

WALLA WALLA COUNTY

P.O. Box 1506 □ Walla Walla, Washington 99362
Phone: (509) 524-2600 Fax: (509) 524-2603

EMPLOYMENT OPPORTUNITY

Community Health Department

Position: CPWI Specialist
Starting Salary: Full-time \$4,002 to \$4,202 per month DOE
Location: Community Health Department
Employment Type: Full-Time (40 hrs./wk.); Benefits Apply
Grant funded position, currently funded through 6/30/23

Open until filled

Brief Duties and Responsibilities: Perform program planning, development, and coordination to help organize and maintain the Community Prevention and Wellness Initiative (CPWI) substance abuse coalition. Develop, coordinate, and provide assistance to the community coalition and help guide the continuous development and implementation of a community substance abuse prevention strategic plan. Assist coalition members in navigating the CPWI Prevention Planning Framework and guide the coalition to develop a comprehensive action plan based on the community needs assessment and strategic planning. See job description for the complete list of essential job functions.

Working Conditions: Working environment includes activities in multiple community venues. Physical abilities required for this position are ones typically related to office operations; sitting, standing, bending, reaching, and lifting up to twenty (20) pounds. Manual dexterity and visual acuity to operate computers, other office equipment, accessing of file cabinets both on and off site, and sufficient hearing and speech ability to communicate verbally.

Minimum Qualifications: B.A. Degree in Education, Health Education, Communications, Social Sciences, or closely related field required and two (2) years of work experience in community organizing, program coordination or community-based programs involving youth development principles. A minimum of five (5) years of relevant experience with programs related to behavioral health prevention; or combination of education and experience which would provide the desired knowledge, skills, and training to meet the requirements for the position. Have Certified Prevention Professional credential or ability to pursue certification.

Application: County application, resume and cover letter required. Job description available on our website at www.co.walla-walla.wa.us where you can apply online. Mailing address: Human Resources/Risk Manager, PO Box 1506, Walla Walla, WA 99362, (509) 524-2600, fax (509) 524-2603 or email hr@co.walla-walla.wa.us

SELECTION IS BASED ON QUALIFICATIONS, BACKGROUND CHECK, DRIVING RECORD CHECK AND ORAL INTERVIEW.

EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER / ADA COMPLIANT