency Medical Services Program and the County has the authority to establish such a system pursuant to RCW 36.01.095; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and sign Interagency Agreements between Walla Walla County and the following named entities:

- | | |
|--------------------------------|----------------------------------|
| 1) City of Walla Walla | 6) Fire Protection District # 4 |
| 2) City of College Place | 7) Fire Protection District # 5 |
| 3) Fire Protection District #1 | 8) Fire Protection District # 6 |
| 4) Fire Protection District #2 | 9) Fire Protection District # 7 |
| 5) Fire Protection District #3 | 10) Fire Protection District # 8 |

BE IT FURTHER RESOLVED that said agreements shall be in effect from January 1, 2019 through December 31, 2019.

*Passed this 11th day of **March, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

- e) Consent Agenda Items (continued):**
 - 4) Resolution _____ - Formalizing closure of advance travel fund utilized by the Public Works Department
 - 5) County vouchers/warrants/electronic payments as follows: 4206188 through 4206447 totaling \$594,276.21
 - 6) Payroll action and other forms requiring Board approval

- f) Miscellaneous business to come before the Board**

- g) Review reports and correspondence; hear committee and meeting reports**

- h) Review of constituent concerns/possible updates re: past concerns**

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF FORMALIZING
CLOSURE OF ADVANCE TRAVEL
FUND UTILIZED BY THE PUBLIC
WORKS DEPARTMENT

}

RESOLUTION NO. 19

WHEREAS, pursuant to Walla Walla County Resolution 02 269, an advance travel account fund for the County Public Works Department in the amount of \$1,500 was established and formally continued; and

WHEREAS, the Public Works Department no longer used their advance travel fund as of November 8, 2006 and the fund balance was returned to the County Treasurer's Office; and

WHEREAS, Janet Tate, Chief Fiscal Officer for the Public Works Department, and Susan Dombrosky, Chief Finance Manager for the Auditor's Office, have confirmed the above information and return of the funds to the County Treasurer's office to complete the closure; and

WHEREAS, for accounting and auditing purposes, there is a need to formally close the advance travel fund for the Public Works Department; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the Public Works Advance Travel Fund shall be formally designated as closed and the above referenced information shall serve as a final accounting of same.

*Passed this 11th day of **March, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

9:45

COUNTY AUDITOR

Karen Martin

- a) Workshop re need to re-precinct/
reassign voters due to the City of
Walla Walla new ward system

10:00

COUNTY CORRECTIONS DEPARTMENT

Norrie Gregoire

a) **Consent Agenda Items:**

- 1) Resolution _____ - Approving an Interlocal Agreement between City of Walla Walla and Walla Walla County Department of Court Services (Highway 12 Litter Collection and Special Projects)
- 2) Resolution _____ - Approving an Interlocal Agreement between City of Walla Walla and Walla Walla County Department of Court Services (Downtown Trash Pick-Up and Special Projects)
- 3) Resolution _____ - Approving Agreement with Allison Carney
- 4) Resolution _____ - Approving Service Agreement #19-01 Amendment 1 between Walla Walla County Department of Corrections and Comprehensive Healthcare

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF APPROVING
AN INTERLOCAL AGREEMENT
BETWEEN THE CITY OF WALLA
WALLA AND WALLA WALLA
COUNTY DEPARTMENT OF
COURT SERVICES (HIGHWAY 12
LITTER COLLECTION AND
SPECIAL PROJECTS)**



RESOLUTION NO.

WHEREAS, the City of Walla Walla has offered an Interlocal Agreement to Walla Walla County Department of Court Services to perform cleanup and disposal of collected litter from specified areas of Highway 12 as well as certain agreed-upon special projects; and

WHEREAS, said Agreement covers a 24-month period of March 1, 2019, through March 2, 2021; and

WHEREAS, said Agreement was submitted to the County Prosecuting Attorney's Office and County Risk Manager for review; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do approve and shall sign an Interlocal Agreement for Highway Litter Pickup (Between) Walla Walla County Department of Court Services and City of Walla Walla.

*Passed this 11th day of **March, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**INTERLOCAL AGREEMENT
For
HIGHWAY LITTER PICKUP**

**WALLA WALLA COUNTY
DEPARTMENT OF COURT SERVICES
AND
CITY OF WALLA WALLA**

This Interlocal agreement is made and entered into by and between Walla Walla County, Department of Court Services (hereinafter called “**WWCDCS**”) and the City of Walla Walla (hereinafter called “**City**”) pursuant to the Interlocal Cooperation Act, RCW Chapter 39.34.

RECITALS

WHEREAS, **City** has the need for services of **WWCDCS** and desires **WWCDCS** to provide highway litter services on the terms and conditions herein stated:

WHEREAS, **WWCDCS** is a county operated department organized under the laws of the State of Washington, which is desirous of providing work opportunities to juveniles under the jurisdiction of the **WWCDCS**; and WHEREAS the **City** and **WWCDCS** may enter into agreements pursuant to the Washington Interlocal Cooperation Act, RCW 39.34

The term of this Agreement regarding highway litter pickup shall begin on March 1, 2019 and shall continue for a period of 24 months ending March 2, 2021. Either party may terminate this agreement by giving a 30-day written notice to the other party.

1. **WWCDCS** agrees to perform cleanup and disposal of collected litter from the north side of Highway 12 from the on ramp at Airport Road to the entrance of the Walla Walla Landfill. **WWCDCS** will also perform cleanup and disposal of collected litter from the traffic circles on Myra Road along the Old Highway 12 to the entrance onto Highway 12.

2. Equipment essential to the performance of the services described above shall be provided by **WWCDCS** except that if any chemicals or hazardous materials are to be collected, the **City** will provide necessary special equipment and training for **WWCDCS** designated persons. **City** shall provide approved plastic bags to **WWCDCS** for collection of litter items. A pass allowing the **WWCDCS** free entry into the disposal site shall be issued by the City prior to the provision of the stated services by **WWCDCS**, and shall be used by the **WWCDCS** solely for the completion of the aforementioned services.

3. **WWCDCS** shall perform the aforementioned services at a maximum unit price of FIVE HUNDRED DOLLARS (\$500.00) per monthly for one litter cleanup and disposal, to be billed to, and payable in full monthly by, the City of Walla Walla, Public Works Department; provided that, during March through October, **WWCDCS** shall perform the aforementioned services at a

maximum unit price of ONE THOUSAND (\$1,000.00) per month, for twice monthly litter services, to be billed to and payable in full monthly by, the City of Walla Walla Public Works Department.

4. Special projects which the **City** will request **WWCDCS** to perform shall be reimbursed at a rate of Fifty Dollars (\$50.00) per hour. The **City** shall notify **WWCDCS** of the work site and special circumstances that **WWCDCS** needs to know. **WWCDCS** will bill the **City** for work performed during the normal billing cycle, making notation as to the extra dollar amount on the submitted voucher. Special projects shall be classified as extra work performed by **WWCDCS**, including but not limited to: Cleanup after the Peach Basketball Tournament, Street Dances, and Car Shows.

5. **WWCDCS** shall pay all payroll taxes and make all appropriate payroll deductions.

6. **WWCDCS** shall ensure that insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by **WWCDCS**, its agents, representatives or employees is maintained for the duration of this Agreement, through the Washington counties Risk Pool, and an automobile liability policy issued to Walla Walla County.

7. To the extent permitted by state law, each party shall protect, defend, hold harmless and indemnify the other party, their officers, elected officials, agents and employees, while acting within the scope of their duties as such, from and against any and all claims (including demands, judgments, penalties, liabilities, damages, costs, expenses (including attorney's fees), or losses of any kind or nature whatsoever) arising out of or in any way resulting from such party's own negligent acts or omissions related to such party's participation and obligations under this Agreement.

8. In the performance of this Agreement, **WWCDCS** is an independent contractor and nothing in this Agreement shall be construed to create a partnership or joint venture, the relationship of employer and employee, or principal and agent, between the **City** and **WWCDCS**. The **City** shall neither have nor exercise any control or direction over the methods by which **WWCDCS**, its employees, agents, or contractors, shall carry out its obligations under this Agreement. **WWCDCS** shall have total control and direction over its delivery of services set forth in this Agreement, and shall retain all authority for rendering of services, standards of performance, control of personnel and other matters incident to the performance of services by **WWCDCS** pursuant to this Agreement.

9. This instrument contains the entire agreement between the parties and may not be enlarged, altered or modified except by written agreement signed by the parties hereto.

10. **WWCDCS** agrees not to discriminate against persons and to render services without regard to race, sex, marital status, sexual orientation, religion, creed, national origin, color, age, physical, mental handicap or disabled veteran status.

11. **WWCDCS** shall pay all amounts due to the Department of Labor and Industries of the State of Washington and to the State of Washington in connection with the Workers Compensation Act or any other amounts due the State of Washington in the form of taxes or fees

as required by law in connection with the performance of this Agreement, **WWCDCS** shall comply with all federal, state and local laws in effect during the period of this Agreement, including amendments to laws presently in effect, in connection with the performance of this Agreement.

12. Any formal notice or communication to be given under this Agreement shall be deemed properly given, if delivered personally, or if mailed postage prepaid and addressed to the parties as follows:

WWCDCS:
Department of Court Services
Attn: Director
P.O. Box 1754
Walla Walla, Washington 99362

CITY:
City of Walla Walla
Attn: City Clerk
15 N. 3rd Avenue
Walla Walla, Washington 99362

13. **FORCE MAJEURE.** The parties are not liable for failure to perform pursuant to the terms of this Agreement when failure to perform was due to an unforeseeable event beyond the control of either party to this Agreement.

14. Failure by either Party to enforce any condition, requirement, responsibility or provision of this Agreement shall not be construed as a waiver of the Party's right to subsequently enforce that condition, requirement, responsibility or provision of this Agreement, or to fully enforce any other condition, requirement, responsibility or provision.

15. The parties do not intend by this Agreement to assume any contractual obligations to anyone other than each other. This Agreement is not entered into with the intent that it shall benefit any other entity or person(s) except those expressly described herein, and no other such entity or person(s) shall be entitled to be treated as a third party beneficiary to this Agreement.

16. If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

17. This Agreement shall be construed and enforced in accordance with and governed by the laws of the State of Washington. Venue for any legal action arising out of this Agreement shall be in Walla Walla County, Washington.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date written below:

DEPARTMENT OF COURT SERVICES

By: _____
Walla Walla County Commissioner

Date: _____

Approved as to form:

Jim Nagle, Prosecuting Attorney

CITY OF WALLA WALLA

By: _____
Nabiel Shawa, City Manager

Date: _____

Approved as to form:

Tim Donaldson, City Attorney

Attest: _____
City Clerk

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF APPROVING
AN INTERLOCAL AGREEMENT
BETWEEN THE CITY OF WALLA
WALLA AND WALLA WALLA
COUNTY DEPARTMENT OF
COURT SERVICES
(DOWNTOWN TRASH PICK-UP
AND SPECIAL PROJECTS)**



RESOLUTION NO.

WHEREAS, the City of Walla Walla has offered an Interlocal Agreement to Walla Walla County Department of Court Services to provide downtown on-site trash pick-up on a weekly basis and to perform certain agreed-upon special projects; and

WHEREAS, said Agreement covers a 24-month period of March 1, 2019 through March 2, 2021; and

WHEREAS, said Agreement was submitted to the County Prosecuting Attorney's Office and County Risk Manager for review; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do approve and shall sign an Interlocal Agreement for Downtown Trash Pickup (Between) Walla Walla County Department of Court Services and City of Walla Walla.

*Passed this 11th day of **March, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**INTERLOCAL AGREEMENT
FOR
DOWNTOWN TRASH PICKUP**

**WALLA WALLA COUNTY
DEPARTMENT OF COURT SERVICES
AND
CITY OF WALLA WALLA**

This Interlocal Agreement is made and entered into by and between Walla Walla County, Department of Court Services (hereinafter called “**WWCDCS**”) and the City of Walla Walla (hereinafter called “**City**”).

RECITALS

WHEREAS, **City** has the need for services of **WWCDCS** and desires **WWCDCS** to provide services on the terms and conditions herein stated:

WHEREAS, **WWCDCS** is a county operated department organized under the laws of the State of Washington, which is desirous of providing work opportunities to juveniles under the jurisdiction of the **WWCDCS**; and

WHEREAS the **City** and **WWCDCS** may enter into agreements pursuant to the Washington Interlocal Cooperation Act, RCW 39.34

I. TERM AND TERMINATION

The term of this Agreement regarding on site, downtown trash pickup shall begin on March 1, 2019 and shall continue for a period of 24 months ending March 2, 2021. Either party may terminate this agreement by giving a 30-day written notice.

II. RESPONSIBILITIES AND SERVICES OF WWCDCS

1. **WWCDCS** agrees to provide **City** with on site downtown trash service for one full and two partial pick-ups per week during the months October through April. During the months May through September **WWCDCS** agrees to pick-up trash two times per week performing full pick-ups and one partial pick-up per week. Partial pick-ups will be limited between Second Avenue and Colville Street on Main Street.
2. **WWCDCS** will empty 70 downtown trash receptacles located on the sidewalks in Walla Walla and will clean out and insert a new liner in each container each time the trash is emptied.

3. **WWCDCS** will perform special projects as agreed to, in writing, and signed by each party to this Agreement.
4. **WWCDCS** shall provide a motor vehicle capable of removing trash from the downtown area.
5. **WWCDCS** will notify **City** of any damaged or missing trash containers that may present a hazard to youth workers or the general public and **WWCDCS** will notify **City** of any hazardous condition that may pose a potential risk to workers or the general public.

III. RESPONSIBILITIES OF CITY

1. **City** shall provide trash bag liners to **WWCDCS** for use in trash containers.
2. **City** will repair or replace damaged or missing trash containers that may present a hazard to youth workers or the general public.
3. **City** shall notify **WWCDCS** within 5 days of receiving any complaints concerning trash removal from downtown trash containers.
4. **City** shall provide a landfill billing account for **WWCDCS** to use, to dispose of collected garbage from downtown trash containers.

IV. COMPENSATION

1. **City** shall pay **WWCDCS** the following rates for on site trash pickup under this Agreement: During the months October through April, the city shall pay three hundred dollars (\$300.00) per month. During the months May, June, July, August, and September, the city shall pay five hundred dollars (\$500.00) per month for pick-ups while the terms and conditions of this contract are in full effect and force.
2. Special projects will be paid by the **City** at a rate of fifty dollars per hour with a 2 hour minimum for services performed by youth workers and crew supervisors when requested by the **City**. **WWCDCS** will have the discretion to perform up to 10 hours of extra service as needed per month based on their historical experience and judgment regarding the particular needs of specific events. For services requiring more than 10 hours, **WWCDCS** must obtain approval from the City in advance. City contact for this approval: Mori Struve, Public Works Operations Manager. Phone: 527-4463 or mstruve@wallawallawa.gov.
3. **WWCDCS** shall submit claims for payment for services provided and **City** shall pay **WWCDCS** within thirty (30) days of receipt of claim from **WWCDCS**.

V. INSURANCE

WWCDCS shall ensure that insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by **WWCDCS**, its agents, representatives or employees is maintained for the duration of this Agreement, through the Washington counties Risk Pool, and automobile liability policy issued to Walla Walla County.

VI. INDEPENDENT CONTRACTOR

In the performance of this Agreement, **WWCDCS** is an independent contractor and nothing in this Agreement shall be construed to create a partnership or joint venture, the relationship of employer and employee, or principal and agent, between the **City** and **WWCDCS**. The **City** shall neither have nor exercise any control or direction over the methods by which **WWCDCS**, its employees, agents, or contractors, shall carry out its obligations under this Agreement. **WWCDCS** shall have total control and direction over its delivery of services set forth in this Agreement, and shall retain all authority for rendering of services, standards of performance, control of personnel and other matters incident to the performance of services by **WWCDCS** pursuant to this Agreement.

VII. ENTIRE AGREEMENT

This instrument contains the entire agreement between the parties and may not be enlarged, altered or modified except by written agreement signed by the parties hereto.

VIII. NONDISCRIMINATION

WWCDCS agrees not to discriminate against persons and to render services without regard to race, sex, marital status, sexual orientation, religion, creed, national origin, color, age, physical, mental handicap or disabled veteran status.

IX. WORKERS COMPENSATION RESPONSIBILITY; COMPLIANCE WITH LAWS

WWCDCS shall pay all amounts due to the Department of Labor and Industries of the State of Washington and to the State of Washington in connection with the Workers Compensation Act or any other amounts due the State of Washington in the form of taxes or fees as required by law in connection with the performance of this Agreement. **WWCDCS** shall comply with all federal, state and local laws in effect during the period of this Agreement, including amendments to laws presently in effect, in connection with the performance of this Agreement.

X. NOTICE

Any formal notice or communication to be given under this Agreement shall be deemed properly given, if delivered personally, or if mailed postage prepaid and addressed to the parties as follows:

WWCDCS:
Department of Court Services
Attn: Director
P.O. Box 1754
Walla Walla, Washington 99362

CITY:
City of Walla Walla
Attn: City Clerk
15 N. 3rd Avenue
Walla Walla, Washington 99362

XI. FORCE MAJEURE

The parties are not liable for failure to perform pursuant to the terms of this Agreement when failure to perform was due to an unforeseeable event beyond the control of either party to this Agreement.

XII. NO WAIVER

Failure by either Party to enforce any condition, requirement, responsibility or provision of this Agreement shall not be construed as a waiver of the Party's right to subsequently enforce that condition, requirement, responsibility or provision of this Agreement, or to fully enforce any other condition, requirement, responsibility or provision.

XIII. THIRD PARTY BENEFICIARY

The parties do not intend by this Agreement to assume any contractual obligations to anyone other than each other. This Agreement is not entered into with the intent that it shall benefit any other entity or person(s) except those expressly described herein, and no other such entity or person(s) shall be entitled to be treated as a third party beneficiary to this Agreement.

XIV. HOLD HARMLESS AND INDEMNIFICATION

To the extent permitted by state law, each party shall protect, defend, hold harmless and indemnify the other party, their officers, elected officials, agents and employees, while acting within the scope of their duties as such, from and against any and all claims (including demands, judgments, penalties, liabilities, damages, costs, expenses (including attorney's fees), or losses of any kind or nature whatsoever) arising out of or in any way resulting from such party's own negligent acts or omissions related to such party's participation and obligations under this Agreement.

XV. SEVERABILITY

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

XVI. APPLICABLE LAW

This Agreement shall be construed and enforced in accordance with and governed by the laws of the State of Washington. Venue for any legal action arising out of this Agreement shall be in Walla Walla County, Washington.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date written below:

DEPARTMENT OF COURT SERVICES

CITY OF WALLA WALLA

By: _____
Walla Walla County Commissioner

By: _____
Nabiel Shawa, City Manager

Date: _____

Date: _____

Approved as to form:

Approved as to form:

Jim Nagle, Prosecuting Attorney

Tim Donaldson, City Attorney

Attest: _____
City Clerk

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
AGREEMENT WITH ALLISON
CARNEY

}

RESOLUTION NO. **19**

WHEREAS, the Walla Walla County Juvenile Justice Center has offered an Agreement to Allison Carney.; and

WHEREAS, Allison Carney shall provide services to the county and be compensated for same as outlined in the agreement; and

WHEREAS, the County Prosecuting Attorney and Risk Manager have reviewed said agreement; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said agreement and will sign same.

*Passed this 11th day of **March, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

AGREEMENT

Allison Carney, hereinafter called Contractor, and Walla Walla County, hereinafter called County agree as set forth in this Agreement, including the General Conditions (pp. 2 through 8), Exhibit A (Scope of Work), and Exhibit B (Compensation & Fee Schedule), copies of which are attached hereto and incorporated herein by this reference as fully as if set forth herein.

The term of this Agreement shall commence on the 11th day of March, 2019, and shall, unless terminated or renewed as provided elsewhere in the Agreement, terminate on the 31st day of December, 2019.

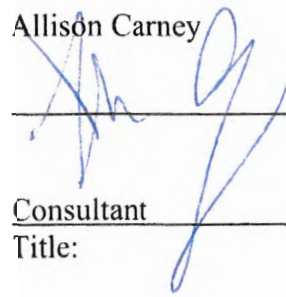
The maximum consideration for the initial term of this agreement or for any renewal term shall not exceed the amount listed in Exhibit B (Compensation).

Contractor acknowledges and by signing this contract agrees that the Indemnification provisions set forth in Paragraphs 7, 13, 14, 19 and 22, are totally and fully part of this contract and have been mutually negotiated by the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement this ____ day of _____, 20__.

CONTRACTOR:

Allison Carney



Consultant
Title: _____

Mailing Address:

318 S. Division Street
Walla Walla, WA 99362

Social Security # _____ (retain at Auditor's office)
or

Business Tax ID

604-397-136

WALLA WALLA COUNTY:
Board of County Commissioners
By

Chairman

Commissioner

Commissioner

Approved as to Form Only:

Prosecuting Attorney

February 22nd, 2019

Walla Walla CASA
455 W. Rose
Walla Walla, WA 99362

Dear Mr. Gregoire,

The purpose of this letter of agreement is to outline the scope of marketing services that Allison Carney (AC) will do for the Walla Walla CASA ("The Client") in 2019.

Contract Agreements

AC agrees to collaboratively create a 1-year volunteer recruitment plan, including:

- **Goals**
 - How many volunteers do you want to recruit?
- **Audiences**
 - Who is likely to volunteer?
- **Messages**
 - What messages are most effective for those group?
- **Channels/Strategic Partners**
 - What is the best way we can reach those groups?
- **Retention Strategies**
 - How to we keep volunteers engaged?
- **Tactical Calendar**
 - What do I do and when?
- **Evaluation**
 - How do I know if this plan has been successful?
- **Monthly one-hour calls after plan delivery for 6 months**
 - Is this working?

The Client agrees to:

- Attend up to three in-person meetings to discuss plan strategy
- Coordinate personnel and logistics for all meetings
- Provide any available data, materials, or information pertinent to the project
- Provide any feedback or edits in a timely manner
- Collaborate with Allison on the best way to implement this plan (implementation is not included in this contract)

Pricing

Project	Hourly Rate	Hours	Fee
Initial Consultation	\$80	25	\$2,000
1 Year Volunteer Recruitment Plan	\$80	75	\$6,000
Total			\$8,000

By accepting this contract, The Client agrees to pay up to the full amount.

Timing

AC estimates that this project will take about 4 months to complete. In addition, as Allison splits her time between Walla Walla and Seattle, there may need to be phone meetings in lieu of in-person, though in-person is preferred.

Terms of Payment

AC will invoice for 25% of the work upon signing of the contract, as a retainer. AC will bill against the retainer in the amount of 80 per hour, with itemized invoices. The rest of the billing will happen on a monthly basis and will be delineated hourly, with the total estimation to be \$8,000. In the event costs are expected to exceed \$8,000, a mutual amendment to this contract must occur.

Terms of Cancellation

Either party may terminate this contract at any time giving at least two weeks' notice to the other party.

Walla Walla CASA agrees to compensate AC for any portion of the work completed and not paid for by the time of cancellation at the rate of \$80/hr.

Sincerely,

Allison Carney

318 S Division St,
Walla Walla, WA 99362

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
SERVICE AGREEMENT #19-01
AMENDMENT 1 BETWEEN WALLA
WALLA COUNTY DEPARTMENT OF
CORRECTIONS AND
COMPREHENSIVE HEALTHCARE

RESOLUTION NO. **19**

WHEREAS, Walla Walla County Corrections, has offered Amendment 1 to Comprehensive Healthcare; and

WHEREAS, the amended agreement benefits the citizens of Walla Walla County; and

WHEREAS, the Walla Walla County Director of Corrections has reviewed said Amendment and recommends approval; and

WHEREAS, said Amendment was submitted to the County Prosecuting Attorney's office and Risk Manager for review; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said Service Agreement #19-01 Amendment 1, and authorize County Director of Corrections, Norrie Gregoire, to sign the same.

*Passed this 11th day of **March, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

3. Billing and Payment for Contractor Services: County shall pay Contractor for services on a reimbursement basis, pursuant to terms set forth in Exhibit B – Budget. No payment shall be made for any service that is not identified within this Agreement or its Amendments.

3.1. Contractor shall submit claims for reimbursement by the twentieth (20th) working day following the end of the month in which the expenses claimed were incurred. County agrees to make payment with County warrants, as approved by the Auditor of County, within forty-five (45) working days following receipt of Contractor's claim for reimbursement, contingent on the availability of funds.

3.1.1. Claims for reimbursement shall be submitted using either a standard A-19 invoice or Expenditure Request Form (ERF).

3.1.2. Submitting a Final A-19 or ERF will signify that the Contractor certifies under penalty of perjury that the items and totals listed are proper charges for materials, merchandise, or services furnished to the County and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veteran status and the claim is just, due, and unpaid obligation against the County.

3.2. In the event Contractor fails to perform any substantial obligation under this Agreement and said failure has not been cured, County may, upon written notice, withhold all monies due and payable to Contractor, without penalty, until such failure to perform is cured or otherwise adjudicated.



Norrie Gregoire, Director
Vacant, Jail Commander

DEPARTMENT OF COURT SERVICES
JUVENILE JUSTICE CENTER
WALLA WALLA COUNTY

Norrie Gregoire, Juvenile Court Administrator
Jon Cassetto, Court Services Manager
Becky Renwick, Detention Manager

Corrections/JJC Department Head Update
March 11, 2019

Training/Legislative Updates

❖ **LEG/LEGAL UPDATE:**

Juvenile: Two bills that would eliminate the Valid Court Order exception re: status offenders (BECCA): Juvenile Court Administrators and Superior Court Judges closely monitoring and having discussions with legislators. *Bill made it out of committee in Senate.*

Programs

- **Adult Recovery Court (ARC – Court Services)**
 - Next ARC Docket Tuesday, March 12th @ 0845, Judge Wolfram's courtroom;
- **Recovery Pod (Jail)**
 - Continue to develop a parallel Women's RP program with the assistance of both SPCS and TRC; some promising developments with several individuals.

Personnel

- Conducted three Jail Commander interviews March 8th;
- Completed CO applicant interviews on 2/25 for two current open positions at the Jail;
- Active military duty officer returns to shift tonight;
- Detention at JJC is still down two officers; one candidate submitted to polygraph on 3/6.

Equipment/Technology/Facilities

- **Defense Attorney/Defendant Access**
 - Ongoing issue that periodically is raised by defense attorneys; now claiming that some defendants have had trials continued out because the facility has not accommodated discovery review;
 - With video visitation fully operational, can now convert two public booths to attorney booths; will consult with Ron Branine to determine how much work can be accomplished in house.
- **Booking Area Doors/Locks**
 - \$46,000 high priority project; waiting to put forward a proposal to board until County receives assessment report on current lock needs throughout the facility.

- Temporary Holding Bullpen
 - Available footprint in old BAC area near Booking Cells; would like to add toilet to existing plumbing; enclosure/containment barrier; likely need to add fire suppression sprinkler.
 - With four holding cells, we frequently are overpopulated in Booking; often have a protective custody or suicidal inmate in one or two; individuals awaiting processing and transport chain subjects put strain on those cells.

- CERT (Corrections Emergency Response Team)
 - State Penitentiary donated gear to Jail;
 - Our staff continue to train with WSP CERT;
 - WSP CERT toured Jail and is reviewing our internal policies and procedures;
 - Developing agreement doc with State that would authorize WSP CERT to deploy to our facility if necessary.

10:15

PUBLIC WORKS DEPARTMENT

Tony Garcia

- a) **Bid Openings:**
 - 1) Hot Mix Asphalt
 - 2) Emulsified Asphalt

- b) Department update and miscellaneous

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 7 March 2019

Re: Director's Report for the Week of 4 March 2019

Board Action: 11 March 2019

BID OPENINGS:

In the Matter of a Bid Opening – Hot Mix Asphalt

In the Matter of a Bid Opening – Emulsified Asphalt

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: Project is in winter shutdown. Met with the contractor and construction will resume as weather permits.
- Whitman Dr. W.: WSDOT has authorized construction funding is reviewing plans and specifications.
- Mill Creek Road MP 1.1 to MP 3.96: Working on project funding estimates and right of way documents.
- Mud Creek: Working on environmental permitting and right of way documents.
- Peppers Bridge Road: Working on survey as weather permits.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Working on road design.
- Port Kelly Rd & Dodd Rd Railroad Crossing: Preparing plans and specifications.
- Miscellaneous: Surveying County stockpiles as weather permits.

MAINTENANCE/FLEET MANAGEMENT:

- North and South Crews – Conducting snow and ice removal on county roadways.
- Garage – Working on routine maintenance and repairing equipment as needed. Upfitting new vehicles.
- Vegetation/Signs – Checking roads and de-icing as needed.

ADMINISTRATION:

- Conducted a Motor Pool Workshop with Elected Officials and Department Heads
- Participated in a Planning and Permitting Workshop with Community Development
- Met with Corps of Engineers to coordinate deliverables of the Mill Creek GI Study Locally Preferred Plan (LPP)

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

10:45

COUNTY COMMISSIONERS

a) **Action Agenda Items:**

- 1) Resolution _____ - Lease
of County Property to Kris Peterson

ATM LEASE

IT IS SO ORDERED by this Board of County Commissioners of Walla Walla County, Washington that a lease shall be entered into this date between the COUNTY OF WALLA WALLA, as Lessor, and Kris Peterson, as Lessee.

WITNESSETH:

PREMISES: The Lessor leases to the Lessee the following property, approximately 10 square feet on the second floor of the Walla Walla County Courthouse, 315 W. Main Street, Walla Walla, WA for the purpose of operating an Automatic Teller Machine (ATM).

No structures or improvements may be added without the express, written permission of the Walla Walla County Board of Commissioners. Structures added shall be removed by and at the expense of Lessee within one month of termination of the lease. Any upgrades to premises or structures must meet or exceed the requirements of pertinent Walla Walla County Code or state statutes and the Americans with Disabilities Act (ADA). Permits required by the County or City must be obtained prior to project being initiated, if said permission is granted, or structures being removed.

TERM: The lease shall be effective immediately and shall terminate on March 31, 2021 unless terminated as otherwise provided under the Termination section of this lease or renewed as set forth in this section. This lease may be renewed for a subsequent two-year term by written mutual agreement, signed by both parties, which shall be made no later than March 1, 2021.

RENTAL: As rental payment, compensate the County for transactions as follows on a monthly basis:

<u>Number of Transactions per month</u>	<u>Amount per transaction owed to County</u>
0-50 transactions	\$10 per month flat base rate
51-100	\$0.25 per transaction
101 +	\$0.50 per transaction

No later than 30 days after the end of each month, Lessee shall provide: (1) a signed statement, certified pursuant to RCW 9A.72.085, accounting for the number of transactions the prior month, and (2) any payment due. A \$15 late fee per day will be applied if rental payment is not paid when due.

Insufficient fund checks shall be charged a \$50 fee, in addition to late fees. Late payment of rent may, at the County's sole option, result in a notice of breach and termination of this lease.

LEASEHOLD TAX: Lessee will assume liability for any leasehold taxes assessed by the County or state.

REGULATIONS: All operations of Lessee on the leased premises shall be in full compliance with all federal, state, county and municipal laws, rules and regulations.

USE: The Lessee will not use or permit use of the premises for any unlawful, immoral or offensive purpose. Lessee will take sufficient measures, including ATM mounted cameras, to protect against any

theft or attempted theft, including but not limited to physical theft, "skimming" devices or installation of malware.

Lessee shall furnish and pay for all expenses related and necessary for the placement of an ATM.

Power will be supplied to the unit by the County. No internet connection to the County network will be provided.

Other than electrical power, no cords or cables will be run from the ATM unit. The unit will be sufficiently immobile to discourage theft.

The Lessee will post signage on or near the ATM listing the contact information of the owner/operator for ATM users to contact in the event of problems or concerns. In the event customer/user complaints to the County regarding the ATM exceed two per month or eight for the lease term, the County may, at its sole option, terminate the lease.

HOLD HARMLESS/INDEMNIFICATION: To the fullest extent permitted by law, Lessee agrees to indemnify, defend and hold the County and its departments, elected and appointed officials, employees, agents and volunteers, harmless from and against any and all claims, damages, losses and expenses, including but not limited to court costs, attorney's fees and alternative dispute resolution costs, for any personal injury, for any bodily injury, sickness, disease or death and for any damage to or destruction of any property, (including the loss of use resulting therefrom) which 1) are caused in whole or in part by any act or omission, negligent or otherwise, of the Lessee, its employees, agents or volunteers or Lessee's subcontractors and their employees, agents or volunteers; or 2) are directly or indirectly arising out of, resulting from, or in connection with performance of this Agreement; or 3) are based upon the Lessee's or its subcontractors' use of, presence upon or proximity to the property of the County. The Lessee will be responsible for any damage to County property resulting from its use of the premises or theft or vandalism by whomsoever. This indemnification obligation of the Lessee shall not apply in the limited circumstance where the claim, damage, loss or expense is caused by the sole negligence of the County. This indemnification obligation of the Lessee shall not be limited in any way by the Washington State Industrial Insurance Act, RCW Title 51, or by application of any other workmen's compensation act, disability benefit act or other employee benefit act, and the Lessee hereby expressly waives any immunity afforded by such acts. The foregoing indemnification obligations of the Lessee are a material inducement to County to enter into this Agreement, are reflected in the Lessee's rent, and have been mutually negotiated by the parties.

Lessee agrees all Lessee's indemnity obligations shall survive the completion, expiration or termination of this Agreement.

Lessee's initials acknowledging indemnity terms: _____

INSURANCE: Within 30 days of the execution of this lease, Lessee agrees to provide the County with evidence of insurance, including an endorsement, of a general commercial liability policy, which shall include: personal injury, bodily injury and property damage for Premises/Operations Liability, Products/Completed Operations, Personal/Advertising Injury, and Contractual Liability insurance in the amount of \$1,000,000 (one million dollars) per occurrence and \$2,000,000 (two million dollars) aggregate purchased from an insurance company duly licensed to transact business in the State of Washington. The policy and endorsement shall name Walla Walla County as an Additional Insured with respect to this agreement. Such coverage shall be primary and non-contributory. Lessee shall provide County evidence of current insurance coverage annually in January. Should insurance lapse, this agreement shall be considered as breached.

SUBROGATION: Each party mutually waives any right that either might have to recover against the other for fire or explosion losses or other insured perils.

ASSIGNMENT: The Lessee shall not assign this lease, the premises, or any part thereof.

ACCEPTS PREMISES: The Lessee has examined the premises and accepts them in their present condition. Lessee assumes the risk of any injury or damages resulting from the condition of or any defects in the property, known or unknown, occurring before or after the execution of this lease.

MAINTENANCE AND REPAIR: Lessee shall maintain the general character of the site, and will not drill any holes, or otherwise make changes to the property without prior written consent of the Board of County Commissioners.

CONDITION: Lessee agrees to keep the ATM in a presentable and economically viable condition. If the appearance or condition is allowed to deteriorate and if deemed advisable by the Lessor, the County will cause the ATM to be cleaned up and the Lessee will be billed for the costs of said cleanup.

SERVICE: Lessee or its agents shall be permitted to park motor vehicles near the County Courthouse to provide service to the ATM, subject to reasonable restrictions. Lessee shall coordinate servicing of the ATM with the Walla Walla County Facilities Manager.

DAMAGE TO PROPERTY: County assumes no responsibility for the property of the Lessee whether or not such loss or damage is occasioned by theft or vandalism by whomsoever, or fire, unless due to the intentional acts of the County.

BREACH: If the Lessee fails to pay the rent, or violates any terms of this lease, then County may declare the lease forfeited and the terms thereof at an end, and to immediately, without notice or process of law, and without liability to County, disconnect the ATM and secure it. Lessee shall pay the County's attorney fees and costs incurred for the purpose of enforcing any of the provisions of this law.

TERMINATION: Either party may terminate this lease without cause by providing the other party written notice three months in advance.

SURRENDER: Upon termination of this lease, in any way, the Lessee will yield up the premises to the County in as good as condition and repair as they are now, ordinary wear and tear excepted.

Dated this ____ Day of _____, 2019

**BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON**

Todd L. Kimball , Chairman

I certify that I know or have satisfactory evidence that Todd L. Kimball is the person who appeared before me, and said person acknowledged that he signed this instrument and on oath stated that he was authorized to execute the instrument as Chairman of the Board of County Commissioners of Walla Walla County and acknowledged it to be the free and voluntary act of such party for the uses and purposes mentioned in this instrument.

Dated: _____

Notary Public for the State of
Washington Residing at Walla Walla

My appointment expires:

Attest:

Diane Harris, Clerk of the Board

KRIS PETERSON

Dated _____, 2019

By _____

Kris Peterson
13525 NE 200th Street
Woodinville WA
98072

10:50

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) New position approval form – JJC Program Assistant Intern for the Corrections/Juvenile Division – Juvenile Justice Center
 - 2) New position approval form - JJC Truancy Assistant Intern for the Corrections/Juvenile Division – Juvenile Justice Center
 - 3) New position approval form – Rule 9 Intern for the Prosecuting Attorney's Office
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:05

FACILITIES MAINTENANCE

Ron Branine

- a) Department update and miscellaneous



Facilities Department

To: Board of County Commissioners

From: Ron Branine

Date: March 11th 2019

Resolutions/Proposals: None

Update:

- Still capturing data for the preventative maintenance plan and schedule. Getting closer on gathering all data but will now have to include the Fairgrounds equipment.
- Snow removal. Rented a Bobcat to assist with the last storm. It worked great.
- Would like to partner with Boone Birdsell with McKinstry to start looking at each of our buildings to see if they can offer cost saving ideas through engineering. This would involve them coming in for free to begin with to conduct a study to see where the most problematic areas are. They would develop a plan with an ROI and at that point, we would accept and move forward or not. I would like to have him here on the 25th to be able to present his initial ideas to the board and go over the process.

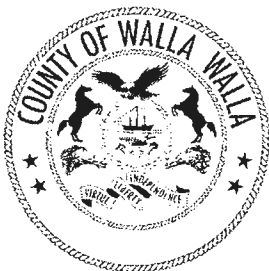
ADMINISTRATION:

11:20

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a) Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

March 11, 2019

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Other Projects

➤ **OnBase**

- Install done
- 2 migrations to occur
 - All old liberty files for PA-Dist. Ct- Sheriff
 - Clerk environment to the new upgraded environment
 - All deliverables to us by 3/15
 - The deployment team had not been advised of this contract as of 2/28 but they are moving ahead with finishing Clerks migration (2 yrs old) then we will begin (hopefully)

➤ **Issues with Community Development Support**

- Vendor has agreed to reduce this year's maintenance by \$13,000
- Only thing left is to identify the credit card merchant. We already have a business relationship with a few card merchants. I would like to tap into those agreements if we can.
- The software vendor has yet to tell us when the support for our current card merchants will be available. They are setting up a conference call so we can go over the card merchant and upgrade issues.

➤ **Budget**

- Changes to our current inventory database is in progress – nearly complete
- Working toward a total cost prediction model for replacement/budgeting purposes

➤ **Inventory & Help Desk**

- I have been testing a system that is free. Free because it uses in-app ads. The support is mostly done in a user community environment with access to phone help as well. Does a great job of locating assets.
- Am concerned with migration of current records to the new system.

- **Backup System**
 - Started this discussion last summer – our current backup system is end of life at the end of this year. No longer supported
 - I have all the documents, I need for the proposal, but I got them too late to bring them to you today.
 - Also have some issues with the proposed language.
 - Hope to have it ready and reviewed in 2 weeks.
- **Blackberry**
 - Had conf call with account managers
 - The deal they proposed was not adequate. It insured they got paid, but did nothing to ensure that we would have a way to exit the deal if they failed again.
- **Physical to Virtual**
 - This has turned into a quest for SQL server licensing. In the past, all the vendors wanted us to have separate licensing for each application (i.e. TRACKiT, Eden, PACS...etc.) Using the current model and upgrade to the new SQL version would be upwards of \$30k. Consolidating the applications to use a shared environment would be about half that. We are trying to find options.
 - Reminder... this is all happening because Microsoft is ending support for our current version, and because the vendors know that support is ending and are upgrading their applications are requiring the new version.
- **Two Factor Authentication – Law Enforcement**
 - New CJIS requirement two factor authentication.
 - Two more to set up then done until reserves need to be set up.
- **Retention Training (email)**
 - Hope to schedule 2 more for the last week of March
- **Public Record Requests Last 2 Weeks**
- **TOTAL last year, county wide – 719 - Handled by PRO 165**
 - 7 = Requests received
 - 0 = Forwarded to departments
 - 8 = Completed
 - 0 = Pending review
 - 0 = Pending Closure
 - 0 = Litigation hold
 - 0 = Pending 3rd party notice
 - 5 = Open/Being handled by the PRO

Definitions

JLARC=Joint Legislative Audit and Review Committee

ACCIS =Association of County, City Information Systems (managers)

API = Application Program Interface

CJIS = Criminal Justice System Information Systems

PRO=Public Records Officer

NDA=Non-disclosure agreement

EOL=End of Life

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

ADA=Americans with Disabilities Act

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

11:30

COUNTY FAIRGROUNDS

Bill Ogg

a) Action Agenda Item (from March 4, 2019):

- 1) Proposal 2019 03-0411 Fair
Approval of Facilities Maintenance
Technician for the Fairgrounds
Department



MEMO

Date: 03-01-19

Proposal ID. 2019 03-0411 Fair

To: WWBOCC

From: Bill Ogg, Fairgrounds Manager

Intent – Approval of Additional Maintenance Technician I Position

Topic –Approval of Additional Maintenance Technician I Position for the Fairgrounds Department

Summary

Please see attached memo.

Cost

\$16.40 - \$18.10 per hour

Funding

11800 - Fair budget Overtime

Alternatives Considered

N/A

Acquisition Method

N/A

Security

N/A

Access

Risk

Benefits

Conclusion/Recommendation

Recommend that the BOCC authorize Bill Ogg, Fairgrounds Manager, to hire an additional Maintenance Technician I using budgeted overtime funds.

Submitted By

Bill Ogg Fairgrounds 03/01/2019

Name Department Date

Signature

Disposition

Approved

Approved with modifications

Needs follow up information

Denied

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up

Walla Walla Fair and Frontier Days

August 28 thru September 2, 2019

Bill Ogg, CFE
General Manager



MEMO

To: Walla Walla County Board of Commissioners

From: Bill Ogg, Fairgrounds Department Head

Date: January 24, 2019

Subject: Maintenance Technician I Position

During budget preparation meeting including WWBoCC Todd Kimball, WWC Auditor Karen Martin, Deputy Auditor Susan Dombrosky, Human Resources Director Shelly Peters, Chief Deputy WWC Treasurer Lisa Stober, Clerk of WWBoCC Diane Harris, Fairgrounds Accounting Tech I Paul Cox and myself; one of the issues discussed was the apparent cost of overtime incurred by full time, seasonal and on-call maintenance staff. One option raised was the hiring of a second Full Time Maintenance Technician I. The consensus among the group was this option would be an advisable and worthy consideration.

Having a second FT Maintenance person would certainly benefit the department operationally to better service our customers during Fair time and facility renters year around. Communication flow would be dramatically improved and significant efficiencies in grounds beautification and building janitorial tasks would be a reasonable expectation.

Moreover, we calculate this investment would essentially be covered by a reduction in overtime costs; possibly even resulting in an overall reduction in staffing expense.

I wish to proceed with advertising this position with application review, interviews and hiring during February with a hiring goal of early March.

I welcome the opportunity to address any questions or concerns you may have prior to approval of this proposal.

Thank you.

11:45 COUNTY COMMISSIONERS

- a) Miscellaneous business to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.