

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

TUESDAY, FEBRUARY 19, 2019

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of February 11 and 12, 2019
 - 2) Resolution _____ - Reappointments to the Walla Walla County Planning Commission
 - 3) Resolution _____ - Setting a date of Public Hearing to consider declaring certain County property as surplus

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
REAPPOINTMENTS TO THE
WALLA WALLA COUNTY
PLANNING COMMISSION



RESOLUTION NO. **19**

WHEREAS, pursuant to Walla Walla County Resolution No. 15 073, Bruce McCaw was reappointed to serve on the Walla Walla County Planning Commission, said term of appointment to expire March 1, 2019; and

WHEREAS, pursuant to Walla Walla County Resolution No. 19 017, Jon Hooper was appointed to fill an unexpired term on the Walla Walla County Planning Commission, said term of appointment to expire March 1, 2019; and

WHEREAS, Mr. McCaw and Mr. Hooper are willing to accept reappointment to serve on said Commission; and

WHEREAS, terms of the appointment to the Planning Commission are for four years, and for consistency, all terms are established to begin and end on March 1; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that Bruce McCaw and Jon Hooper shall be reappointed to the Walla Walla County Planning Commission, with terms of appointment for each to be effective as of March 1, 2019 and to terminate on March 1, 2023.

*Passed this 19th day of **February, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A
DATE OF PUBLIC HEARING TO
CONSIDER DECLARING CERTAIN
COUNTY PROPERTY AS SURPLUS

}

RESOLUTION NO. 19

WHEREAS, the Board of County Commissioners of Walla Walla County, as the county legislative authority, has received from the County Technology Services (Central Services) Department a listing of various used technology-related equipment items, which are and have been the property of the County and which are proposed to be declared surplus, said list attached as "Attachment A" and by reference herein made a part hereof; and

WHEREAS, Kevin Gutierrez, Technology Services Department Director, has advised that the equipment as listed is either past end of technical life, damaged, no longer supported technically, or in a condition that would cost the county more to repair than replace, and as such, he is proposing to recycle suitable items and dispose of the other items, as none are deemed to have a resale value to the county (ref: Proposal 2019 02-11 TSD); and

WHEREAS, pursuant to RCW 36.34, the Board of County Commissioners, as the county legislative authority, is required to set a date of public hearing to consider testimony for and against disposing of any County property; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the date of Monday, March 4, 2019, at the hour of 9:30 a.m. or as close thereto as possible, be set for a public hearing to consider declaring said County property as surplus and disposing of same, said hearing to be held in the County Commissioners' meeting room, Walla Walla County Public Health and Legislative Building, 314 West Main, Walla Walla, Washington.

BE IT FURTHER RESOLVED that the Clerk of the Board of Walla Walla County Commissioners shall give notice of said hearing in the manner prescribed by law.

"Passed this 19th day of February, 2019 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

"Attachment A"

| Device | MFG | Model | Serial # |
|---------------|-----------|--------------------------------|---------------------|
| Printer | HP | HP 4250 dtn | |
| Laptop | HP | Compaq 8710p | |
| Laptop | HP | Elitebook 8560p | 5CB2231C8V |
| Printer | HP | CC395A | JPBL84NOB2 |
| Printer | HP | Color LJ 4700 | JPTLB54027 |
| Printer | HP | LaserJet 4600dtn | |
| Scanner | EPSON | GT-S50 | L3AZ185849 |
| MONITOR | HP | L1750 | |
| MONITOR | HP | | |
| MONITOR | VEWSONIC | | |
| MONITOR | HP | | |
| PC | HP | HP Compaq dc7600 | 2UA6410NG0 |
| PC | HP | HP Compaq dc7900 | MXL9480GZZ |
| SmartBoard | Ameritech | SmartBoard | |
| Meeting Board | GTCO | WhiteBoard (Smart) | 1WBRD06237510003 |
| AS400 Server | IBM | AS-400 | 10-903D1M |
| Tape Drive | IBM | | 10-W1467 |
| Tape Drive | IBM | | |
| Tape Drive | IBM | | |
| UPS | APC | Smart UPS 3000 XL | |
| Laptop | HP | 6560b | 5CB22711W7 |
| Laptop | HP | 6560B | 5CB23003ST |
| Scanner | KODAK | i40 | |
| PC | HP | HP EliteDesk 800 G1 TWR | MXL3512CCY |
| PC | HP | HP Compaq 8200 Elite CMT PC | MXL2241HP3 |
| PC | HP | HP Pro 3500 Series | MXL250152J |
| PC | HP | HP Pro 3500 Series | MXL250152C |
| PC | HP | HP Compaq 8000 Elite CMT PC | MXL03711KT |
| PC | HP | HP Compaq Elite 8300 CMT | MXL24816VF |
| Monitor | HP | | |
| TV | RCA | | OSO - training room |
| DVD Player | Sony | | OSO - training room |
| Scanner | Fujitsu | fi-6670 | |
| Printer | HP | HP LaserJetj3660n | |
| Monitor | AOC | | |
| Monitor | AOC | | |
| Phone | Cisco | 7960 | |
| Phone | Cisco | 7940 | |
| Phone | Cisco | 7912 | |
| SideCar | Cisco | SideCar for phone expansion | |
| PC | HP | HP EliteDesk 800 G2 TWR | |
| PC | HP | HP EliteDesk 800 G2 TWR | |
| Server | HP | DL380GS | USE902N0XC |
| Server | HP | ProLiant DL380 G5 | USE724NBK1 |

| | | | |
|-------------|---------------|-------------------------------|--------------|
| Server | HP | ProLiant DL380 G5 | USE724NBJV |
| Server | HP | ProLiant DL380 G4 | USE632N6X0 |
| Server | HP | ProLiant DL380 G5 | USE632N6VZ |
| Server | HP | ProLiant DL380 G5 | USE724NBK4 |
| Server | HP | ProLiant DL380 G5 | USE724NBK3 |
| Server | HP | ProLiant DL360 G3 | M030LGP534 |
| Server | HP | Citrix | |
| Server | HP | Citrix | |
| Server | HP | S5000PAL | |
| Server | HP | ProLiant DL360 G4 | USM50102R9 |
| Server | HP | ProLiant DL380 G5 | use724nbjz |
| Server | HP | ProLiant DL380 G5 | USE724NBK0 |
| Server | HP | ProLiant DL380 G4 | USE648N3SQ |
| Server | HP | ProLiant DL380 G5 | USE724NBJX |
| Server | HP | ProLiant DL380 G5 | USE724NBK2 |
| Server | HP | DL380GS | USE902N0XB |
| Server | hp | eserver xSeries 342 | 78R2774 |
| UPS | APC | Smart UPS 3000 XL | |
| Printer | HP | Color LaserJet CP6015xh | WD-WX51A40 |
| Printer | HP | HP Z2100 Photo Printer 24" | MY6BR3C08G |
| WORLD CLOCK | BRG PRECISION | 6610D | NONE |
| COPIER | RICOH | AFICIO MP C5502 | W852Q406554 |
| PRINTER | OKI | C9300 | 307A 0000374 |

COUNTY COMMISSIONERS (continued)

e) Consent Agenda Items (continued):

- 4) Resolution _____ - Walla Walla County Commissioners' Committee Assignments for 2019
 - 5) Resolution _____ - Awarding Contracts for Indigent Legal Services for 2019
 - 6) Resolution _____ - Proclamation Honoring Deputy Ian Edwards for his years of service as a D.A.R.E. Officer
 - 7) County vouchers/warrants/electronic payments as follows: 4205536 through 4205595 totaling \$300,090.13 (2018 expenditures), 4205535 in the amount of \$22,063.94 (draw taxes)
 - 8) Payroll action and other forms requiring Board approval
- f)** Miscellaneous business to come before the Board
- g)** Review reports and correspondence; hear committee and meeting reports
- h)** Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF WALLA
WALLA COUNTY
COMMISSIONERS' COMMITTEE
ASSIGNMENTS FOR 2019**



RESOLUTION NO. 19

WHEREAS, in accordance with RCW 36.32.100, Todd L. Kimball was elected chairman of the Board of County Commissioners for Walla Walla County for 2019; and

WHEREAS, Commissioners James K. Johnson, Todd L. Kimball, and Gregory A. Tompkins are duly appointed to serve on the below designated committees for 2019 pursuant to the authority listed.

JAMES K. JOHNSON,

| | |
|---|----------------------|
| Emergency Management Executive Board | Interlocal Agreement |
| LEOFF I Disability Board (alternate) | Statute |
| Lodging Tax Advisory Committee Chair | Statute |
| Regional Shorelines Master Plan update (team leader) | Interlocal Agreement |
| Snake River Salmon Recovery Board (alternate) | Interlocal Agreement |
| Southeast Washington Aging and Long Term Care Council of Governments (alternate) | Interlocal Agreement |
| Valley Transit | Statute |
| Walla Walla County Council on Housing | Standing Committee |
| Walla Walla Fair and Frontier Days Board | County entity Bylaws |
| Walla Walla Watershed Management Partnership Board (alternate) | Bylaws |
| WA Counties Insurance Fund | Member County |
| Walla Walla Valley Metropolitan Planning Organization Policy Board – as designated | Interlocal Agreement |
| WA State Association of Counties (WSAC) Board of Trustees (Eastern WA delegate) | WSAC Member County |
| WA State Association of Counties (WSAC) Legislative Steering Committee (delegate) | WSAC Member County |

TODD L. KIMBALL, CHAIR

| | |
|---|----------------------|
| Blue Mountain Resource Conservation and Development District | Member County |
| County Law Library (ex-officio trustee as Chair) | Statute |
| Emergency Management Executive Board | Interlocal Agreement |
| Emergency Medical Services Dept. Advisory Committee | Bylaws |
| Emergency Medical Services & Trauma Care Council | Bylaws |
| Executive Alliance (as Chair) | Standing Committee |
| Greater Columbia Behavioral Health Regional Support Network (alternate) | Statute |
| Snake River Salmon Recovery Board | Interlocal Agreement |
| Valley Transit | Statute |
| Walla Walla Fair and Frontier Days Board | County entity Bylaws |
| Work Force Development Council Regional Board | Statute |
| Walla Walla Valley Metropolitan Planning Organization Policy Board – as designated | Interlocal Agreement |
| Walla Walla Watershed Management Partnership Board | Bylaws |
| Work Source Employers Committee | Standing Committee |

Page 2
Committee Assignments

GREGORY A. TOMPKINS

| | |
|--|----------------------|
| Emergency Management and Communications Advisory Board | Standing Committee |
| Emergency Management Executive Board | Interlocal Agreement |
| Greater Columbia Behavioral Health Regional Support Network | Statute |
| LEOFF I Disability Board | Statute |
| Southeast Washington Aging and Long Term Care Council of Governments | Interlocal Agreement |
| WA Counties Risk Pool Board (alternate) | Interlocal Agreement |
| Walla Walla Fair and Frontier Days Board | County entity Bylaws |
| Walla Walla Valley Metropolitan Planning Organization Policy Board – as designated | Interlocal Agreement |
| Washington State Association of Counties (WSAC) | WSAC Member |
| Legislative Steering Committee (alternate) | County |
| WESCOM (Walla Walla Emergency Services Communications) Executive Committee | Standing Committee |

and

WHEREAS, it has further been determined that each county commissioner will informally serve as board liaison to county offices and departments, as outlined on the attached "Attachment A", which is by this reference made a part hereof; now therefore

BE IT HEREBY RESOLVED that the above-named Walla Walla County Commissioners shall serve on the above listed committees for the year 2019.

Passed this 19th day of **February, 2019** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

ATTACHMENT A

**Walla Walla County Board of Commissioners
Board liaisons by office and department
for year 2019**

JAMES K. JOHNSON,

- Department of Community Health
- Human Resources/Risk Management
- Public Works
- WSU Extension

TODD L. KIMBALL, CHAIR

- County elected officials (as chair)
- Emergency Management (as chair, assignment will change yearly)
- Emergency Medical Services
- Fairgrounds

GREGORY A. TOMPKINS

- Community Development
- Corrections (to include Juvenile Justice Center/Court Services as part)
- Facilities Maintenance
- Technology Services

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AWARDING
CONTRACTS FOR INDIGENT
LEGAL SERVICES FOR 2019



RESOLUTION NO. **19**

WHEREAS, Walla Walla County is required to provide legal representation for indigent citizens when so determined by the Courts of Jurisdiction on all matters related to District Court criminal matters and Superior Court criminal matters, dependency hearings, mental health hearings, and other such matters before the Courts; and

WHEREAS, it is the opinion of this Board of Walla Walla County Commissioners that said legal services can best be provided for indigent persons by entering into individual contracts with certain attorneys who will accept a percentage of the appointments for felony and other cases pursuant to the conditions set forth in the contract; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign the contracts between Walla Walla County and the following named attorneys to provide legal services as outlined in the contracts: Rachel Cortez, John Hartzell, Jesse Montagnino, Robin L. Olson, Bryan Ponti and Julie Carlson Straube.

BE IT FURTHER RESOLVED that the contract period shall be for year 2019.

Passed this 19th day of **February, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A
PROCLAMATION HONORING
DEPUTY EDWARDS FOR HIS
YEARS OF SERVICE AS A
D.A.R.E. OFFICER



RESOLUTION NO. 19

WHEREAS, the Walla Walla County Sheriff's department seeks to honor Deputy Edwards for over seventeen (17) years of service as a D.A.R.E. Officer; and

WHEREAS, the Walla Walla County Commissioners recognize that Deputy Edwards has improved the lives of our communities' children and maintained the integrity of the D.A.R.E. program in Walla Walla County; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall sign a proclamation honoring Deputy Edwards for his exceptional service and commitment to the community of Walla Walla County as the D.A.R.E Officer.

*Passed this 19th day of **February, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

PROCLAMATION

PROCLAMATION HONORING DEPUTY IAN EDWARDS FOR HIS YEARS OF SERVICE AS A D.A.R.E. OFFICER TO THE FAMILIES OF WALLA WALLA COUNTY

WHEREAS, Deputy Edwards has more than 17 years of service to the citizens of the State of Washington, as a Juvenile Corrections Officer, Adult Corrections Officer, and Deputy Sheriff.

WHEREAS, Deputy Edwards has been the D.A.R.E. Officer for the County of Walla Walla since 2009. In that time, Deputy Edwards has taught over 100 D.A.R.E. classes to the 5th, 6th and 8th grade students of Burbank, Dixie, Prescott, Touchet and Waitsburg schools.

WHEREAS, Deputy Edwards has worked very closely for the last eight years with the Walla Walla Sheriff's Foundation to raise funds through public donation to keep the D.A.R.E. program alive and well in Walla Walla County. Thanks to the rigorous efforts of Deputy Edwards and the wonderful members of the Walla Walla Sheriff's Foundation our children are better educated and prepared for their entry into the real world.

WE THE BOARD OF COMMISSIONERS OF THE COUNTY OF WALLA WALLA, wish to extend our deepest gratitude to Deputy Ian Edwards for the dedicated and caring efforts you've consistently put forth on behalf of the Walla Walla County Sheriff's Office to improve the lives of our communities' children and to maintain the integrity of our D.A.R.E. program.

NOW, THE BOARD OF COMMISSIONERS OF THE COUNTY OF WALLA WALLA PROCLAIM: by virtue of the authority vested in the board by the laws of the great state of Washington and the County of Walla Walla, do hereby commend Deputy Ian Edwards for his selfless service, outstanding work, loyalty and exceptional commitment to the families of Walla Walla County while serving as D.A.R.E. officer for the last decade.

Dated this 19th day of February, 2019, at Walla Walla County, Washington.

BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON

Todd L. Kimball, Chairman

Attest:

James K. Johnson, Commissioner

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Commissioner

9:45

COUNTY FAIRGROUNDS

Bill Ogg

a) Action Agenda Items:

1) Resolution _____ - Disposition
of certain buildings on County
Fairgrounds Property

b) Fairgrounds update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
DISPOSITION OF CERTAIN
BUILDINGS ON COUNTY
FAIRGROUNDS PROPERTY

} **RESOLUTION NO. 19**

WHEREAS, seven (7) old barn buildings in poor repair on the Walla Walla County Fairgrounds were deemed unsafe and unusable by the County Fairgrounds Manager Bill Ogg, who also advised that horsemen refused to utilize the barns due to concerns for animal safety, making the structure of no use to the Fairgrounds and taking up space that could be utilized for other needed projects or buildings; and

WHEREAS, Mr. Ogg brought this situation to the attention of the Board of County Commissioners during open, public meetings of the Board; and

WHEREAS, although as near as could be determined these barns are not listed as part of county inventory; and

WHEREAS, Mr. Ogg provided information that the barns in question were referred to/identified as Barns A, D, E, F, G, H and I (the attached map of the fairgrounds provides location information prior to teardown); Barns A, D and E are described as wooden structures with corrugated metal roofs, located adjacent to Tietan Street; Barns F, G, H and I are described as wooden structures with corrugated metal roofs, located next to parking Lot 6 on the fairgrounds property and as near as can be ascertained from records of the Fairgrounds Long Range Planning Committee, the barns in question were built in the early 1900s, then moved to their present location in the late 1950s, with notations that the wood framing is chewed up or rotted, foundations are inferior, roofs are leaking, and plumbing and electrical accessories are old, with the condition of each considered unsafe; and

WHEREAS, a demolition permit must be obtained from the Walla Walla County Community Development Department for each barn; and

WHEREAS, after demolition of the barns, the materials that are deemed damaged or rotted may be immediately disposed of at the landfill.

WHEREAS, all remaining non-damaged or potentially useful materials will be assessed for their salvageable value and possible retention by the Fairgrounds and the Fairgrounds Manager will provide a report to the Board of County Commissioners to determine the method of disposal or retention for those materials; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they concur with Mr. Ogg's plan to tear down these structures on county-owned property and direct the buildings to be demolished once a demolition permit has been issued. Materials that are clearly rotted, or of no value, may be disposed of immediately at the landfill (no other disposition will be allowed). The Board further directs the Fairgrounds Manager prepare the above-mentioned report regarding the value of the remaining materials and proposed disposition/disposal/retention for Board review once demolition is complete.

Passed this 19th day of February, 2019 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

ORCHARD LOT

GARRISON PARKING LOT

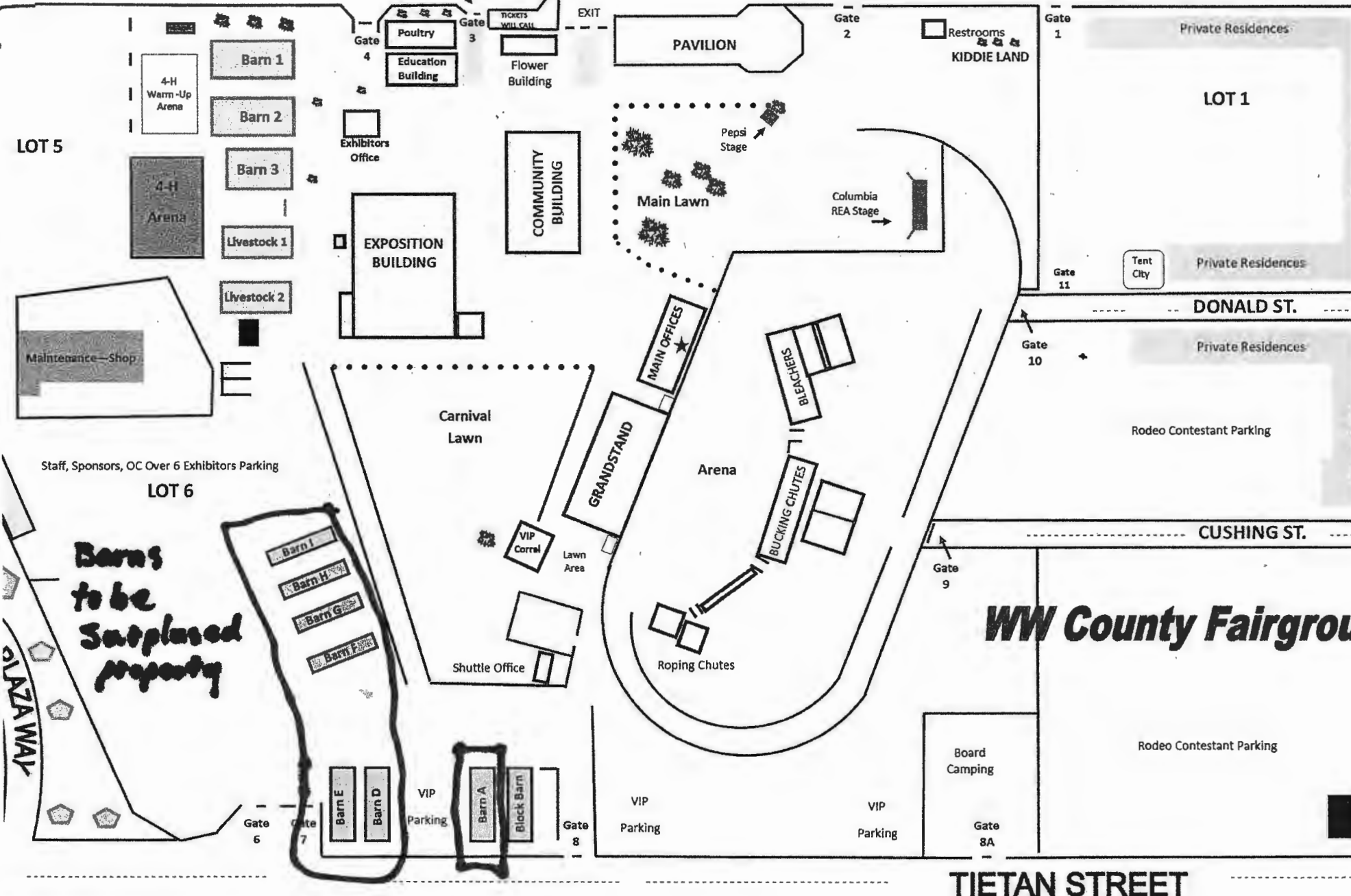
Garrison School

CHASE PARKING LOT

Private Residences

ORCHARD STREET

MAIN ENTRANCE



LOT 5

LOT 1

LOT 6

WW County Fairgrounds

TIETAN STREET

Local Businesses

Tietan Parking Lot

Walla Walla Fair and Frontier Days

August 28 thru September 2, 2019

Bill Ogg, CFE
General Manager



Walla Walla Board of County Commissioners

Department Head Report

February 19, 2019

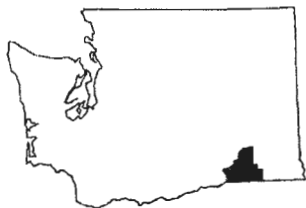
- A. Fairgrounds Department Staffing
- B. Expand Fairgrounds Facility Usage:
 - 1. Event Reports:
 - Winter Rage Radio Car Club
 - Sports Connection Gun Show
 - Friends of the NRA
 - Lions Club Crab Feed
 - On-going Barrel Racings, Team Pennings and Private Events
 - 2. Future Events
 - Pheasants Forever
 - WWCC Rodeo
 - Elkhorn Media Home Show
 - Rocky Mountain Elk Foundation
 - WSFA Spring Management and Superintendent's School
 - Frontier Days Foundation Showcase
 - VGBRA Barrel Daze
- C. Fairgrounds Physical Plant Improvement
 - 1. Abandoned Building Asbestos Report
 - 2. Race Barns Demolition
 - 3. Frontier Days Foundation Sherwood Trust Grant Application
- D. Fair 2019:
 - 1. Planning on going
- E. Sponsorships:
 - 1. Multiple requests from new interested parties
- F. Fair Board:
 - 1. Preparations for Showcase progressing in synergistic cooperation with Foundation

10:00

COMMUNITY DEVELOPMENT DEPARTMENT

Tom Glover

a) Department update and miscellaneous



WALLA WALLA COUNTY

Community Development Department

310 W. Poplar, Suite 200 • Walla Walla, WA 99362-2865

To: Board of County Commissioners
From: Tom Glover, Community Development Director
Date: February 19, 2019

Planning Commission:

- Conducted a workshop with the Planning Commission on February 6th to review the Zoning Code Text Amendment submitted by David Dressler (ZCA18-003) requesting that Organic Waste Processing Facilities be an allowed use in the Agriculture Residential zone (AR-10). Workshop will be continued to next regularly scheduled meeting date of March 6th. Researching ideas for conditions of approval.

Hearing Examiner:

- Jan. 18, 2019: Public Hearing re Gray Lynn Farms Planned Unit Development. **Update:** Awaiting decision from the Hearing Examiner. The record for public comments was closed after the hearing on January 18, only leaving it open for staff and the applicant to respond regarding the conditions of approval (submitted on January 25). Preliminary plat and planned unit development applications for a 6-parcel development of 25 acres with lot sizes ranging in size from about 1.4 acres to 13.4 acres. The five smaller lots, which average 2.4 acres in area, would be rural residential lots. The sixth parcel, which would be 13.4 acres would be a 'private open space' tract benefiting three of the five residential lots involved in the subdivision.

2018/2019 County Comprehensive Plan Update:

- Reviewing information sent by the City of College Place regarding its application to include the area adjacent to SR 125, including Pepper's Bridge Rd., and the Soaring Hawk P.U.D. into its Urban Growth Area (UGA):

Approach

- Reviewing methodology: possibly adjusting ours, but not micro-analyzing the City's.
 - What did we miss? Is there something we didn't consider?
 - What are the differences between the two analyses?
 - Are we looking at undeveloped/re-developable lots the same way?
 - Do the numbers justify the UGA expansion?
- Alternatives:
 - Remove Soaring Hawk from the amendment?
 - Remove only the existing developed residential lots in Soaring Hawk from the amendment? (leave Tract A)

Budget:

- Workshop with BoCC on the Fee Study occurred on Feb. 11th. Received comments/feedback, researching answers to questions, additional consultation with staff and BoCC before scheduling a public hearing.
- Have begun assembling the year-end report of activities of the department, including revenue collected, and applications approved. Initial results attached (Table A and Table B).
- **Workplan, Update:**
 - Completion of the Comprehensive Plan, contract in place with The Watershed Company to assist staff with the completion of the analysis of the City of College Place UGA expansion. Underway now.
 - Burbank Subarea Plan – residential density: consultant to assist, approx. \$10,000. Will need to develop and issue a Request for Qualifications/Proposal (RFQ/P). Initial deadline is August 2019 per Ordinance No. 471.
 - Resource Land Reclassification Study: Consultant cost approx. \$10,000. May have to postpone until fall 2019 or 2020.
 - Update County-wide Planning Policies: In-house, and in coordination with the other cities in the County. Aiming for summer 2019.
 - Coordinated Water System Plan Update: Last update was 1994, we'd need to partner with City of College Place and City of Walla Walla. Consultant cost??
 - Western Walla Walla County Coordinated Water System Plan Update: Last update in 1999. This could wait 'til 2020 on this.
 - 2019 Annual amendments, Comprehensive Plan and Development Regulations: In-house. Won't know how many we'll have until after March 31st when the deadline for making applications passes. Also: **VRBOs, Sign Code, Water Bottling**, and other staff recommended zoning code amendments.

Meetings/Consultations/Coordination:

- Met with Ron Dunning regarding his plans for renovating the old bank building in Touchet, possibly as a limited service restaurant.
- Met with owner of Sleight-of-Hand Cellars regarding County requirements for a community event he wants to hold on Sept. 13 and 14 at a site on Coppei Creek Rd.
- Continuing weekly attendance at Community Council's study group on the topic of affordable housing. Every Tuesday afternoon, from 4:30 to 6:00, at the YWCA.
- The staff of the County's Community Development Dept. and the Public Works Dept. have begun a coordination effort to learn and understand the review processes of each department, and how we can work better together. First meeting was Jan. 30th. Discussion of review processes and timelines, and e-TRAKiT use.
- Quarterly Department Newsletter issued for Winter 2019. Link here: https://www.co.walla-walla.wa.us/document_center/commdev/Previous%20Newsletters/Winter%20Newletter%202019.pdf

Table A: Land Use Projects approved, 2015 – 2018, by type:

| Year: | 2018 | 2017 | 2016 | 2015 |
|-------------------------------------|-----------------|-----------------|-----------------|-----------------|
| Total Approved: | 127 | 137 | 122 | 89 |
| Accessory Dwelling Units (ADU) | 11 | 8 | 5 | 5 |
| Appeals of Administrative Decisions | 0 | 2 | 1 | 0 |
| Binding Site Plans | 0 | 1 | 0 | 0 |
| Boundary Line Adjustments | 20 | 17 | 21 | 17 |
| Code Interpretations | 2 | 2 | 2 | 4 |
| Critical Areas Permits | 30 | 21 | 13 | 8 |
| Conditional Use Permits (CUP) | 6 | 11 | 7 | 8 |
| Comprehensive Plan Amendments | 0 | 1 | 1 | 1 |
| CWSP Amendment | 0 | 0 | 0 | 0 |
| Development Agreement | 0 | 1 | 0 | 0 |
| Home Occupation Permits | 7 | 3 | 4 | 0 |
| Legal Lot Determination | 1 | 0 | 1 | 0 |
| Planned Unit Development (PUD) | 0 | 0 | 0 | 1 |
| Rezone applications | 0 | 1 | 1 | 0 |
| SEPA Reviews | 20 | 32 | 33 | 26 |
| Shoreline Permits | 2 | 1 | 5 | 3 |
| Site Development Permit | 2 | 2 | 0 | 0 |
| Subdivisions | 15 | 15 | 18 | 10 |
| Variance | 5 | 7 | 6 | 2 |
| Winery Permits | 5 | 2 | 0 | 0 |
| Zoning Code Text Amendments | 1 | 10 | 4 | 4 |
| Revenue Received: | \$45,025 | \$50,886 | \$51,025 | \$40,435 |

Table B: Construction Permits approved, 2015 – 2018, by Type:

| Year: | 2018 | 2017 | 2016 | 2015 |
|-------------------------------|------------------|------------------|------------------|------------------|
| Total Approved: | 1,214 | 1,110 | 1,232 | 1,284 |
| Single-Family Residence | 47 | 44 | 49 | 54 |
| Accessory Dwelling Unit (ADU) | 5 | 4 | 3 | 5 |
| Addition/Remodel | 48 | 49 | 68 | 63 |
| Barn | 0 | 1 | 1 | 2 |
| Bridge | 0 | 0 | 1 | 1 |
| Carport | 2 | 3 | 2 | 1 |
| Change in Use | 1 | 4 | 3 | 0 |
| Communications Tower | 9 | 11 | 6 | 7 |
| Compliance | 2 | 3 | 2 | 1 |
| Demolition | 16 | 11 | 12 | 35 |
| E Plumbing Mechanical | 126 | 99 | 72 | 49 |
| E Reroof | 27 | 16 | 10 | 18 |
| E Residential Burn | 0 | 0 | 0 | 2 |
| E Siding/Windows | 2 | 0 | 4 | 4 |
| Factory Built Structure | 10 | 7 | 9 | 11 |
| Field Consultation | 2 | 1 | 4 | 0 |
| Fire | 18 | 8 | 12 | 6 |
| Fireworks Stands | 12 | 11 | 14 | 14 |
| Foundation only | 0 | 2 | 0 | 2 |
| Garage/Shop | 18 | 15 | 14 | 14 |
| Grading | 10 | 6 | 4 | 8 |
| Misc Building | 0 | 3 | 1 | 4 |
| New Commercial Bldg | 19 | 12 | 18 | 13 |
| Other Structures | 2 | 4 | 13 | 8 |
| Plumbing/Mechanical | 22 | 24 | 31 | 62 |
| Pole Building | 38 | 49 | 53 | 41 |
| Pool/Hot Tub | 14 | 6 | 7 | 3 |
| Porch/Patio/Deck | 18 | 14 | 9 | 8 |
| Reference File | 1 | 1 | 3 | 0 |
| Reroof | 34 | 26 | 41 | 48 |
| Residential Burn | 675 | 628 | 737 | 776 |
| Siding/Windows | 6 | 16 | 13 | 12 |
| Sign | 6 | 5 | 4 | 5 |
| Solar Array | 8 | 13 | 0 | 0 |
| Special Event | 16 | 12 | 9 | 7 |
| Structure Move | 0 | 0 | 1 | 0 |
| Other/Misc. | 0 | 2 | 2 | 0 |
| Revenue Received: | \$682,889 | \$508,923 | \$529,322 | \$429,828 |

10:15

PUBLIC WORKS DEPARTMENT

Tony Garcia

- a) Department update and miscellaneous

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 14 February 2019

Re: Director's Report for the Week of 11 February 2019

Board Action: 19 February 2019
Update Only

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: Project is in winter shutdown. Meeting with the Contractor on February 20 to discuss construction schedule.
- Whitman Dr. W.: Preparing plans and specs for WSDOT to review and waiting on final ROW paperwork. Plan to advertise project in March.
- Mill Creek Road MP 1.1 to MP 3.96: Working on project funding estimates.
- Mud Creek: Working on environmental permitting and right of way.
- Peppers Bridge Road: Working on survey.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Working on project Design.
- Port Kelly Rd & Dodd Rd Railroad Crossing: Working on design plans with Railroad.
- Miscellaneous: Performing inventory of stockpiles.

MAINTENANCE/FLEET MANAGEMENT:

- North and South crews conducting snow and ice removal on county roadways.
- Garage – Routine Fleet maintenance and repairs.
- Vegetation/Signs – Checking roads and de-icing as needed.

ADMINISTRATION:

- Attended a Mill Creek Coalition meeting.
- Participated in a Flood Situational Awareness meeting with Emergency Management, City of Walla Walla and Corps of Engineers.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

10:45

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00

COUNTY COMMISSIONERS

- a) Presentation and possible discussion/
decision regarding an application
for funding from the County Community
Outreach Fund received from Power House
Theatre Walla Walla Inc.

- b) Presentation by community members Mike
Denny, Rob McKinney, Dennis & Nathan
Rea re dumping and littering in Walla
Walla County (11:15 a.m.)

- c) Miscellaneous or unfinished business
to come before the Board

12:00

RECESS

1:30

DEPARTMENT OF COMMUNITY HEALTH

Meghan DeBolt

- a) **Consent Agenda Items:**
 - 1) Resolution _____ - Approving contract between the Washington State Healthcare Authority and Walla Walla County

- b) Reviewing draft agreement wording between Walla Walla County and the City of Walla Walla re Walla Walla Sleep Center relocation. Possible action to follow.

- c) Program updates re Environmental Health Solid Waste Program and Youth Marijuana Prevention

- d) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPROVING CONTRACT
BETWEEN THE WASHINGTON
STATE HEALTHCARE
AUTHORITY AND WALLA
WALLA COUNTY



RESOLUTION NO. **19**

WHEREAS, Washington Health Care Authority has awarded Walla Walla County funding in a contract to provide mental health promotion and suicide prevention services; and

WHEREAS, the contract benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney and Risk Manager have reviewed said contract; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said contract, and authorize County Director of Community Health, Meghan DeBolt, to sign the same.

*Passed this 19th day of **February, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:


Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

| | | |
|---|---|--|
|  | PROFESSIONAL SERVICES CONTRACT for MH Promotion and Suicide Px | HCA Contract Number: K3324 |
| | | Resulting from Solicitation Number (If applicable): NA |
| | | Contractor/Vendor Contract Number: |

THIS CONTRACT is made by and between Washington State Health Care Authority, (HCA) and Walla Walla County, (Contractor).

| | | | | |
|--|----------------------|--|--|--|
| CONTRACTOR NAME Walla Walla County | | CONTRACTOR DOING BUSINESS AS (DBA) Department of Community Health | | |
| CONTRACTOR ADDRESS Street 314 West Main | City Walla Walla | State WA | Zip Code 99362-2821 | |
| CONTRACTOR CONTACT Meghan DeBolt | CONTRACTOR TELEPHONE | CONTRACTOR E-MAIL ADDRESS mdebolt@co.walla-walla.wa.us | | |
| Is Contractor a Subrecipient under this Contract? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | CFDA NUMBER(S): NA | FFATA Form Required <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | |

| | |
|--|---|
| HCA PROGRAM Prevention | HCA DIVISION/SECTION DBHR/Prevention |
| HCA CONTACT NAME AND TITLE Billy Reamer, Medical Program Specialist 3 | HCA CONTACT ADDRESS Health Care Authority 626 8th Avenue SE PO Box 45330 Olympia, WA 98504-5330 |
| HCA CONTACT TELEPHONE (360) 725-9404 | HCA CONTACT E-MAIL ADDRESS billy.reamer@hca.wa.gov |

| | | |
|-----------------------------------|---------------------------------|---|
| CONTRACT START DATE 01/15/2019 | CONTRACT END DATE 06/30/2019 | TOTAL MAXIMUM CONTRACT AMOUNT \$19,704 |
|-----------------------------------|---------------------------------|---|

PURPOSE OF CONTRACT:
Implement a Funded Program, as described more fully on Schedule A, Statement of Work, which is attached to this Contract and incorporated as if fully set forth herein.

The parties signing below warrant that they have read and understand this Contract, and have authority to execute this Contract. This Contract will be binding on HCA only upon signature by HCA.

| | | |
|----------------------|---|-------------|
| CONTRACTOR SIGNATURE | PRINTED NAME AND TITLE | DATE SIGNED |
| HCA SIGNATURE | PRINTED NAME AND TITLE Jim Gayton, HCA Contracts Administrator | DATE SIGNED |

Schedule A

Statement of Work

Mental Health Promotion and Suicide Prevention Project

January 15, 2019 to June 30, 2019

1. **Funded Program.** Contractor shall implement the approved Project(s) in accordance with this Schedule A. All Project activity must be completed no later than June 30, 2019.

2. **Youth Mental Health First Aid Training.**

In addition to the Project(s), the Contractor shall provide the services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below.

2.1 A minimum of one (1) Youth Mental Health First Aid (YMHFA) training will be delivered;

2.2 The training must be delivered by certified Youth Mental Health First Aid instructors;

2.3 Training must take place in the community identified in the application;

2.4 The training must utilize the training curriculum and instructional materials associated with Youth Mental Health First Aid, a trademarked program marketed by the National Council for Behavioral Health, <http://www.thenationalcouncil.org/about/mental-health-first-aid>;

2.5 Up to \$5,000 from this award can be used to support implementation of the required YMHFA training. Eligible expenses include trainer costs, materials, facility rental and all other expenses associated with the training;

2.6 The training must be delivered in one of the following formats:

2.6.1 One (1) session with eight (8) hours of instruction; or,

2.6.2 Two (2) sessions with a total of eight (8) hours of instruction.

2.7 These funds can be used to train individuals to participate in Youth Mental Health First Aid Training of Trainers.

Performance Measure: Consideration under this Contract shall be reduced by \$500 if Contractor fails to complete at least one (1) YMHFA by June 30, 2019.

3. **Community Awareness Activities.** Contractor shall conduct and document to the HCA Contract Manager at least three (3) community-awareness raising activities focusing on mental health promotion or suicide prevention, or both, during the period of the Contract.

4. **Program coordination and planning.**

4.1 By March 1, 2019, the Contractor shall submit, on formats provided by DBHR, a detailed implementation plan and final project budget, including the date that instruction of the selected programs is scheduled to start in local schools (if applicable) and how many people the programs will reach. Once approved by DBHR, the detailed implementation plan and final project budget shall be binding upon Contractor and shall be considered a part of this Contract without need for further amendment.

4.2 The Contractor may submit a request for an extension or revision of its approved implementation plan or budget, for review and approval by HCA Contract Manager. Expenditures for proposed revisions will not be authorized until the request for extension has been reviewed and approved by the HCA Contract Manager. Revisions of the implementation plan must be approved in writing and will then become the approved implementation plan referenced within this Contract.

4.3 Where applicable, Coalition strategic plans and budgets shall be updated to reflect the additional mental health promotion or suicide prevention work provided for in this Contract, as necessary and also by March 1, 2019.

4.4 Within three (3) working days of HCA/DBHR acceptance of the detailed implementation plan and final project budget, the Contractor shall initiate the Minerva Management Information System Training located on the OWL E-Learning website on the Athena Forum (www.theathenaforum.org) and enter all necessary information into the MIS

System named Minerva. This process as outlined at www.theAthenaForum.org/Minerva shall be completed no later than fifteen (15) days of contract execution.

5. Program implementation.

- 5.1 The contractor shall begin implementation, with fidelity, of the selected mental health promotion and suicide prevention programs identified in the implementation plan, as accepted by HCA/DBHR, no later than April 15, 2019.
- 5.2 The contractor shall implement, with fidelity, the required Youth Mental Health First Aid Training no later than June 30, 2019.
- 5.3 The contractor shall implement all three of the required Community Awareness activities no later than June 30, 2019.

6. Project meetings.

The Coalition/Project Coordinator shall participate in regularly scheduled meetings with HCA contract manager, beginning in March 2019, to discuss and identify barriers to implementation and solutions to those barriers and to increase sharing of program implementation information among participants in the Mental Health Promotion & Suicide Prevention project.

7. Reporting.

All services rendered under this contract shall be reported in the Minerva Management Information System by the 15th of each month following the month of service. Contractor shall:

- 7.1 Enter new program in the Minerva System under the project title within thirty (30) days of contract execution.
- 7.2 All direct service programs shall include a pretest and posttest administration to participants. This pretest and posttest shall be approved by HCA/DBHR in advance and be included as a selection in the Minerva program plan.
- 7.3 Report direct program in the Minerva System as an "Individual" log, including participant demographic data.
- 7.4 Report Youth Mental Health First Aid in the Minerva system as an "Individual" log, including participant demographic data
- 7.5 Report each of the three community awareness raising activities in the Minerva system as a(n) "population", "aggregate" or "individual log.

HCA may withhold payment of invoices pending receipt of all required data reporting.

2:00

COUNTY COMMISSIONERS

- a) Possible executive session re: personnel
(pursuant to RCW 42.30.110(g)) to
complete employee personnel evaluation

- b) Miscellaneous business to come
before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.