

# WALLA WALLA COUNTY

P.O. Box 1506 □ Walla Walla, Washington 99362  
Phone: (509) 524-2600 Fax: (509) 524-2603

## EMPLOYMENT OPPORTUNITY

### Community Health Department

**Position:** Temporary Program Assistant, SNAP-ED  
**Salary:** \$20.97 per hour  
**Location:** Community Health Department  
**Employment Type:** Part-time to Full-time (20-40 hrs./wk.); Temporary not to exceed past December 31, 2021

### Open Until Filled

**Brief Duties and Responsibilities:** Assist in implementation of county-wide health education programs of the SNAP-Ed designated work plan by working collaboratively with professional groups, providers, and other agencies. In addition to fulfilling the Department of Community Health (DOH) Consolidated Contract grant for SNAP-Ed this position addresses the National Healthy People 2020 goals. Work may involve gathering SNAP-Ed program materials to make relevant to local audience and fulfilling contract reporting requirements based on the SNAP-Ed work plan. In addition, this position will be made available to the DCH COVID-19 community response as required, which may include assisting in development or gathering of educational materials for various community sectors, including SNAP-Ed partners. Work is performed with considerable latitude for independent judgment and will be reviewed through conference, observation, and public comment.

**Working Conditions:** Work will be performed both inside and outside the health department and within the county at large. Requires manual dexterity and visual acuity to operate personal computer and peripherals. Ability to lift and carry twenty-five (25) to thirty (30) pounds. Requires sufficient hearing and speech ability to communicate verbally. Requires ability to work with multi-cultural, multi-lingual, and challenged individuals and families.

**Minimum Qualifications:** A Bachelor's degree from an accredited college or university with major course work in health education, health promotion education or closely related field is preferred. Experience working with community-based groups or organizations, including collaborating with administrators, volunteers and/or agency professionals. Must possess a valid driver's license. Must successfully pass a background check and a driving record check.

**Application:** County Application, Resume and Cover Letter Required. Information available on our website at [www.co.walla-walla.wa.us](http://www.co.walla-walla.wa.us) where you can apply online. fax (509)524-2603, voice (509)524-2600 or email [hr@co.walla-walla.wa.us](mailto:hr@co.walla-walla.wa.us)

**SELECTION IS BASED ON QUALIFICATIONS, BACKGROUND CHECK, DRIVING RECORD CHECK, AND ORAL INTERVIEW.**

**EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER / ADA COMPLIANT**