

AGENDA

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 18, 2019

9:30

COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of March 11 and 12, 2019
 - 2) Resolution _____ - Formalizing closure of petty cash fund utilized by District Court
 - 3) Resolution _____ - Reappointment of Austin Archer to the Walla Walla County Rural Library District Board of Trustees
 - 4) Chairman to execute Energy Contract Change Order Proposal No. 2 for Contract 13-042 I (5-1) – County Jail Chiller and HVAC Upgrades
 - 5) County vouchers/warrants/electronic payments as follows: 4206448 in the amount of \$21,938.21 (draw taxes)
 - 6) Payroll action and other forms requiring Board approval
- g) **Action Agenda Items:**
 - 1) Proposal 2019 03-18 COM
Adopt policy on internal use of credit cards issued to Walla Walla County for county purchases

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
FORMALIZING CLOSURE OF
PETTY CASH FUND UTILIZED BY
DISTRICT COURT

}

RESOLUTION NO. 19

WHEREAS, Walla Walla County informally established a petty cash account fund for District Court - Burbank in the amount of \$25.00 on March 27, 1973 and it was formally established by Walla Walla County Resolution No. 06 138 and formally continued; and

WHEREAS, District Court no longer holds court in Burbank as of 2015 and the fund balance was returned to the County Treasurer's Office; and

WHEREAS, Clara Grant, Court Administrator for District Court, and Susan Dombrosky, Chief Finance Manager for the Auditor's Office, have confirmed the above information and return of the funds to the County Treasurer's office on February 1, 2019, to complete the closure; and

WHEREAS, for accounting and auditing purposes, there is a need to formally close the petty cash fund for District Court; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the District Court Petty Cash Fund for Burbank shall be formally designated as closed and the above referenced information shall serve as a final accounting of same.

*Passed this 18th day of **March, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE
REAPPOINTMENT OF AUSTIN
ARCHER TO THE WALLA WALLA
COUNTY RURAL LIBRARY
DISTRICT BOARD OF TRUSTEES



RESOLUTION NO. 19

WHEREAS, pursuant to Walla Walla County Resolution No. 17 237, Austin Archer was appointed to fill a term on the Walla Walla County Library Board of Trustees, said term to expire on January 1, 2019; and

WHEREAS, pursuant to RCW 27.12.190, the Board of County Commissioners appoint members to the library board of trustees; and

WHEREAS, Mr. Archer wishes to be reappointed to said Board; and

WHEREAS, the Walla Walla County Rural Library District Board of Trustees has recommended that Austin Archer be reappointed to a position on said Board; now therefore

BE IT HEREBY RESOLVED that, pursuant to Attorney General Opinion, AGO 59-60 No. 66, Mr. Archer is eligible to serve for two full consecutive five year terms, which would be in addition to the months served as the appointee to the unexpired term, provided all parties concur.

BE IT FURTHER RESOLVED by this Board of Walla Walla County Commissioners that they do hereby appoint Austin Archer to his first five year term year term on the Walla Walla County Library Board of Trustees, said appointment to be effective January 1, 2019 and expire on January 1, 2024.

*Passed this 18th day of **March, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Washington State Department of
Enterprise Services
FACILITIES DIVISION

ENGINEERING & ARCHITECTURAL SERVICES (E&AS)

**ENERGY CONTRACT CHANGE ORDER
PROPOSAL (COP)**

Walla Walla County

CLIENT

County Jail Chiller and HVAC Upgrades

PROJECT TITLE

CONTRACT

NO. 13-0421 (5-1)

COP No. 2

PROPOSAL REQUEST

TO: McKinstry (ESCO) PROPOSAL REQUEST DATE: 9/17/2018

You are directed to prepare a cost proposal for the work described below and/or detailed on the attachments referred to:

Reduce contract to actual Cost

Contract Value: \$925,273.90
Reduction: \$1,152.82
Net Value: \$924,121.08

REASON FOR CHANGE DESIGN ERRORS DESIGN OMISSIONS AGENCY LATENT CONDITIONS CODE REQUIREMENTS VALUE ENGINEERING

EXPLANATION: Reduce contract to actual value

DATE PROPOSAL REQUIRED: 9/17/2018 CHANGE ORIGINATED BY: Kirsten G. Wilson, PE
(14 days from Request Date, unless other date agreed to) PROPOSAL REQUESTED BY: Kirsten G. Wilson, PE

CONTRACTOR PROPOSAL

TO: McKinstry (ESCO) TO: Kirsten G. Wilson, PE PM (E&AS)

WE AGREE TO PERFORM ALL CHANGE IN THE WORK DESCRIBED IN THE PROPOSAL REQUEST FOR:

CONTRACT SUM:

NO CHANGE } OF One-Thousand, One-Hundred, Fifty-two and 82/00 \$ 1,152.82
 INCREASE }
 DECREASE } (WASHINGTON STATE SALES TAX NOT INCLUDED)

In accordance with the General Conditions, Cost Estimate Detail Sheet(s) are attached hereto.

CONTRACT TIME:

NO CHANGE } OF _____ CALENDAR DAYS
 INCREASE }
 DECREASE }

The foregoing amount covers everything required in connection with the change. All other provisions of the contract remain in full force and effect.

We understand that this proposal does not constitute authorization to proceed with the specified changes in the work until incorporation of this COP into a Change Order by the Department of Enterprise Services.

McKinstry; WARREN F. TASTAD BY [Signature] 3/8/19
ESCO SIGNATURE DATE

RECOMMENDATION

TO: The Department of Enterprise Services' Authorizing Signator

We have carefully examined this proposal and find the cost to be reasonable. Therefore, we recommend acceptance.

<u>[Signature]</u>	<u>3/8/19</u>	<u>Kirsten G. Wilson</u>	<u>3/8/19</u>
ESCO	DATE	E&AS COST VERIFICATION	DATE
<u>[Signature]</u>	<u>3/8/19</u>	<u>Kirsten G. Wilson</u>	<u>3/8/19</u>
CLIENT	DATE	E&AS PROJECT MANAGER	DATE

COUNTY COMMISSIONERS (continued)

- h)** Miscellaneous business to come before the Board
- i)** Review reports and correspondence; hear committee and meeting reports
- j)** Review of constituent concerns/possible updates re: past concerns

9:45

DEPARTMENT OF COMMUNITY HEALTH

Meghan DeBolt

a) **Action Agenda Items:**

- 1) Proposal 2019 03-18 DCH-1
Approval to upgrade the Environmental Health software Healthspace to a new version

b) **Consent Agenda Items:**

- 1) Resolution _____ - Appointing individuals to the Walla Walla County Council on Housing



MEMO

Date: March 18th, 2019

Proposal ID: 2019 03-18 DCH

To: BOCC

From: Meghan M. DeBolt, MPH/MBA
Administrator

Intent – Gain BOCC approval to upgrade the Environmental Health software Healthspace to a new version

Summary

Environmental Health has been using Healthspace software since 2010 for inspections and data storage of Environmental Health documents. The recommended upgrade will move all information to a 'cloud', so there won't be any program to install and updates will happen automatically. In addition, it makes it more user friendly with current operating systems like Windows, Android, and Apple OSS.

Cost

\$7,000.00 for the upgrade, user licenses are already purchased and budgeted for.

Funding

A mix of current expense, environmental health grants from DOH and permit fees.

Alternatives Considered

Don't upgrade

Acquisition Method

Access granted through Healthspace

Security

Technology Services has reviewed the contract for network security, and they have no issues with the upgrade.

Access

Access is restricted to only 5 users

Risk

Jesse Nolte, Chief Civil Deputy Prosecuting Attorney has reviewed the contract and asked for some changes to the wording in the contract to minimize our risk with public records.

Benefits

The benefit to the upgrade will mainly consist of behind the scenes updates in the programing section. With this upgrade the person in charge will have the ability to change/modify/customize just about anything within the program and the upgrade makes it more user friendly to make these changes.

Conclusion/Recommendation

Recommend approving the Director of Community Health to sign the contract for Healthspace upgrade.



Submitted By			Disposition
Meghan DeBolt, DCH			<input type="checkbox"/> Approved
<hr/>			
Name	Department	Date	<input type="checkbox"/> Approved with modifications
<hr/>			<input type="checkbox"/> Needs follow up information
Name	Department	Date	<input type="checkbox"/> Denied

BOCC Chairman
Date



Additional Requirements to Proposal

- Modification
- Follow Up

**HealthSpace CS Pro
INSPECTION MANAGEMENT
SOFTWARE APPLICATION
LICENSING AND SERVICE
AGREEMENT**

Between

**Walla Walla County Department of
Community Health**

**314 W Main Street
Walla Walla, WA 99362**

And



HealthSpace USA Inc.

**114 W. Magnolia Street, Suite 400
Bellingham, WA 98225**

Telephone: (866) 860-4224 ext. 2000

Fax: (604) 860-4225

Web: [www. HealthSpace.com](http://www.HealthSpace.com)

**Contact: Joseph Willmott
jwillmott@HealthSpace.com**

Appendix “A”

Statement of Work and Scope of Service:

1. Scope of Service:

HealthSpace will provide system access, data hosting and storage and standard system reporting tools for the following inspection and regulatory functions:

a) HSCloud Software:

Provided will be the base HSCloud Application and includes the following core EH Tools:

- Address
- Establishment
- Permit
- Contact
- Plan Review
- Inspection
- Complaint
- Billing
- FBI Complaint
- User Manager
- Permissions Manager

b) **HSTouch:** Provide licenses for the native app for the Apple or Windows tablets including configuration to the base HSCloud Application.

c) **Configuration Tools:** Provided will be the Configuration Tools that provide the following functionality:

- i. **Form Builder:** Form builder provides back end access to all tools/tables in the system, allowing the Admin user to add data entry fields, edit current data entry field formats, upload and hook up a printed output from any tool, modify variables of features on all tools/tables, add new tools/tables to the system, and manage the relationship between all tools and tables
- ii. **Violation Library:** This tool allows the client to manage all aspects of the violation data that populates the inspections for all programs used, including library of items, selection types, scoring logic, predefined comments, violation municipal code library, printed output.
- iii. **Program and Permit Type Manager:** Which allow the full management of all programs and their individual permit/license types.
- iv. **Navigation Categories and Pages:** Allows the management of basic access points and categorization of tools within the system.

d) **Detailed User Manual:** Provided will be a thorough user manual that covers all features of the system, including the configuration tools.

e) **Other Additions or Unique Needs:** Transitioning needed/key EHS data from to the Cloud application – with focus on Locations, Facilities, Owners, Complaints and basic legacy inspection information (Date, Purpose, Inspector). Consideration for a reasonable number of years back in history needed.

f) Hosting

- i) Service includes web-hosting, data storage, data backup and publishing Public data, which includes inspection information configured to meet the requirements of the Department,

- ii) HealthSpace will make reasonable effort to ensure that the system servers are available at 99.99% availability per calendar month on all its services subject to any force majeure as set out in section 15 of the Agreement.
- iii) HealthSpace will allow access, via the Internet, to the system servers.

2. Support and Maintenance:

Any issues or needs with ongoing use of the system can be handled by using the HSCloud Support Feature. Full instructions on usage will be provided by product support staff. During usage any bugs encountered will be fixed within **three business days**. Any change or additional functionality requests will be reviewed and assessed, and if approved, a quote for the work will be provided.

3. Fees:

The fees payable under this Agreement are as follows:

- System Setup: **\$3,000**
- Transiting Data: **\$1,500**
- 5 users Tier 1: \$374/month
- Basic Public Facing web site for inspections: \$1,500
- Total cost first year: \$10,500 - \$3,360 transfer credit = \$7,140
- Year 2/3 cost per year: \$4500

The System Set-Up Fee and first year license fees will be due and payable as of the signing date of this Agreement by the Department if paid annually. The first month payment is due as of the signing date of this Agreement if paid monthly. The Department will pay all applicable taxes and travel costs in addition to the amounts computed above.

4. Term:

The term of this Agreement will commence April 1, 2019 and run until March 31, 2022.

5. Notice:

Notices for the Department must be sent to:

Organization Name		
Walla Walla County Department of Community Health		
Attention	Title	
Kevin Tureman	Environmental Health Manager	
Address		
154 W Main Street		
City	State	Zip Code
Walla Walla	WA	99362
Telephone	Email Address	
509-524-2682	ktureman@co.walla-walla.wa.us	

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPOINTING
INDIVIDUALS TO THE WALLA
WALLA COUNTY COUNCIL ON
HOUSING

RESOLUTION NO. **19**

WHEREAS, Walla Walla County currently administers local, state and federal funds for homelessness and housing; and

WHEREAS, these funds, and their contracts, are allocated, supervised and monitored by Walla Walla County through their designee, the Department of Community Health; and

WHEREAS, a Walla Walla County Council on Housing (COH) has been established by the Walla Walla County Commissioners; and

WHEREAS, the COH includes representatives from each incorporated jurisdiction within Walla Walla County; and

WHEREAS, the COH includes sector seats representing veterans, service providers, healthcare, finance, business, and community member; and

WHEREAS, the COH will accept applications and recruit for vacant positions on an ongoing basis; and

WHEREAS, the COH received applications and voted at the February 2019 meeting to formally recommended Kathy Covey and Juli Reinholz (Community Members) to serve on the COH, with a term of appointment of three (3) years; and

BE IT RESOLVED, by this Board of Walla Walla County Commissioners, that the above-named individuals be appointed to the Walla Walla County Council on Housing, with said term of appointment of three (3) years.

Passed this 18th day of **March, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

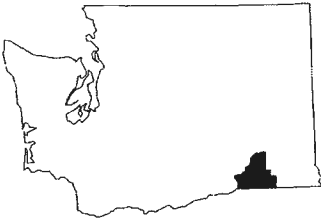
Constituting the Board of County Commissioners
of Walla Walla County, Washington

10:00

COMMUNITY DEVELOPMENT DEPARTMENT

Tom Glover

- a) Department update and miscellaneous



WALLA WALLA COUNTY

Community Development Department

310 W. Poplar, Suite 200 • Walla Walla, WA 99362-2865

To: Board of County Commissioners
From: Tom Glover, Community Development Director
Date: March 11, 2019

Planning Commission:

- Second workshop scheduled with the Planning Commission for Wednesday, March 20th, 7:00 p.m. Dressler Zoning Code Text Amendment. Staff report, meeting agenda, and public notice sent out March 14th. Organic Waste Processing Facilities as an allowed use in the Agriculture Residential zone (AR-10).

Hearing Examiner:

- Gray Lynn Farms Planned Unit Development: Approved with conditions.
- March 11th Public Hearing:
 - **Cascade Natural Gas Wallula Pipeline Project: Alignment A1/CUP18-009, CAP18-034**
Cascade Natural Gas has proposed to construct about 5.8 miles of 12-inch diameter high-pressure natural gas main pipeline. The new line would connect Cascade Natural Gas's existing 8-inch Attalia pipeline at the west end of the alignment to Gas Transmission Northwest's (TransCanada) pipeline at the east end of the alignment. In addition to the pipeline, two structures are proposed to be built along Alignment A-1: a regulator station in a chain-link-fenced enclosure at the east end. The east end gate station would include several concrete pads poured for the pipeline heater and odorizer and a regulator. The site is located in unincorporated western Walla Walla County.
 - **Cold Creek Ranch Event Center/CUP18-008**
Mori and Lone Struve have proposed to develop one acre in an existing pasture area into an "agriculture/Old West" themed Wedding and Event Center. There will be no buildings used for the events, the applicant proposes to use historic wagons, buggies, farm implements and an existing barn as aesthetic backdrops. Parking will be grass. The site is located generally at 2329 WALLULA AVE. Cold Creek bisects the 10-acre property; the one-acre event center will be located south of the creek. Access to the event center will be the same as the existing pasture and residence which crosses Cold Creek.
 - **West Ransom Clark II Preliminary Plat Amendments/SUB18-011**
Major amendment to preliminary plat approval for West Ransom Clark II (SUB16-018) to (1) reduce the number of lots from 16 to 10 and increase lot sizes, and (2) modify conditions of approval to allow lots to utilize on-site septic systems instead of City of Walla Walla sewer. These changes will also result in minor changes to the proposed road layout. The site is located on the west side of S. 3rd Avenue, north of Demarini Drive, in blocks 48, 60, and 61 of the Ransom Clark Donation Claim. **Update: this item was continued to the April hearing date at the request of the applicant.**

2018/2019 County Comprehensive Plan Update:

- Working with our consultant to draft a memo addressed to the Board of County Commissioners and the City of College Place comparing the land capacity analysis completed by the City of College Place after the City withdrew its application to remove Martin Airfield from the UGA and

in response to new information presented by the City that modified the original analysis that was completed last year.

Pre-Application Meetings:

- Bunchgrass, LLC, for a six-lot cluster development on property owned by same along Old Highway 12.
- Abeja, LLC: Winery, Type 3 expansion: “Inn at Abeja Vineyards” includes a Type II Bed & Breakfast.
- Broetje Seasonal Workforce Housing Phase II: Conditional Use Permit application approved by Hearing Examiner in January, environmental review completed by staff last November. Broetje will submit building plans to the State for construction review as this project is intended to accommodate seasonal workers through the H-2A program.
- Green Valley Nursery: expansion to the south of the existing nursery, and a new bridge over Russell Creek.
- On-site walk-through with Public Works at property owned by Cheryl Hanson for a wine and music event to be held on that property in early September (Sleight-of-Hand Cellars). Event coordinators have retained the services of PBS Engineering to complete the critical areas report (impact to Coppei Creek needs to be evaluated).
- Cascade Natural Gas: New natural gas pipeline to be installed along Old Milton Highway to Langdon Rd., to connect to existing line adjacent to Sydney Heights. MacKay & Sposito is the engineering consultant on this project. Of concern is the crossing of three creeks, including Cottonwood Creek and Yellowhawk Creek.
- Four-lot cluster subdivision on property owned by Doug Case, off Locher Rd. PBS Engineering has been hired by the Case family to complete the survey and critical areas report (small wetland area where the gravel pit used to be as identified by the State).

Other:

- Legal Lot Determination for property owned by Tim Werner, vicinity of 3rd/Yellowhawk.
- Legal Lot Determination for property owned by Arbini family, Wallula Avenue, former sod farm.
- Communication with State Auditor’s Office to arrange for a Lean program review for the week of June 10th.
- Interviews have been set for March 20th and 22nd with candidates for the open Building Inspector position.
- Contractor’s Stakeholder meeting, Feb. 27th, follow-up with staff on days following, created a response plan presented to BoCC on March 5th, final expected March 11th.
- Created a monthly activity report notebook as a daily resource for the BoCC, to be presented March 11th.

Stats: Jan. 1st – March 13th:

- Building permit applications applied for: 90 (524 for entire year 2018)
- Building permit applications issued: 194 (501 for entire year 2018)
- Permits applied for under Fire Code: 116 (682 for the entire year 2018)
- Permits issued under the Fire Code: 117 (764 for the entire 2018)
- Land use applications applied for: 27 (173 for entire year 2018)
- Land use applications approved: 20 (127 for entire year 2018)

10:15

PUBLIC WORKS DEPARTMENT

Tony Garcia

a) **Action Agenda Items:**

- 1) Resolution _____ - Bid award for Hot Mix Asphalt for 2019
- 2) Resolution _____ - Bid award for CRS-2P Emulsified Asphalt (2019)

b) **Consent Agenda Items:**

- 1) Approve and execute County Road Administration Board Reports for Fish Passage Barrier Removal Certification 2018 and Annual Certification 2018

c) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID AWARD
FOR HOT MIX ASPHALT FOR 2019

}

RESOLUTION NO. **19**

WHEREAS, as advertised, a bid opening was held on March 11, 2019 for furnishing Walla Walla County with Hot Mix Asphalt from April 1, 2019 through November 15, 2019, and the following bids were opened and read publicly; and

WHEREAS, bids were received from Humbert Asphalt Inc, and Central Manufacturing, Inc.; and

WHEREAS, Humbert Asphalt Inc. submitted the lowest responsive, responsible bid on Exhibit "A"; and

WHEREAS, Section 5 of the Specifications indicated this Board may use an adjusted rate to award the bid to the actual lowest cost to the county; now therefore

BE IT HEREBY RESOLVED, that the Hot Mix Asphalt be awarded as described on Exhibit "A" by this Board of Walla Walla County Commissioners; and

BE IT FURTHER RESOLVED, by this Board of Walla Walla County Commissioners that the bid to furnish Walla Walla County with Hot Mix as described in Exhibit "A" be awarded to Humbert Asphalt Inc. of Milton Freewater, Oregon.

*Passed this 18th day of **March, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Exhibit "A"

**2019 Hot Mix Asphalt
(Approximate 3,000 Tons)
Bid Results**

Central Manufacturing, Inc. Bid: **\$67.00/Ton**
Moses Lake, WA

Adjusted Rate: 16.4miles x \$2.74 = \$44.94
\$44.94 + \$67.00/Ton = \$111.94
Adjusted Rate: \$111.94

Humbert Asphalt Inc. Bid: **\$68.00/Ton**
Milton Freewater, OR

Adjusted Rate: 12.1miles x \$2.74 = \$33.15
\$33.15 + \$68.00/Ton = \$101.15
Adjusted Rate: \$101.15

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID
AWARD FOR CRS-2P
EMULSIFIED ASPHALT (2019)

}

RESOLUTION NO. **19**

WHEREAS, as advertised, a bid opening was held on March 11, 2019 for furnishing Walla Walla County with CRS-2P Emulsified Asphalt from May 14, 2019, through August 31, 2019, and the following bids were opened and read publicly:

- | | | | |
|----|---|----------|--------------|
| 1) | Western States Asphalt, Inc.
Pasco, WA | CRS - 2P | \$461.50/Ton |
| 2) | Albina Asphalt
Vancouver, WA | CRS - 2P | \$486.00/Ton |
| 3) | Idaho Asphalt Supply
Hauser, ID | CRS - 2P | \$520.00/Ton |

and,

WHEREAS, Western States Asphalt, Inc. submitted the lowest responsive, responsible bid; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the bid to furnish Walla Walla County with CRS-2P Emulsified Asphalt be awarded to Western States Asphalt, Inc. of Pasco, Washington.

Passed this 18th day of March, 2019 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 14 March 2019

Re: Director's Report for the Week of 11 March 2019

Board Action: 18 March 2019

In the Matter of a Bid Award – Hot Mix Asphalt

In the Matter of a Bid Award – Emulsified Asphalt

Approve and Execute two County Road Administration Board Reports: The 2018 Fish Passage Barrier Removal Certification and the 2018 Annual Certification

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: The contractor will be able to resume work as soon as weather allows.
- Whitman Dr. W.: Project is on ad. Bid opening will be April 8th.
- Mill Creek Road MP 1.1 to MP 3.96: Working on project funding estimates and right of way documents.
- Mud Creek: Working on right of way documents.
- Peppers Bridge Road: Working on survey as weather allows.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Working on road design.
- Port Kelly Rd & Dodd Rd Railroad Crossing: Preparing plans and specifications.
- Miscellaneous: Surveying County stockpiles as weather allows.

MAINTENANCE/FLEET MANAGEMENT:

- North Crew – Finalizing snow and ice removal in the mountains.
- South Crew – Cleaning up equipment after snow and ice.
- Prepping for 2019 chip seal.

ADMINISTRATION:

- Met with Walla Walla University to go over the specifics of the engineering internship position
- Attended a meeting with Walla Walla School District to discuss the bond measure's project timelines
- Finalizing the Mill Creek GI Study Locally Preferred Plan document

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

10:45

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) New position approval form – Marketing Media Relations and Event Coordinator Intern for the Fairgrounds
 - 2) New position approval form - Marketing Public Relations and Social Media Intern for the Fairgrounds
 - 3) Proposal 2019 03-18 DCH-2 Approval to offer salary above mid-range for Department of Community Health Healthy Communities Division Manager
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00

COUNTY FAIRGROUNDS

Bill Ogg

- a) Fairgrounds update and miscellaneous
- b) Workshop re fairgrounds maintenance positions reorganization

Walla Walla Fair and Frontier Days

August 28 thru September 2, 2019

Bill Ogg, CFE
General Manager



Walla Walla Board of County Commissioners

Department Head Report

March 18, 2019

- A. Fairgrounds Department Staffing
- B. Expand Fairgrounds Facility Usage:
 - 1. Event Reports:
 - Pheasants Forever
 - JUGGS
 - WWCC Rodeo
 - Elkhorn Media Home Show
 - Wa-Hi FFA Alumni
 - On-going Barrel Racings, Team Roping/Penning and Private Events
 - 2. Future Events
 - Rocky Mountain Elk Foundation
 - WSFA Spring Management and Superintendent's School
 - Frontier Days Foundation Showcase
 - VGBRA Barrel Daze
- C. Fairgrounds Physical Plant Improvement
 - 1. Abandoned Building Asbestos Report
 - 2. Tietan Street work 2019
 - 3. Frontier Days Foundation Sherwood Trust Grant Application
- D. Fair 2019:
 - 1. Planning continuing positively
- E. Sponsorships:
 - 1. Multiple requests from new interested parties
- F. Fair Board:
 - 1. Preparations for Showcase progressing in synergistic cooperation with Foundation

11:30

COUNTY COMMISSIONERS

- a) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)) to complete employee personnel evaluation
- b) Miscellaneous or unfinished business to come before the Board

12:00

RECESS

1:30

COUNTY COMMISSIONERS

- a) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)) to complete employee personnel evaluation
- b) Miscellaneous business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.